

Ashley May Villanueva, MBA

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Work Experience

Data Analyst

September 2022 - December 2022

Acushnet Company - Temporary Contract

- Analyzed past and current high-volume incident data in Service Now, creating visualizations for all incident related data at Acushnet Company's Headquarters and subsidiaries' production facilities (Titleist and Foot joy companies).
- Created and Presented metrics to the head of Enterprise Architecture, Senior Vice President, and Chief Information Officer.
- Compiled, cleaned, analyzed and visualized AWS Cloud Spend trends.
- Established Key Performance tracking metrics, monitoring performance and trends within the IT infrastructure, making suggestions to increase efficiency.

Security Analyst

October 2020 - September 2022

Department of the Navy – Naval Undersea Warfare Center

- Conducted Information Security Systems Engineer (ISSE) job duties on systems in Top Secret/Sensitive Compartmented Information spaces. The responsibilities required for this role was to maintain up to date patches on systems, conduct Security Content Automated Protocol (SCAP) Risk Management Audits, correcting discrepancies to maintain system compliance per the Security Technical Implementation Guide (STIG).
- Completed 37% of workload within a five-person team while embracing both teamwork and productivity.
- Performed Access Control Functions, ensuring those who had access to the base (both contractors and civilians) held sufficient eligibilities and permissions as it pertains to the Department of Defense Security Clearances.
- Maintained security logs, alerting and responding to any concerns that increase system vulnerability.
- Managed and performed the Traditional Security Technical Implementation Guide (STIG) inspection. Found deficiencies, delegated action items, created remediation plans, and provided reference materials.
- Utilized Defense Information Security System (DISS), eQip, Joint Personnel Adjudications System (JPAS), Security Database, and other Defense Manpower Data Center (DMDC) products in support of Personnel Security Division's organizational goals.
- Code's point of contact for technical troubleshooting the software and hardware of fingerprinting machines and other NMCI assets.

Training Analyst/Resource Management Specialist

August 2019 – October 2020

Department of the Navy - Puget Sound Naval Shipyard

- Analyzed the workload's forecast to assist in making budgetary decisions for the code. Additionally, I evaluated program data to quantify the success of the department and their effectiveness.
- Developed user-friendly online training management tool for training acquisition process utilizing SharePoint for my department. This expedited, automated, and organized the process, providing significantly less rework and clear process overview. This workflow is utilized across the command and the recipient of multiple awards.
- Managed department designation letters, qualifications, course records, and other training related program elements that are required for an employee's job functions.
- Utilize comprehensive senior level management training monitors and student course evaluation forms to collect and analyze instruction material, equipment, and facilities for changes to improve the curriculum to determine the state of C/724 training programs and to originate new techniques, establish criteria, or develop new information needed to maintain a quality training program.

Recruiter/Marketing Coordinator

April 2018 – August 2019

Craft and Technical Solutions

- Project Manager for company rebranding efforts, creating a new website for the organization, Instagram, LinkedIn, and Facebook page.
- Maintained in-house responsibility for system, network, and hardware functionality, remediating any arising issues before escalating them to the IT department.

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Education

Master's in Business Administration, Emphasis in Cyber Security

Grand Canyon University

Bachelor of Arts in Business Management

Northwest University

Bachelor of Science in Information Technology

University of Massachusetts – Lowell

- Hardened Kali Linux systems by removing access and possible vulnerabilities. This detected, deterred, denied, and delayed vulnerabilities, reducing attack surfaces and possible vectors.
- Software/OS Used: Kali Linux, Splunk, Kioptrix, Windows Server, Windows 7, Windows 10, Windows 11, Unix, Virtual Machine, Virtual Box, Wireshark
- Completed NMAP and Zenmap labs to result in successful course completion
- Relevant Coursework: Linux/Unix, Programming Languages, HTML, Java Script, LAN/WAN Technologies, Perl/Python/PHP, Bootstrap, CSS, Cyber Warfare and Applications, Enterprise Security Infrastructure Design, Qualitative Methods, Operations Management, Strategic Management

Skills

SQL | Python | Data Visualization | Networking | System Troubleshooting
Hardware | Virtual Machines | Bash | Risk Management | Vulnerability Scanning | Project Management