The HRD Director,

Dept. of HRD

SJB Institute of Technology

Subject: Request for Exemption from Attendance for CMTI Project

27 May, 2024

Respected Sir,

We are writing to request permission for exemption from attendance until June 5th in order to involve in a project that has to be submitted to Central Manufacturing Technology Institute (CMTI), through SJB Institute of Technology. As students of the Department of ISE, we have been selected to represent our College in this important project, under the guidance of

Dr. Vishruth B G.

We have discussed this matter with the Head of the Department (HOD) of Information Science and Engineering (ISE) and obtained their approval for this temporary exemption.

We kindly request your favourable consideration and would be happy to provide any further information or clarification if needed. Thank you for your attention to this matter.

Thanking You

Sincerely,

Anish G Jois [1JB21IS010]

Aprameya A [1JB21IS012]

Arjun R K [1JB21IS014]

Ashutosh M Shinde [1JB21IS017]

Ashwanth R Kumar [1JB21IS018]

J A Sai Sireesh [1JB21IS049]

Shreyas Y [1JB21IS100]