

AR

ASHTON ROTH

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Studio City, CA 91604

PROFESSIONAL SUMMARY

Hardworking Project Manager gifted at performing specification and design reviews to ensure client expectations will be exceeded. Engaging and personable with the ability to monitor work quality, manage key milestones and deliver exemplary customer service. Can bring a web development knowledge into the field to assist with any growth needs as well as hands on implementation of knowledge.

SKILLS

- Advanced problem solving
- Timeline management
- Multi-site operations
- Project planning and development
- Programming Languages
- Team oversight
- Personable
- Staff management

WORK HISTORY

Project Manager | Schlesinger Group - Westwood, CA 06/2019 - CURRENT

- Sourced additional resources and staff to meet timeline demands
- Finalized project financial records while collaborating with financial controllers and operational executives
- Created and maintained schedule to protect company from dead-deal expense while meeting contractual obligations
- Implemented set of comprehensive tracking processes to monitor project performance
- Maintained schedules to ensure that key milestones were being met at every phase

Nanny Household Manager | Private Household - Los Angeles, United States 04/2018 - 05/2019

- Offered positive and nurturing environments to support child social and emotional growth
- Assisted children with homework assignments and special projects across different subjects to promote academic success
- Promoted language development skills through reading and storytelling
- Established lasting, professional connections with families and children by encouraging open communication and delivering positive feedback

- Worked with parents to develop and implement discipline programs to promote positive behavior
- Regularly manage 15-20 jobs at a given time

Teacher | SEED Learning - Seattle, United States 08/2015 - 06/2018

- Enhanced student learning by optimizing wide range of instructional approaches and innovative classroom activities
- Administered assessments to determine each student's specific educational and social needs
- Communicated frequently with parents, students and faculty to provide feedback and discuss instructional strategies
- Promoted and modeled lifelong love of learning and reading

EDUCATION

University of Washington, Seattle, WA

Bachelor of Arts: Social Geography

University of California - Los Angeles, Los Angeles, CA

EXPECTED IN 11/2019

Certificate : Fullstack Web Development