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**ReleaseContractor - Time HelpDesk Dues Clearance is completed in ECMS for Ashok S(FG75023152) from Chennai (ex Madras)**

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**From** ecmsprocess.in@capgemini.com <ecmsprocess.in@capgemini.com>

**Date** Mon 6/30/2025 5:40 AM

**To** S, Ashok <ashok.a.s@capgemini.com>

**Cc** Gupta, Nirbhav <nirbhav.gupta@capgemini.com>

Dear Ashok S,

**"Time Help Desk Dues Clearance"** is auto completed by ECMS system.

Request you to check on timecard application and ensure that all time sheets are applied and approved till your last working day.

Kindly check inputs in ECMS for support.

ECMS >> Transfer >> Transfer Request status >> Click on clearances form.

If you are holding any recoveries or negative settlement amount, kindly transfer using details provided below and share the information below along with screenshot of transaction with your location HRSS SPOC or Payroll team on or before last working day

Bank Name

Online Transfer Reference No

Online Transfer Date

Online Transfer Amount

Fund Transfer type :	RTGS / NEFT only
Beneficiary Name:	Capgemini Technology Services India Ltd.
Bank Name :	BNP Paribas
IFSC :	BNPA0009009
Bank Address :	BNP Paribas House, 1 North Avenue, Maker Maxity, Bandra Kurla Complex, Bandra East, Mumbai 400 051
Bank Account Number:	CAPGEMEXITEMPLOYEE ID NUMBER
Note:	Bank Account number is combination of CAPGEMEXIT fix words, without space, adding Employee Number. For Eg. If Natasha Shahane having her Employee ID 12345 then account number for transferring fund is CAPGEMEXIT1234 Please note relieving letter/documents will only be issued after the confirmation of the above said payment is received by the Payroll team, If you require any further information on the recovery please contact payroll team <a href="mailto:offboardingservices.in@capgemini.com">offboardingservices.in@capgemini.com</a>

For any clarification and support, please send a mail to your department and location SPOC (ECMS>> Contact List).

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ECMS Useful Links

[ECMS](#)

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Please do not reply directly to this automated message. You will not get any acknowledgement or response.

Regards,

HRSS Offboarding Team