



Main Store

Acknowledgment of Receipt

Date :

| No. | Store Code | Item Description | Qty. | Purchase Date /LPO |
|-----|------------|------------------|------|--------------------|
| | | | | |
| | | | | |
| | | | | |

Custodian Details:

Name:

Emp. ID:

College /Department:

Location: Building

- SZH
- J1
- J2
- Student Hub
- Hostel
- Others :

Floor

- Ground
- 1st
- 2nd
- 3rd
- Others :

Section

- Male
- Female

I confirm that this device(s) is a property of Ajman University and to be returned back to AU Store after usage. This device(s) can't be shifted to any other user/location without a written approval from the Store.

Please select one of the following:

Office device

I understand that I will be responsible for any misuse or damages that may occur. I confirm that this device(s) will be used for work purpose only.

Lab device

I understand that the lab supervisor shall monitor the lab devices to avoid any misuse or damage.

Employee Signature: