

# TIKA RAM GIRLS COLLEGE, SONEPAT

(Affiliated to M.D., University, Rohtak)

Website : [www.trgc.edu.in](http://www.trgc.edu.in)

App. No: TRGC-2025-89

email : [trgcrecruitment2025@gmail.com](mailto:trgcrecruitment2025@gmail.com)

To

The General Secretary  
Tika Ram Education Society (Regd.)  
Add: Tika Ram Model School  
West Ram Nagar, Sonepat-131001



## **Subject: Application for the post of Principal**

With reference to your advertisement in Newspaper

I request you to consider my application for above said post. My biodata is given below:

- Name : Developer
- Father's Name : a
- Date of Birth : 16-12-2025
- Category : General
- Permanent Address : k
- Correspondence Address : k
- Contact No : 9708084906, 9708084906
- Email-ID : gautam663@gmail.com
- Present Employer :

(Submit NOC in attached format)

## SCORE SHEETS

(As supplied from DGHE vide dated 18.04.2023-Attached with this form in last)

### I. Academic Record: Maximum 20 marks

S.No.	Particulars	Marks Criteria	Self-Appraisal Marks
1.	Above 55% marks in Master's degree	0.5 marks for each percentage (max 5 marks)	1
2.	Above 55% marks in Graduation	0.4 marks for each percentage (max 5 marks)	1
3.	Above 55% marks in 10+2/Prep.	0.3 marks for each percentage (max 5 marks)	1
4.	Above 55% marks in Matriculation	0.2 marks for each percentage (max 5 marks)	1

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### II. Teaching Experience and Assessment of Administrative Skill: Maximum 35 marks

#### A. Teaching Experience: Maximum 10 marks

S.No.	Particulars	Marks Criteria	Self-Appraisal Marks
1.	Above 15 years teaching experience	1 mark for each year	1

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#### B. Assessment of Administrative Skill: Maximum 25 marks

##### (i) Experience of Administrative Responsibilities

S.No.	Particulars	Marks Criteria	Self-Appraisal Marks
1.	Experience as Joint/Deputy/Assistant Director in Directorate of Higher Education	1 mark for each year	1
2.	Experience as Registrar or any other Administrative post in any University	1 mark for each year	1
3.	Experience as Head of the Higher Education Institution i.e. Principal, Officiating Principal/DDO	1 mark for each year	1

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**(ii) Experience of Key responsibilities in colleges**

S.No.	Particulars	Marks Criteria	Self-Appraisal Marks
1.	Staff Representative or V.C. Nominee in Managing Committee of any College	1 mark for each year maximum upto 3 Marks	1
2.	Co-ordinator or Organizing Secretary of International/National/State Conference/Event	1 mark for each year maximum upto 3 marks	1
3.	Bursar	1 mark for each year maximum upto 3 Marks	1
4.	NSS Programme Officer	1 mark for each year Maximum upto 3 marks	1
5.	YRC Counsellor	1 mark for each year maximum upto 3 Marks	1
6.	Hostel Warden	1 mark for each year Maximum upto 3 marks	1
7.	Member of any Statutory Body of University	1 mark for each year Maximum upto 2 marks	1
8.	Experience as Associate NCC Officer in HEI (s)	1 mark for each year Maximum upto 3 marks	1

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**(iii) Experience of Committees in College**

S.No.	Particulars	Marks Criteria	Self-Appraisal Marks
1.	Co-ordinator IQAC	1 mark for each academic Year maximum upto 2 marks	1
2.	Editor in Chief, College Magazine	1 mark for each academic Year maximum upto 2 marks	1
3.	Member, College Advisory Council	1 mark for each academic Year maximum upto 2 marks	1
4.	Convener, University Work Committee	1 mark for each academic Year maximum upto 2 marks	1
5.	Convener, Cultural Affairs Committee	1 mark for each academic Year maximum upto 2 marks	1
6.	Convener, Purchase/Procurement Committee	1 mark for each academic year maximum upto 2 marks	1
7.	Convener, Building/Works Committee	1 mark for each academic year maximum upto 2 marks	1
8.	Convener, Sports Committee	1 mark for each academic Year maximum upto 2 marks	1
9.	Convener, Discipline Committee	1 mark for each academic Year maximum upto 2 marks	1
10.	Convener, Internal (Complaint) Committee	1 mark for each academic Year maximum upto 2 marks	1
11.	Convener, Road Safety Club	1 mark for each academic year maximum upto 2 marks	1
12.	Convener, Red Ribbon Club	1 mark for each academic Year maximum upto 2 marks	1

<b>S.No.</b>	<b>Particulars</b>	<b>Marks Criteria</b>	<b>Self-Appraisal Marks</b>
13.	Convener, Eco Club	1 mark for each academic Year maximum upto 2 marks	1
14.	In-charge, Placement Cell	1 mark for each academic Year maximum upto 2 marks	1
15.	Incharge, Women Cell	1 mark for each academic Year maximum upto 2 marks	1
16.	In-charge, Time-table Committee	1 mark for each academic Year maximum upto 2 marks	1
17.	In-charge, SC/BC Committee	1 mark for each academic Year maximum upto 2 marks	1

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### III. Academic/Research Score: Maximum 32.5 marks

#### MDU AC PASSED TABLE 2: Methodology for University and College Teachers for Calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as : copy of publications, project sanction letter, utilization and completion certificates issued by University and acknowledgements for patent filing and approval letters, students Ph.D. award letter etc.)

S.N.	Academic/Research Activity	Faculty of Sciences/ Engineering/Agricultur e/ Medical/Veterinary Sciences	Faculty of Languages/ Humanities/Arts/Social Sciences/Library/Educ ation/ Physical Education/Commerce/ Management & other related disciplines	Self Appraisal Marks			
1.	<b>For Direct Recruitment:</b>  Research Papers in Peer-reviewed / UGC Journals upto 13.06.2019 and UGC CARE Listed Journals w.e.f. 14.06.2019	08	10	1			
	<b>For Career Advancement Scheme:</b>  Research Papers in Peer-reviewed / UGC Journals upto 02.07.2023 and UGC CARE Listed Journals w.e.f. 03.07.2023						
<b>2. Publications (other than Research papers)</b>							
<b>(a) Books authored which are published by;</b>							
	International publishers	12	12	1			
	National Publishers	10	10	1			
	Chapter in Edited Book	05	05	1			
	Editor of Book by International Publisher	10	10	1			
	Editor of Book by National Publisher	08	08	1			
<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>							
	Chapter or Research paper	03	03	1			
	Book	08	08	1			
<b>3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula</b>							
<b>(a) Development of Innovative pedagogy</b>							
	Development of Innovative pedagogy	05	05	1			
<b>(b) Design of new curricula and courses</b>							
	Design of new curricula and courses	02 per curricula/course	02 per curricula/course	1			
<b>(c) MOOCs</b>							
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20	1			
	MOOCs (developed in 4 quadrant) per module/lecture	05	05	1			
	Content writer/Subject matter expert for each module of MOOCs (at least one quadrant)	02	02	1			
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08	1			
<b>(d) E-Content</b>							
	Development of e-Content in 4 quadrants for a complete	12	12	1			

S.N.	Academic/Research Activity	Faculty of Sciences/ Engineering/Agricultur e/ Medical/Veterinary Sciences	Faculty of Languages/ Humanities/Arts/Social Sciences/Library/Educ ation/ Physical Education/Commerce/ Management & other related disciplines	Self Appraisal Marks
	course/e-book			
	e-Content (developed in 4 quadrants) per module	05	05	1
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02	1
	Editor of e-content for complete course/ paper /e-book	10	10	1
<b>4. (a) Research guidance</b>				
	Ph.D. (10 per degree awarded 05 per thesis submitted)	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted	1
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded	1
<b>(b) Research Projects Completed</b>				
	More than 10 lakhs	10	10	1
	Less than 10 lakhs	05	05	1
<b>(c) Research Projects Ongoing :</b>				
	More than 10 lakhs	05	05	1
	Less than 10 lakhs	02	02	1
<b>(d) Consultancy</b>				
	Consultancy	03	03	1
<b>5. (a) Patents</b>				
	International	10	0	1
	National	07	0	1
<b>(b) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)</b>				
	International	10	10	1
	National	07	07	1
	State	04	04	1
<b>(c) Awards/Fellowship</b>				
	International	07	07	1
	National	05	05	1
<b>6. *Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)</b>				
	International (Abroad)	07	0	1
	International (within country)	05	0	1
	National	03	0	1
	State/University	02	0	1

**\*\* Attach copies as proof of documents for your calculated API score according to Annexure attached with this form - Table 2, Appendix II (as supplied by DGHE)**

*Note: The candidate is to attach the relevant documents in support of his/her claim mentioned in the application form, criteria, Table-2 (Appendix II contd.) and the same documents are also to be sent with the copies to Dean College Development Council, M.D. University Rohtak and D.G.H.E., Shiksha Sadan, Sector-5, Panchkula Haryana.*

### **Payment Details**

Amount Paid	Rs. 500
UTR No.	1111111111
Date	16-12-2025
UPI Provider	gpay
UPI Address	hhh
Account Holder Name	ha

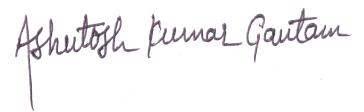
### **Payment Proof:**



I Developer D/o S/o W/o a hereby declare that all the entries made by me in this application form are true and correct to the best of my knowledge and I have attached related proof of documents in form of self attested copies. If anything is found false or incorrect at any stage, my candidature/appointment is liable to be cancelled.

Place: koderma

Date: 16-12-2025



(Signature of Applicant)