

ASHUTOSH SHUKLA

Village & post-Sagarraipur  
District – Bhadohi, Uttar Pradesh, 221310  
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Career Objective

- Detail-oriented professional with 1.5 years of experience as an Accountant in a Market Research company and a strong foundation in data handling and reporting. Seeking a Junior Data Analyst role to leverage my analytical, problem-solving, and data visualization skills while continuing to grow in the field of data analytics.

Summary

- 1.5 years of experience in financial reporting, reconciliation, and data management in a Market Research company.
- Proficient in **MS Excel (Pivot Tables, VLOOKUP, Charts), SQL (basic queries), and Google Sheets.**
- Hands-on academic project experience in **MySQL, Java, HTML**, and database-driven applications.
- Strong analytical mindset with attention to detail and the ability to interpret datasets for insights.

Experience

Accountant – Mindmap Advance Research Pvt. Ltd. (New Delhi, South Extension-II)  
May 2024 – Present (1.5 Years)

- Managed financial records, reconciliations, and expense tracking to support research operations.
- Prepared **data-driven financial reports** and presented insights to management for decision-making.
- Automated repetitive reporting tasks using **Excel formulas and functions**, improving efficiency.
- Collaborated with cross-functional teams, ensuring accuracy in data entry and reporting.

Academics

Degree/Class	Institution	Board/University	Year	CGPA
B.C.A	Om Uccha Sikshan Sansthan	Mahatma Gandhi Kashi Vidyapeeth	2021-2024	7.0
12 <sup>th</sup>	Sun Valley PublicSchool, Sarsawan, Varanasi	C.B.S.E Board	2021	6.0
10 <sup>th</sup>	J.D. Public School Jangiganj, Bhadohi	C.B.S.E. Board	2019	7.2

## Computer Skills

- **Data Analysis Tools:** MS Excel, Google Sheets, SQL (Basic)
- **Programming & Web:** Java, C, C++, HTML, CSS
- **Database:** MySQL (Basic)
- **Other Tools:** MS Office, Google Drive

## Project Works

### ➤ Online Attendance Management System

**Technologies Used:** Java, HTML, MySQL

- Developed a fully functional web-based attendance system to streamline record-keeping for academic institutions.
- Created login functionality, teacher and student dashboards, and attendance reports.
- Implemented CRUD operations for managing student data.

## Personal Information

**Father's Name:** Vinay Kumar Shukla

**Mother's Name:** Saroja Shukla

**Date of Birth:** 9th November 2003

**Languages known:** Hindi (Fluent) and English (Fluent)