



BHUBANESWAR DEVELOPMENT AUTHORITY
AKASH SHOVA BUILDING, SACHIVALAY MARG, BHUBANESWAR - 751001

SITE INSPECTION CHECKLIST –for OCCUPANCY APPLICATIONS

A. Approach Road

1. Width of Approach Road
2. Nature of road
3. Services available over Approach Road
4. Whether road side drain exists? Yes ☒ No
5. Distance from the nearest connected higher order road

B. Site Situation

1. Plot size (as per measurement)
2. Whether the applicant encroached the Govt Land/ Road Land/ Drainage channel? Yes ☒ No
3. Whether all infrastructure for the Utility services for the entire site are physically provided?
 - a) Water supply Yes ☒ No
 - b) Electricity Yes ☒ No
 - c) Sewerage Disposal Yes ☒ No
 - d) Drainage Yes ☒ No
4. Whether all distances and setbacks measurements provided in the sketch plan? Yes ☒ No
5. Number of Trees provided on site?
6. Number of Recharging Pits provided on site?
7. Whether Rainwater Harvesting Structure provided?
8. Total number of dwelling units in case of Housing project/ Apartment?
9. Area of Society Room in case of Housing project/ Apartment?

C. Building Situation

Number of Blocks

Block-wise data to be filled

1. Number of Floors

2. Floor-wise use

3. Height of Block

4. Construction Status

5. Any issues / observation

6. Is there any basement?

Yes ☒ No

If yes then,

(a) Number of Basements

(b) Height of Basement floor

7. Number of Staircases provided?

8. Staircase width

9. Distance of Staircase from nearest exit

8. Number of Lifts provided?

9. Block wise Photographs upload

D. Inspection report

1. Issues/ Observation/ Remarks

2. Inspection Report Upload

3. Site photographs Upload

4. Notes