



CHAPTER III

DESCRIPTION AND SCHEDULE OF ACTIVITIES

This chapter discusses the description of the training agencies, their location, the time duration, the work performed by the trainees, and the schedule of the activities.

Location and Duration of the On-the-Job Training

The On-the-Job Training or Practicum subject requires enrolled students to undergo a comprehensive training program consisting of a total of 486 hours. This rigorous training is essential for the students to gain practical experience and be deployed to their chosen agencies. The program is designed to provide a well-rounded learning experience and is divided into two phases: in-campus and off-campus training. Successful completion of both phases is a prerequisite for fulfilling the requirements of their Bachelor of Science in Information Technology degree. During their off-campus training at the Department of Information and Communications Technology in Santa Isabel, Calapan City, Oriental Mindoro, the students gained valuable hands-on experience in the field. Their dedicated efforts led them to successfully complete a total of 486 hours of activities at the agency, enhancing their skills and knowledge in the process.



Figure 1. DICT Region 4B Oriental Mindoro

The students were deployed to the Department of Information and Communications Technology for their off-campus training. The agency is located in Santa Isabel, Calapan City, Oriental Mindoro. The students have successfully completed four hundred eighty-six (486) hours of activity on the said agency. Throughout their training, the students had the opportunity to work closely with professionals in the Department of Information and Communications Technology, gaining practical insights and valuable industry exposure. They started the training on March 13, 2023, and will end on June 13, 2023.

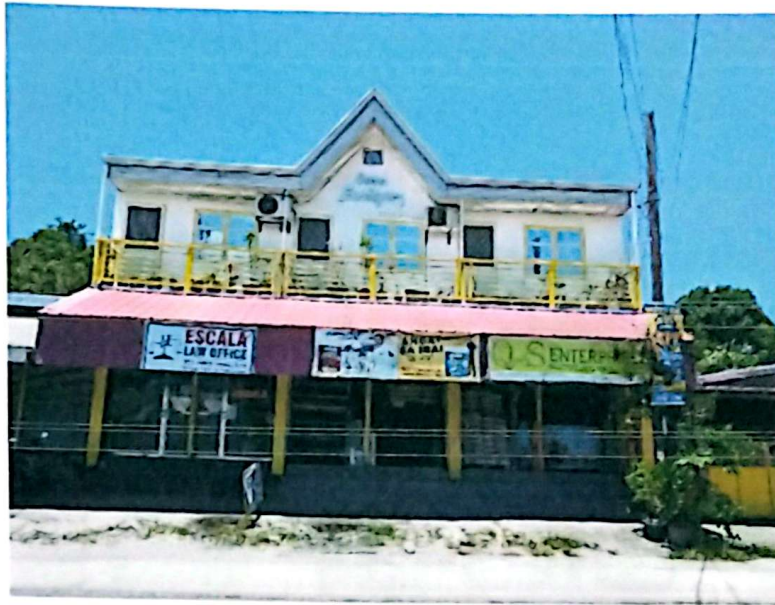


Figure 2. iNNsite IT Solutions

iNNSite IT Solutions is located at Level 2, 541 Blackburn Rd, Mount Waverley VIC 3149, Australia. It has multiple teams internationally from India, Pakistan, and the Philippines. The trainees attended their internship at the Philippines Development Team office at iNNsite IT Solution, M. Roxas Drive, Sitio Calawang, Calapan City, Oriental Mindoro, Philippines. The students completed four hundred eighty-six (486) hours of training at iNNsite. The trainees started on March 13, 2023, and ended on June 13, 2023.

Profile of the Training Agencies

The institution lets the student choose between on-campus and off-campus training. The trainees chose the off-campus training to personally experience the real situation when working on a job. The three (3) trainees from DICT Region



4B Oriental Mindoro are Keith Aubrey C. Roxas, Renz C. Radovan, and Neil John F. Templanza (Team DICT), while another three (3) trainees from INNSITE IT SOLUTION are Lee-mar M. Arcon Eric John C. Martinez and Carpel Sweetdreams B. Lanto (Team INNSITE)

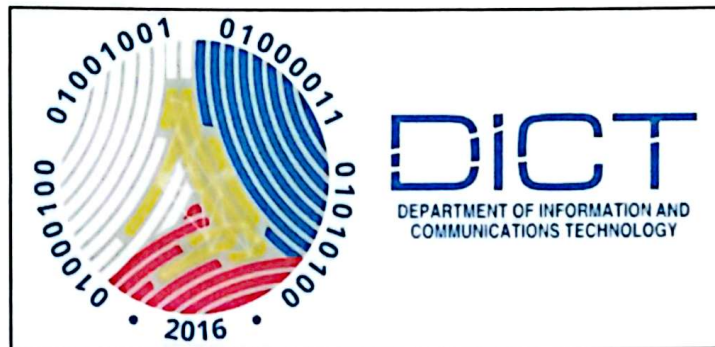


Figure 3. DICT Logo

The Department of Information and Communications Technology (DICT) is a Philippine government body that promotes the country's development, acceptance, and use of information and communications technology (ICT). Its purpose is to leverage ICT to create inclusive, integrated, and sustainable economic and social development for all. The DICT has a vital role in creating a policy environment that allows the ICT sector to grow and develop, in providing the necessary infrastructure and facilities for the delivery of ICT services, and in promoting ICT adoption and use among government agencies, businesses, and individuals. Furthermore, the DICT is responsible for guaranteeing the security and integrity of the country's ICT systems and



networks, protecting the rights and interests of ICT users, and supporting the development of ICT skills and human resource capacity in the country. Overall, the DICT is an essential agency in furthering the Philippines' digital transformation and assisting the country in becoming more globally competitive in the digital economy.

VISION

"An innovative, safe and happy nation that thrives through and is enabled by Information and Communications Technology."

DICT aspires for the Philippines to develop and flourish through innovation and constant development of ICT in the pursuit of a progressive, safe, secured, contented and happy Filipino nation.

MISSION

"DICT of the people and for the people." In line with this quotation, The Department of Information and Communications Technology commits to: Provide every Filipino access to vital ICT infrastructure and services, Ensure sustainable growth of Philippine ICT-enabled industries resulting to creation of more jobs, Establish a One Digitized Government, One Nation, Support the administration in fully achieving its goals, and Be the enabler, innovator, achiever



and leader in pushing the country's development and transition towards a world-class digital economy.



Figure 4. iNNsite IT Solutions Logo

iNNsite is a boutique, full-stack development agency based in Melbourne. We specialize in bespoke software development, websites, blockchain development (Web3), and apps. Their team comprises talented full-stack developers and analysts with strong business acumen. They understand the importance of delivering high-quality, practical platforms that align with business objectives. Their built-for-purpose solutions are optimized to deliver results and become a valuable digital asset.

iNNsite main services are:

WEB Development - iNNsite offers both bespoke and off-the-shelf web development. Their web developer teams combine robust capability with strong business acumen. Using modern frameworks and applying the latest web standards, iNNsite delivers secure, high-performing solutions that offer a wholesome user experience.



Custom Business Systems - Build automated systems and deliver powerful applications that are tailored and practical for business use.

Blockchain, Web3 & Smart Contract Development - iNNsite Web3 and solidity developers build decentralized applications, smart contracts, and NFT projects. INNsite thrives on exploring new and innovative solutions in the decentralized space and is dedicated to remaining at the forefront of this rapidly evolving industry.

App Development - iNNsite can build high-performing progressive web apps and native apps for both IOS and Android. Their applications have a strong UX focus and intuitive design. From simple applications with push notifications to more powerful applications that are integrated with back-end systems.

Description of the Activities Performed

1. PC Operation

These activities performed by the trainees are related to the daily operations of the agency using PCs and laptops to accomplish the task involved on an everyday basis.