

Company Name

123 Company Address Drive
Fourth Floor, Suite 412
Company City, NY 11101
321-654-9870
Email Address

Your Logo

WORK ORDER

Client Name	Sarah Goodwin		Order Number	0012345	
Client Phone	555-987-6543		Order Received By	Jason Desjardins	
Order Date & Time	11/09/2024 9:00 AM	Date Promised	11/09/2025	Date Delivered	11/09/2025

VIN	1HGBH41JXMN109112				
Odometer Reading	58,000 miles	Make and Model	Toyota Camry 2018		
License # and State	ABC-1234, WA		Motor #	4G63HJK	

	Lubricate		Wiper Replacement		Air Filter Replacement
X	Change Oil		Car Wash		Spark Plug Replacement
	Transmission Service		Polish / Detailing		Exhaust System Check
	Battery Replacement / Check		Tire Rotation and Alignment		Electronics
	Differential Service	X	Brake Inspection / Replacement		Suspension and Steering Check
	Flat Tire Repair		Coolant System Flush		Electric/Hybrid Vehicle Battery Svc
	ADAS (Advanced Driver Assistance Systems) Calibration				Other

Labor Description	Amount
Oil Change Service (3 hours) - \$75.00 per hour	\$225.00
Brake Inspection & Replacement (2 hours) - \$75.00 per hour	\$150.00
Labor Total	\$375.00

Part Number	Part Name	Quantity	Price per Unit	Amount
1122		1	\$25.00	\$25.00
3145		1	\$20.00	\$20.00
4455		1	\$90.00	\$90.00
5566		2	\$50.00	\$100.00
Parts Total				\$235.00

Work Order Compiled By	Jason Desjardins
------------------------	------------------

Subtotal	\$610.00
Tax Rate %	8.00%
Total Tax	\$48.80
Other	
Total	\$658.80

Work Authorized By	Sarah Goodwin
Authorizing Party Signature	
Authorization Date	11/09/2025