

# 1. Restaurant Platform User Manual

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## 1.1. How to Login

Visit the login page at <https://qrsay.com/admin/login>

- Enter the registered email: [youremail@gmail.com](mailto:youremail@gmail.com)
- Enter the password: ••••••••
- Forgot Password? Click "Forgot Password?" for password recovery.
- New User? Sign Up by clicking "Don't have an account? Sign Up."
- Click "Login Now!" to access your account.

## 1.2. How to Do Restaurant Registration

Visit the registration page at <https://qrsay.com/admin/register>

- Fill in the required details: Name, Email, Phone Number, Password, Confirm Password.
- Already registered? Sign in by clicking "Already have an account? Sign In."
- Click "Register Now!" to complete the registration process.

## 1.3. How to Get the Restaurant Verified

- Provide Restaurant Details: Name, Type, Email, Phone Number, Address, City, State, Pin code, Landmark, Google Location (Latitude and Longitude), GST Number, FSSAI Number.
- Save the details and enter the received OTP for verification.

## 1.4. Available Options in Admin Panel Sidebar after verification by us

- Dashboard
- Contact Details
  - View Promo Code
  - Add Promo Code
- Orders
- Customers
- Dishes
  - Categories
  - Extras
  - Dish Choices
  - Add Dish

- View Dish
- Restaurant Details
  - Restaurant Tables
  - Restaurant Images
- My Profile
- User Management
- Restaurant QR Code
- Change Password
- Support
- Store Settings

## 1.5. How to Add/Edit Menu

1. Fill out Dish Details
  2. Fill out Dish Choices
  3. Fill out Dish Variants
  4. Fill out Dish Add-Ons
  5. Click "Done"
- Dish Name, Category, Price, Type, and Availability.
  - Add Description and upload images.
  - Include Dish Choices and Variants.
  - Add Dish Add-Ons for customization.

## 1.6. How to Use Other Functionalities on Admin Panel

Explore the sidebar options for various functionalities:

- Dashboard: Overview of orders on the restaurant platform.
- Contact Details: Manage and add contact details.
- Orders: Monitor and manage customer orders.
- Customers: View and manage customer details.
- Dishes: Edit, add, or view dishes, categories, and extras.
- Restaurant Details: Manage tables, images, and profile details.
- My Profile: Update personal information.
- User Management: Manage user accounts.
- Restaurant QR Code: Generate QR codes for easy access.
- Change Password: Update account password.
- Support: Access customer support.
- Store Settings: Configure platform settings for the restaurant.

For any assistance or queries, contact our support team through the Support option in the sidebar.