TROVE LIMITED PREVIEW SWEEPSTAKES OFFICIAL RULES

1. SPONSOR

These Official Rules ("Rules") govern the operation of the Trove Limited Preview Sweepstakes ("Sweepstakes"). Microsoft Corporation, One Microsoft Way, Redmond, WA, 98052, USA, is the Sweepstakes sponsor ("Sponsor"). Apple, Inc. and Google, Inc. are not Sponsors of this Sweepstakes or involved in the activity in any manner.

2. DEFINITIONS

In these Rules, "Microsoft", "we", "our", and "us" refer to Sponsor and "you" and "yourself" refers to a Sweepstakes participant, or the parent/legal guardian of any Sweepstakes entrant who has not reached the age of majority to contractually obligate themselves in their legal place of residence. By entering you (your parent/legal guardian if you are not the age of majority in your legal place of residence) agree to be bound by these Rules.

3. ENTRY PERIOD

The Sweepstakes starts at 12:01 a.m. Pacific Time (PT) on May 18, 2020, and ends at 11:59 p.m. PT on September 3, 2020 ("Entry Period").

The Entry Period consists of 4 Prize Periods as follows:

| Prize | Entry Dates: Starts at 12:01 am PT on the first |
|--------|---|
| Period | day and ends at 5:00 pm PT on the last day |
| 1 | May 18 – June 17, 2020 |
| 2 | June 18 – July 16, 2020 |
| 3 | July 17 – August 17, 2020 |
| 4 | August 18 – September 3, 2020 |

4. ELIGIBILITY

This is a private Sweepstakes, open only to those who receive a first party invitation to participate in the Trove Limited Preview program ("Program"). To enter, you must be a legal resident of the 50 United States (including the District of Columbia), and be 18 years of age or older. If you are 18 years of age or older but have not reached the age of majority in your legal place of residence, then you must have consent of a parent/legal guardian.

Employees and directors of Microsoft Corporation and its subsidiaries, affiliates and advertising agencies are not eligible, nor are persons involved in the execution or administration of this promotion, or the family members of each above (parents, children, siblings, spouse/domestic partners, or individuals residing in the same household). Void where prohibited.

5. HOW TO ENTER

No Purchase Necessary. To register, open the invitation you have received from Sponsor, and (if you are eligible) follow instructions to register online for the Program, download the free Trove Preview App

("Trove App"), agree to Trove Terms of Use, and install the Trove App on your smartphone. The Trove App will show you a list of active projects requesting qualified photo data from Trove App users ("Projects").

You will earn Sweepstakes entries when you complete one or more of the following activities within the Entry Period as follows:

- Earn 1 Sweepstakes entry for each photo successfully submitted to a Project.
- If you refer someone who successfully qualifies and registers for the Program ("Referral"), you will earn 1 Sweepstakes entry for each photo your Referral successfully submits to a Project. Your referral will have to use the same account to sign up so we can track this successfully.

Entries will be credited to the Prize Period during which they were received. Any non-winning entries will be carried over into subsequent Prize Periods.

Any attempt by you to obtain more than the stated number of entries by using multiple/different accounts, identities, registrations, logins, or any other methods will void your entries and you may be disqualified. Use of any automated system to participate is prohibited.

We are not responsible for excess, lost, late, or incomplete entries. If disputed, entries will be deemed submitted by the "authorized account holder" of the email address, social media account, or other method used to enter. The "authorized account holder" is the natural person assigned to an email address by an internet or online service provider, or other organization responsible for assigning email addresses.

6. WINNER SELECTION AND NOTIFICATION

Pending confirmation of eligibility, potential prize winners will be selected by Microsoft or their Agent, within 7 days following each Prize Period, in a random drawing from among all eligible entries received.

Winners will be notified via the contact information provided during entry no more than 7 days following the drawing with prize claim instructions, including submission deadlines. If a selected winner cannot be contacted, is ineligible, fails to claim a prize or fails to return any forms, the selected winner will forfeit their prize and an alternate winner will be selected time allowing. If you are a potential winner and you are 18 or older, but have not reached the age of majority in your legal place of residence, we may require your parent/legal guardian to sign all required forms on your behalf. Only three alternate winners will be selected, after which unclaimed prizes will remain unawarded.

7. PRIZES

The following prizes will be awarded in Prize Periods 1 - 3:

15 Grand Prizes, 5 awarded per Prize Period: Each winner will receive a US\$500 Amazon Gift Card

30 First Prizes, 10 awarded per Prize Period: Each winner will receive a US\$100 Amazon Gift Card

45 Second Prizes, 15 awarded per Prize Period: Each winner will receive a US\$40 Amazon Gift Card

The following prizes will be awarded in Prize Period 4

3 Grand Prizes : Each winner will receive a US\$500 Amazon Gift Card **10 First Prizes:** Each winner will receive a US\$100 Amazon Gift Card **20 Second Prizes:** Each winner will receive a US\$40 Amazon Gift Card

The ARV of electronic prizes is subject to price fluctuations in the consumer marketplace based on, among other things, any gap in time between the date the ARV is estimated for purposes of these Official Rules and the date the prize is awarded or redeemed. We will determine the value of the prize to be the fair market value at the time of prize award.

The total Approximate Retail Value (ARV) of all prizes: \$ 15,600

Limit one Grand, First and Second Prize per person during the Entry Period. No more than the stated number of prizes will be awarded. No substitution, transfer, or assignment of prize permitted, except that Microsoft reserves the right to substitute a prize of equal or greater value in the event the offered prize is unavailable. Prizes are awarded "AS IS" with no warranty of any kind, either express or implied, including but not limited to, the implied warranties or merchantability, fitness for a particular purpose, or non-infringement. Prizes will be sent no later than 28 days after winner selection. Prize winners may be required to complete and return prize claim and / or tax forms ("Forms") within the deadline stated in the winner notification. Taxes on the prize, if any, are the sole responsibility of the winner, who is advised to seek independent counsel regarding the tax implications of accepting a prize. By accepting a prize, you agree that Microsoft may use your entry, name, image and hometown online and in print, or in any other media in connection with disclosing the winner(s) of this Sweepstakes as described in section 12 below, without payment or compensation to you, except where prohibited by law.

8. ODDS

The odds of winning are based on the number of eligible entries received.

9. GENERAL CONDITIONS AND RELEASE OF LIABILITY

To the extent allowed by law, by entering you agree to release and hold harmless Microsoft and its partners, subsidiaries, affiliates, employees, and agents from any and all liability or any injury, loss, or damage of any kind arising in connection with this Sweepstakes or any prize won.

All local laws apply. The decisions of Microsoft are final and binding.

We reserve the right to cancel, change, or suspend this Sweepstakes for any reason, including cheating, technology failure, catastrophe, war, or any other unforeseen or unexpected event that affects the integrity of this Sweepstakes, whether human or mechanical. If the integrity of the Sweepstakes cannot be restored, we may select winners from among all eligible entries received before we had to cancel, change or suspend the Sweepstakes.

If you attempt or we have strong reason to believe that you have compromised the integrity or the legitimate operation of this Sweepstakes by cheating, hacking, creating a bot or other automated program, or by committing fraud in any way, we may seek damages from you to the full extent of the law and you may be banned from participation in future Microsoft promotions.

Personal data you provide while entering this Sweepstakes will be used by Microsoft and/or its agents and prize fulfillers acting on Microsoft's behalf only for the administration and operation of this Sweepstakes and in accordance with the <u>Microsoft Privacy Statement</u>.

11. GOVERNING LAW

This Sweepstakes will be governed by the laws of the State of Washington, and you consent to the exclusive jurisdiction and venue of the courts of the State of Washington for any disputes arising out of this Sweepstakes.

12. WINNERS LIST

Send an email to projtrovesweepstakes@microsoft.com with the subject line "Trove Limited Preview Sweepstakes winners" within 30 days of September 3, 2020 to receive a list of winners that received a prize worth \$25.00 or more.