



# THE TRAINING TIMES

**TUESDAY 04/23/2024**

Welcome to the inaugural issue of Training Times, the weekly newsletter dedicated to all things eBuilder training, here at NYCHA!

We're excited to launch this initiative as your central hub for all training-related updates, insights, and resources. Whether you're a seasoned eBuilder user or just getting started, Training Times is here for you.

In each edition, we'll bring you the latest on this week's training schedule, a sneak peek at what's coming up next, and recaps of previous sessions packed with valuable links and resources. But that's not all – we'll also be spotlighting standout users, sharing savvy workarounds for any bugs you might encounter, and dishing out expert tips and tricks to supercharge your eBuilder skills.

So, join us on this exciting journey as we explore, learn, and grow together through Training Times. Here's to unlocking the full potential of eBuilder at NYCHA!

Warm Regards,

*Charlet Kelly*

**e-Builder Learning and Development Lead**  
NYCHA eBuilder Support Team

## THIS WEEK'S TRAINING:

**4-25-24**

- **PERMIT TRACKER PROCESS**  
(OPTIONAL REFRESHER)

**4-26-24**

- **FIELD DIRECTIVE PROCESS**  
(MORNING SESSION)

**4-25-24**

- **FIELD DIRECTIVE PROCESS**  
(AFTERNOON SESSION)

## RESOURCES:

- [LINK TO E-BUILDER PROCESS MANUALS](#)

## NEXT WEEK'S TRAINING SCHEDULE

**4-30-24**

- **FIELD DIRECTIVE PROCESS AFTERNOON SESSION**

**5-2-24**

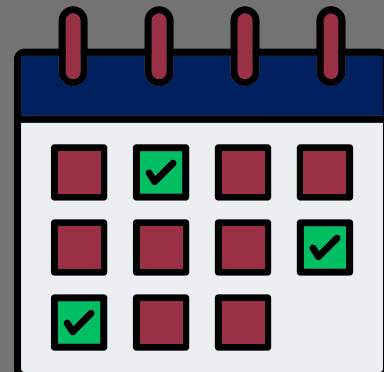
- **SUB CONTRACTOR APPROVAL PROCESS**

**5-3-24**

- **COMMITMENT CLOSEOUT PROCESS REFRESHER**

**5-3-24**

- **PROJECT ARCHIVEPROCESS REFRESHER**



## LAST WEEK'S TRAINING & RECAPS

**4-15-24**

- **INTRO & INVOICE PROCESS REVIEW- DESIGN BUILDER GROUP (SESSION 2)**

**4-18-24**

- **NEW USER/ NEW HIRE TRAINING (SESSION 2)**

**4-19-24**

- **#FEATUREFRIDAYS - MARCH/APRIL SYSTEM UPDATES (OPTIONAL SESSION)**

