

Ashley Smith

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objective

To utilize graphic design expertise and strong communication skills in a position where I will make a difference for the organization, make positive connections and grow professionally.

skills

- Advanced Adobe InDesign, Illustrator and Photoshop skills
- Exceptional written and oral communication
- Critical thinking and strategic planning
- Proficient with Keynote, Powerpoint, Microsoft Office and most basic computer programs

work experience

TOKAY PRESS, PRINT & DESIGN - Senior Graphic Designer

April 2013 to September 2015 • *Stockton, California*

- Created effective marketing materials, invitations and more using Adobe Creative Suite
- Engaged clients through informative weekly emails using MailChimp
- Maintained a steady workflow and managed projects to ensure quality and timeliness

ZACHARY'S CHICAGO PIZZA - Waitress and Hostess

September 2010 to April 2013 • *Oakland, CA*

- Waitress, cashier and hostess on a rotating basis
- Displayed exceptional customer service, efficiency and a contagious positive attitude

education

UNIVERSITY OF CALIFORNIA, BERKELEY

Bachelor of Arts, Sociology 2011

UNIVERSITY OF BARCELONA, SPAIN

Spanish Language courses Spring 2010