

Ashmal Umetia

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EDUCATION

C. T. Bauer College of Business, University of Houston, Houston, Texas

Bachelor of Business Administration in Management Information Systems and Finance

May 2021

Cumulative GPA: 4.00

EXPERIENCE

DJ Ash Entertainment, Austin, Texas

February 2012 – Present

Self-Employed DJ

- Conduct bi-weekly face to face meetings with clients to customize their needs for events
- Manage budget to ensure that expenses stay between profit margin for each event
- Organize events with up to 2000 attendees
- Maintain operational efficiency by creating and implementing a schedule of event timings to ensure proficiency in set up and tear down of equipment

Diamond Jubilee Communications Hub, Houston, Texas

July 2017 - Present

Videographer/Editor

- Create cinematographic video content viewed by thousands on many social media platforms
- Film and edit video content for outreach events attended by representatives such as Mayors of various Texas cities, the Secretary of State, etc.
- Collaborate with nine team members to set up shots and capture secondary footage
- Work closely with the director to ensure that no details were overlooked and all visuals were clean

Kumon Learning Center, Austin, Texas

September 2016 – August 2017

Instructor

- Organized and graded classwork for over 60 students to keep track of their performance
- Explained complex concepts to students by breaking down different components of problems to smaller steps making them easier to understand
- Prepared work tailored to improve students' skills to be done outside of class
- Developed customized action plans based on the individual needs of each student

HONORS AND AWARDS

Dean's List: Fall 2018

Achieved Eagle Scout at Boy Scout of America (2017)

Assistant Senior Patrol Leader (2012)

ACTIVITIES

Management Information Systems Student Organization, Spring 2019

Beta Alpha Si Associate, Fall 2018

- Collaborated with a team to conduct volunteer work
- Network and build relationships with professionals in the field

SKILLS

Proficient in using Adobe Premier Pro & Final Cut Pro

Skilled in Microsoft Excel, Word, and PowerPoint

Fluent in English, Hindi, Gujarati, and Urdu