Ashlin Lee

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EDUCATION

Full Stack Web Development Certificate   Nov 2024
University of Utah   Salt Lake City, UT

An intensive program focused on gaining technical programming skills in:

- HTML5
- CSS3
- JavaScript
- JQuery
- Bootstrap
- Firebase
- Node.js
- MySQL
- MongoDB
- Express
- Handelbars.js
- ReactJS

Brigham Young University   Apr 2023
Bachelor of Arts: Philosophy   Provo, UT

- BYU Academic Scholarship
- Phi Eta Sigma Honor Society
- Phi Kappa Phi Honor Society
- Ballard Center Social Impact Association

PROJECTS

LoopLap
GitHub: https://github.com/AlecTaber/LoopLab?tab=readme-ov-file   Deployed: https://looplab.onrender.com/

- Innovative social media platform that allows users to create and share art with flipnote style animations
- Worked on styling, MongoDB and GraphQL setup and usage, profile page, user page, home page, Cloudinary implementation
- React, Vite, Tailwind, Apollo Client, Cloudinary, GraphQL, Apollo Server, Node.js, Express.js, MongoDB, Socket.io

Rancid Rhythms
GitHub: https://github.com/AlecTaber/rancid-rhythms

- Full-stack web application for discovering, rating, and reviewing albums. Users can search for albums, leave reviews, and see the ratings and reviews left by other users
- Worked on styling, music preview, review functionality, search functionality, RESTful API, SQL/back end structure
- React, Fetch API, Tailwind, Node, PostgreSQL, APIs (Music Brainz and iTunes)

Memory Game
GitHub: https://github.com/AlecTaber/memory-game   Deployed: https://alectaber.github.io/memory-game/

- Challenges players to match 3 sets of 4 without making any mistakes. Also tracks player stats
- Worked on styling, Bootstrap grid, modals, matching and win condition functions
- CSS, HTML, JavaScript, Bootstrap

SKILLS

- C++
- HTML5
- CSS3
- JavaScript
- JQuery
- Bootstrap
- Tailwind
- Firebase
- Node.js
- MySQL
- MongoDB
- Express
- Handelbars.js
- ReactJS

EXPERIENCE

Silver Crest Elementary   Oct 2024-Present
Reading Aide   Herriman, UT
- Managed 6 groups of 5-10 students each
- Taught English grammar concepts to struggling native English and English second language speakers
- Prepared 30 minute lessons that were adaptable in the moment according to student needs

Incite Tax   Oct 2023-July 2024
Administrative Assistant   Draper, UT
- Explained complex financial concepts to clients via phone and email
- Provided technical support and answered questions for 50+ clients daily
- Used computer systems such as Lacerte and Salesforce to manage client information

Say Communications   Jun 2023-Aug 2023
Account Assistant   London, UK
- Researched health trends and news on a daily basis in 10 different publications
- Worked with Excel and SharePoint to organize and share research between 6 team members
- Communicated progress on assigned tasks with superior team members

Brigham Young University Security   Aug 2020-May 2023
Library Security Officer and Training Officer   Provo, UT
- Requested compliance with library rules in a respectful manner
- Remained vigilant in observing patrons in order to enforce library regulations
- Maintained effective communication among staff of 40+ to facilitate teamwork
- Conducted 5+ interviews per semester and worked with others to choose new hires
- Instructed 20+ new hires in large amounts of information to enable success

VOLUNTEER EXPERIENCE

InHouse Interpreting   Jun 2020-Aug 2020
Spanish Medical Interpreter   Provo, UT
- Learned and maintained 200+ Spanish medical terms in addition to regular vocabulary
- Consciously studied Spanish, healthcare, and culture daily to always improve interpretation
- Understood and communicated meaning and cultural differences between two or more parties
- Kept a professional demeanor while working in a variety of high stress and emotional situations

Church of Jesus Christ of Latter-Day Saints   Oct 2017-Apr 2019
Service Representative and Women's Supervisor   Montevideo, Uruguay
- Planned and delivered monthly trainings about teaching skills to groups of 14+ volunteers
- Reported work status as well as mental/emotional state of 4-6 women to superiors
- Coordinated training plans with 3+ other volunteers to ensure well-rounded training sessions

LANGUAGES

- Spanish
- Portuguese