



Documents required in case of New Building Development (Other Than Low Risk)						
SI No.	Building/ Development Type	List of Documents	Category	Optional/ Mandatory	Format	Remarks
1	All application types	Self Attested Scan Copy of ROR	Applicant details and other General documents	Mandatory	PDF	If multiple plots then separate upload for each plot
		Self Attested Scan Copy of Sale Deed/ Gift Deed		Mandatory	PDF	If multiple plots then separate upload for each plot
		Revenue Site Plan with plot marked authenticated by Tehsildar/ sub registrar		Mandatory	PDF	If multiple plots then separate upload for each plot
		Self Attested Scan Copy of ID Proof of Land Owner		Mandatory	PDF	If multiple land owners then separate upload for each plot. Not required if Applicant and landowner is same person.
		Self Attested Scan Copy of ID Proof of Applicant		Mandatory	PDF	Not required if Applicant and landowner is same person.
		Affidavit for peaceful possession of land		Mandatory	PDF	
		Building plan layout (Scale 1:100)	Building Related Documents	Mandatory	PDF	
		Building plan layout		Mandatory	DWG	
		Services Plan		Mandatory	PDF	
		Services Plan		Mandatory	DWG	
		Landscape Plan		Mandatory	PDF	
		Landscape Plan		Mandatory	DWG	
		Specifications giving type and grade of materials proposed duly signed by Architect/ PMO/ Technical Person		Mandatory	PDF	
		Photographs of the site		Mandatory	JPEG	
		Site Supervision Certificate		Mandatory	PDF	
		Structural Stability Certificate		Mandatory	PDF	In case building more than 10mts height
Other than above documents, following additional documents are required for different case scenarios						
2	OSHB/ GA/ BDA developed and allotted plot	Self attested scan Copy of allotment letter		Mandatory	PDF	
		Self attested scan copy of Sketch map of scheme showing the location of plot		Mandatory	PDF	
		Self attested scan copy of possession letter		Optional	PDF	
3	Plot part of Approved Private Layout	Self attested copy of possession letter		Mandatory	PDF	
		Self attested scan copy of Approved Layout		Mandatory	PDF	
4	Plot which is part of unauthorised layout or part of revenue plot	Please submit Scan Copy of Benchmark Value certificate issued by Sub-registrar office		Mandatory	PDF	
		Please submit Scan copy of "Annexure - I" application for regularisation of unapproved/ unauthorised subdivision of plots and layouts		Mandatory	PDF	



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5	Project is Multi-Storeyed Buildings, Residential Buildings, Commercial Buildings and coming under the jurisdiction of Planning Authorities	EIDP Fees receipt	Building Related Documents	Mandatory	PDF	Criteria From Drawing - 1. Project is High Rise Buildings, Residential Buildings, Commercial Buildings 2. Project is having Built up area more than 500 sqm Applicant to select Checkbox in Application Form - 1. Is Project coming under the jurisdiction of Planning Authorities (if checkbox selected PDF to be uploaded mandatory) 2. Does the project have Affordable Housing Component 3. Does the project have more than 500 sqm built up area excluding the Affordable housing Component (if checkbox selected PDF to be uploaded mandatory)
6	If projects are required to be registered under RERA Act, 2016	Scanned copy of RERA registration Declaration		Mandatory	PDF	
7	In case project is having Purchasable FAR component	Scan Copy of Benchmark Value certificate issued by Sub-registrar office		Mandatory	PDF	
8	1. Only for Apartment, Housing Projects, Studio Apartments, EWS, Low Income Housing, Medium Income Housing Sub Occupancies 2. Project should have more than 8 dwelling	NOC from PHED with regard to water supply and sewerage or Central Ground Water Authority for use of ground water	NOC	Optional	PDF	
		External Infrastructure Plan duly approved by Engineer Member, BDA		Optional	PDF	
		Undertaking / Affidavit regarding development of infrastructure like water supply, sewerage, drainage, construction & supervision, Firefighting, Garbage disposal, etc.		Optional	PDF	
		Affidavit from Architect, Owner/ Builder regarding not to deviate from the approved plan.		Optional	PDF	
		Deposit fee receipt of 1% project cost with the Rural Local Body, i.e., concerned Gram Panchayat towards External Infrastructure Development Fee		Optional	PDF	



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	units	Affidavit regarding development of drain up to nearest disposal point in own development.		Optional	PDF	
	Tentative Documents may be asked at the time of DPBP Committee meeting	Solid waste management plan and Construction / Demolition waste management plan over the Building Plan.	Building Related Documents	Optional	PDF	
		If Sub plot - Scan Copy of Benchmark Value certificate issued by Sub-registrar office		Mandatory	PDF	If Sub plot
		If Sub plot - Scan copy of "Annexure - I" application for regularisation of unapproved/ unauthorised subdivision of plots and layouts		Mandatory	PDF	