

Convention Centre :-

Super Admin :-

1. **Admin Login :-**
 - 1.1. Admin login via Email and Password
 - 1.2. Admin also forget their password.
2. **Events :-** Admin create event and also mention prices
 - 2.1. **Fields :-** Event Name*, Comment
3. **Job Roles :-** admin create job roles and gives rights according to this user access app
 - 3.1. **Fields :-** Job Roles*, Comment
4. **Employees :-** from their admin add new employees
 - 4.1. **Fields :-** Employee Name*, Contact No*, Email*, Job Role, Comment.
 - 4.2. If a job role is assigned to any employee, he gets a message for login[email and password] and password and he also forgets their password.
5. **Prices :-** Admin add prices by adding following fields :-
 - 5.1. **Fields :-** Event*, Select Time*[breakfast, lunch , dinner], Price*, Comment
6. **Addons :-** Admin add addons by adding following fields :-
 - 6.1. **Fields :-** Addon Name*, Price*, Comment
7. **Terms and Condition :-** Terms and condition add by admin following fields :-
 - 7.1. **Fields :-** select language* [Hindi and english], ck editor for past content and attach a pdf*
8. **New Booking :-** from this tab venue manage take booking insert all things like event,lunch dinner time, and all payment status
 - 8.1.1. **Fields :-** Select Event Category, Select Event start and end date[should be in calender], event time,customer name, contact no, alt contact no, email, address, address proof and then click on next button
 - 8.1.1.1. After clicking on the next button he selects lunch, dinner and breakfast time. And click on next button
 - 8.1.1.2. select addons[it is in check boxes] then click on next button
 - 8.1.1.3. Select terms and conditions in any one language hindi or telugu or sign on it and also send it on email after booking confirmation. In which language he selects and clicks on the next button for process payment.
 - 8.1.1.4. One the payment page he see 2 buttons :-
 - 8.1.1.5. **Online :-** if he select online below open a field of amount and after putting amount click on pay button and redirect on the payment gateway page and after payment success show booking confirm message
 - 8.1.1.6. **Cash :-** if he selects online below open a field of amount and after putting amount click on pay button show booking confirm message.

8.1.1.7. After booking confirm automatically send sms and email for booking confirm and redirect him on invoice page from he also share invoice on whatsapp.

8.2. **In Process** :- in this tab admin can view all list of all event of upcoming one month

8.2.1. First open a table in which S.no,Event Date, Customer Name, Contact No, Event Type columns are seen and at the last view detail button column when the user clicks on the view detail button he is redirected to the event detail page where he sees all details about payment.

8.3. **In Completed** :- in this tab admin can view all list of all completed event of one month

8.3.1. First open a table in which S.no,Event Date, Customer Name, Contact No, Event Type columns are seen and at the last view detail button column when the user clicks on the view detail button he is redirected to the event detail page where he sees all details about the event.

9. **Payment** :- In this tab admin can see payment status of events.

9.1. First open a table in which S.noEvent Date, Customer Name, Contact No, Done Payment and Due Payment columns are see and at the last pay now button column when the user clicks on the pay button he is redirected to the event detail page where he see all payment details and pays online or offline as per their convenience.

10. **Data Entry** :- First open a table in which S.no,Event Date, Customer Name, Contact No, Event Type columns are seen and at the last view detail button column when the user clicks on the Add Vendor button open a model in which user selects category and add vendor.

11. **Vendor** :-

11.1. **Add Vendor Category** :- Admin admin create vendor category **Field** - category name* and comment

11.2. **Add Vendor** :- Then admin add new vendors first he Fields :- select vendor category*, vendor name*, contact no*, comment

11.3. **View Vendor** :- open a list in table table in this s no,vendor name contact no, category and last button for view detail in this user see the event list managed by vendor.

12. **Customer**:- Admin can view list of all customer

12.1. open a list in table table in this s no,customer name contact no, email, and last button for view detail in this user see the event list book by customer.

12.2. First open a table in which S.no,Event Date, Customer Name, Contact No, Event Type columns are seen and at the last view detail button column when the user clicks on the view detail button he is redirected to the event detail page where he sees all details about the event.

13. Feedback:- after event complete customer give feedback to venue manage and also venue manage give feedback to customer

13.1. Add Review :- Select Star, and write review

13.2. View Review :- First open a table in which S.no,Date, Customer Name, rating, review columns are seen and at the last view detail button column when the user clicks on the view detail button he is redirected to the event detail page where he sees all details about the event.

SMS and Email Event :-

1. Roles assigned to employee :-
2. Forget Password
3. Password is successfully change
4. Payment done
5. Confirm booking
6. Event complete
7. Meter start reading
8. Meter end reading
9. Give review