

Main Store

Acknowledgment of Receipt

Date :

No.	Store Code	Item Description	Qty.	Purchase Date /LPO

Custodian Details:

Name:

Emp. ID:

College /Department:

Location: Building

- ☐ SZH
☐ J1
☐ J2
☐ Student Hub
☐ Hostel
☐ Others :

Floor

- ☐ Ground
☐ 1st
☐ 2nd
☐ 3rd
☐ Others :

Section

- ☐ Male
☐ Female

I confirm that this device(s) is a property of Ajman University and to be returned back to AU Store after usage. This device(s) can't be shifted to any other user/location without a written approval from the Store.

Please select one of the following:

Office device

I understand that I will be responsible for any misuse or damages that may occur. I confirm that this device(s) will be used for work purpose only.

Lab device

I understand that the lab supervisor shall monitor the lab devices to avoid any misuse or damage.

Employee Signature: