

**CERTIFICATE AND UNDERTAKING FROM STUDENT**  
**(USE BLUE INK PEN ONLY)**

1. It is certified that I, \_\_\_\_\_ (Name of Student) S/o / D/o Service No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ (Particulars of ESM / Name of Widow), am selected for PMSS in Academic Year \_\_\_\_\_ for \_\_\_\_\_ (Name of Course).
2. I am presently studying in 2<sup>nd</sup> / 3<sup>rd</sup> / 4<sup>th</sup> / 5<sup>th</sup> year of \_\_\_\_\_ (Name of Course).
3. My Selection No allotted by KSB for PMSS is \_\_\_\_\_.
4. I have cleared **ALL SUBJECTS IN FIRST ATTEMPT** in previous academic year without RA / Fail for award of scholarship for subsequent year.

Date \_\_\_\_\_

(Signature of student)

**INSTRUCTIONS FOR STUDENT / ESM**

1. All documents to be filled in **BLUE INK PEN ONLY**.
2. The student need to ensure '**Correct Selection of Instalment**' at Para 5 (a) of renewal of application. Sequence of instalment to be selected are given below :-

<b>1<sup>st</sup> Instalment</b>	- Paid in Advance on Selection in Merit List
<b>2<sup>nd</sup> Instalment</b>	- Mark sheets of 1 <sup>st</sup> & 2 <sup>nd</sup> semester / 1 <sup>st</sup> year to be uploaded in original
<b>3<sup>rd</sup> Instalment</b>	- Mark sheets of 3 <sup>rd</sup> & 4 <sup>th</sup> semester / 2 <sup>nd</sup> year to be uploaded in original
<b>4<sup>th</sup> Instalment</b>	- Mark sheets of 5 <sup>th</sup> & 6 <sup>th</sup> semester / 3 <sup>rd</sup> year to be uploaded in original

3. Student needs to scan and upload original mark sheets of both semesters / academic year issued by the university. Uploading photocopies / computer generated mark sheet / incomplete mark sheet will lead to be rejection of application.
4. **Para 5(b) (c) (d) of Application.** While calculating aggregate percentage (Grade) of marks, calculation method of university (converting formula) is to be uploaded alongwith mark sheet.
5. **Column No 14** of Renewal application to be filled on receipt of payment by logging into KSB account using **Log ID & Password by Saving date of payment and amount received from KSB (this is an acknowledgment from student side)** and mandatory audit requirement to get benefit of PMSS otherwise scholarship will be cancelled and money paid will be recovered. SAVE BUTTON is provided at bottom of Column 14.
6. Annexure-4 is to be uploaded by those students who receive their mark sheets from the university on completion of entire course. However, Annexure-4 is not applicable for student where mark sheets are delayed. Annexure-4 is to be uploaded alongwith mark sheets.
7. It will be ensured that Mobile No and mail ID given for PMSS are remain functional till completion of the course because all alert and SMS about your application are sent on given Mobile No and e-mail. However, in case of any change, KSB must be informed accordingly for updating your record.
8. Any instalment can be claimed within **ONE YEAR OF DECLARATION OF RESULT**.
9. Processing of renewal application is done as and when received throughout the year **EXCEPT** from **Jan to May**. During this period (**Jan to May**) PMSS staff is busy in selection and preparation of merit list for 1<sup>st</sup> Year students. It is to be noted while applications status is showing pending to you, but on ground your application is in process at different levels / functionaries of KSB. Therefore, have **PATIENCE** and check your e-mail / KSB account for regular updates.

(Signature of ESM)  
Named of ESM/Widow \_\_\_\_\_  
Date \_\_\_\_\_

(Signature of Student)  
Name of Student \_\_\_\_\_  
Date \_\_\_\_\_

