

CIRCULAR

Sub: Revised formats and guidelines for Thesis and Synopsis preparation for M.S. and Ph.D. scholars – Reg.

The Senate at its 290th meeting held on 11.11.2020, approved the report submitted by the Committee headed by Dr. Shanti Bhattacharya, EE on the revision of formats and guidelines for Thesis and Synopsis preparation for M.S. and Ph.D. scholars. The revised guidelines for preparing M.S./Ph.D Thesis and Synopsis is *provided in the Academic Website under the link <https://academic.iitm.ac.in/getpdf.php?id=422>*

In addition, the following recommendations have been made by the Committee:

- Initially only the title and abstract of the thesis would be uploaded on the e-repository. After a period of one year, full pdf file would become available to the public. This will give the student time to publish any unpublished work before putting the material in the public domain. The student would be allowed to request a 6 month extension (before the pdf file is released to the public) if the material has not yet been published in the year after submission.
- In addition, once the student submits a pdf file of their final thesis, IITM will add a watermark top make it harder for someone to directly copy or misuse the uploaded material. If anyone wants to use the material, they can contact the concerned faculty/student and get access to the document without watermark.
- The band of colour on the left will be created by print and not by tape. M.S. and Ph.D. Thesis will have different colours. There is an option to include a B&W or colour photo from the thesis on the front page.

As Synopsis and Thesis are submitted as soft copies, the following terminologies are substituted:

Existing		Substituted with
Blue-tape Synopsis	-	Draft Synopsis
Yellow-tape Synopsis	-	Approved Synopsis
Pre-synopsis thesis first draft	-	Draft Thesis
A4 Thesis for evaluation	-	Thesis
A5 Thesis (submitted after Viva-Voce)	-	Final thesis


Deputy Registrar (Research)

Encl.: as above

To

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CC: All HoDs/Director