

Online Transfer Claim Process by Employee

Dear Members!!

EPFO introduces a new system to facilitate online submission of transfer claims by Members with an objective to make the transfer process transparent, efficient and comfortable for your employees. A member has an option to submit his claim either through his present employer or the previous one. The employer can view all such claim requests, verify/correct member details, approve and submit the requests online through this portal.

The member should be registered on the Member Portal to avail this facility. If employee not registered, employee has to click on “**Activate UAN**”. Follow below steps----

Step 1: Open link <https://unifiedportal-mem.epfindia.gov.in/memberinterface/> , click on **Activate UAN**

The screenshot displays the EPFO Member Portal interface. At the top, the header includes the EPFO logo, the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA", and the "Universal Account Number (UAN) MEMBER e-SEWA" section. Below the header, there is a "Dear EPF Members!!" section with a list of frequently used services: "Member Passbook [Our Services >> For Employees >> Member Passbook]", "Aadhaar Based Online Claim Submission", "Establishment Search", "TRRN Search", and "Dashboards". On the right side, there is a login section with fields for "UAN", "Password", and "Captcha", along with "Sign in" and "Reset" buttons. Below the login section, there is a "Forgot Password" link. In the bottom right corner, there is an "Important Links" section with two links: "Activate UAN" and "Know your UAN status". The "Activate UAN" link is highlighted with a red box and a red arrow. A yellow note box in the center of the page contains the following text: "NOTE: ✓ Members with authenticated Aadhaar and Bank details linked to their UAN can now submit their PF Withdrawal/Settlement claims online. ✓ One mobile number can be used for one registration only. ✓ A member can view the passbooks of the EPF accounts which has been tagged with UAN. ✓ The facility of passbook is not available for members of establishments having exemption under the EPF Scheme 1952."

Step 2: Update all details and click on Get PIN and update OTP details and Submit.

https://unifiedportal-mem.epfindia.gov.in/memberinterface/ho-auth/uanActivation/activationForm?_HDIV_STATE_=6-7-028ED1E06CE2EAB9B30C

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

GO TO HOME

Activate Your Uan

UAN

Enter Member ID -- Select State -- -- Select Office --

Region Office Est Id Est Ext Member Id

AADHAAR

PAN

Name

Date of Birth DD/MM/YYYY

Mobile No.

Email Id

Captcha

Get Authorization Pin Back

If employee has already registered, use below process to apply transfer and check the status.

➤ Open link <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>, and enter the UAN number and password to login.

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Dear EPF Members !!

Following frequently used services are available at www.epfindia.gov.in

- Member Passbook [Our Services >> For Employees >> Member Passbook]
- Aadhaar Based Online Claim Submission
- Establishment Search
- TRRN Search
- Dashboards

Download/Print your Updated Passbook anytime.

Download/ Print your UAN Card.

Update your KYC information.

NOTE

- Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement claims online.
- One mobile number can be used for one registration only.
- A member can view the passbooks of the EPF accounts which has been tagged with UAN.
- The facility of workbook is not available for members of establishments having

Universal Account Number (UAN)
MEMBER e-SEWA

UAN

Password

Captcha

Sign in Reset

Forgot Password

Important Links

- Activate UAN
- Know your UAN status

1. Request for transfer of Account

a. Select Online Services Tab, Click on "TRANSFER REQUEST"

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

CLAIM (FORM-31,19&10C)

TRANSFER REQUEST

TRACK CLAIM STATUS

UAN Card

More Info

Ac Set

More Info

b. Read the Instructions before you process the further. And then validate the Personal Information & Check the ‘Details of present account into which transfer will be affected’ column before you process the transfer request.

c. If the Details are mismatch then kindly approach your employer for necessary corrections.

d. If the complete data is correct then go to **Step 1 : Select details of previous accounts (which are to be transferred)** fill the details as per the below screenshot.

The screenshot shows the 'Transfer Request' form with the following sections and annotations:

- Instructions:** A green arrow points to this section with the annotation: "Read the Instructions before you process the further."
- Personal Information:** A blue arrow points to this section with the annotation: "validate the Personal Information".
- Details of present account into which transfer will be affected:** A red arrow points to this section. A blue box contains instructions: "a. If the details are mismatch then kindly approach your employer for necessary corrections. b. If the complete data is correct then go to Step 1 for imitating the pf transfer by selecting claim Attestation through : Present Employer".
- Step 1 : Select details of previous accounts (which are to be transferred):** This section includes a note about claim form attestation, radio buttons for "Previous Employer" and "Present Employer" (the latter is selected), a "Member ID / UAN" input field, and buttons for "Get Details", "Reset", and "Get MID". A yellow box highlights the "Get MID" button with the annotation: "Click this button to update the previous employer Member ID".
- Step 2 : Authenticate OTP & Submit:** A red arrow points to this section. It includes a note about OTP being sent to the UAN registered mobile number, and buttons for "Get OTP", "Enter OTP", and "Submit".

After the successful submission of the pf transfer request, kindly take a printout of the form 13 and submit the singed scan copy to employer for approval.