

Company Name

123 Company Address Drive
Fourth Floor, Suite 412
Company City, NY 11101
321-654-9870
Email Address

Your Logo

ELECTRICAL WORK ORDER

Client Name	Jason Desjardins	Work Order Date	Work Order Number
Client Phone	555-876-5432	11/09/20XX	0056789
Client Email	Jason@email.com	Expected Start Date	Expected End Date
Order Received By	Sarah Goodwin	11/10/20XX	11/10/20XX
Service Location	3345 Oak Avenue, Apt 2A, Seattle, WA 98101		

Job Description	Jason reported that several electrical outlets in his living room are not working, and he suspects a circuit breaker issue. He has also requested installation of a new ceiling fan in the bedroom.
-----------------	---

Labor Description	Priority	Hours	Amount
Breaker Inspection and Repair; \$75.00/hour	High	1.5	\$112.50
Fan Installation; \$75.00/hour	Medium	2.5	\$187.50
Labor Total			\$300.00

Materials Description	Quantity	Price per Unit	Amount
Ceiling Fan	1	\$120.00	\$120.00
Circuit Breaker Replacement Kit	1	\$50.00	\$50.00
Electrical Wiring (10 feet)	1	\$10.00	\$10.00
Materials Total			\$180.00

Contractor Signature	
Date of Contractor Signature	11/10/20XX
Approving Party Name and Title	Jason Desjardins, Tenant
Approving Party Signature	
Date of Approval	11/10/20XX

Subtotal	\$480.00
Tax Rate %	8.00%
Total Tax	\$38.40
Other	—
Total	\$518.40