

Citizen/Applicant

Interested Applicant fills the Trade License Application and submits the application

After submission of the Application, the Applicant has to make Online Payment on SUJOG

Citizen can download receipts and Instant Provisional Trade License Certificate

In case of any clarification requested, Applicant updates necessary information and re-submits the application

Citizen can download the approved Trade License

Document Verification

Document verifier verifies the documents submitted by the citizen

Application successfully Verified

Field Inspection

Field Inspector verifies the Trade details submitted by the citizen

Application sent back to Applicant for required clarification, if any.

Application successfully Verified

Approval

After verification and consideration, Approver approves the application

Application successfully Approved