

GUIDELINES TO PARENTS AND STUDENTS WITH REGARD TO ONLINE CLASSES -I PUC

(17-09-2020)

1. Purpose of Online classes is to enable academic rigour among our students. It is to keep our students engaged in serious academic work during the lockdown. **Parents, please encourage your children to complete the assignments on time.**

2. As per the schedule, the online classes will begin on **Monday, 21 September 2020** from **Monday to Saturday**. This is a tentative arrangement during the lockdown period and not an alternative for classroom teaching. The mode of teaching may change depending on the orders and advice of the Pre University Board of Karnataka.

Timings: First Session 2 pm to 2.50 pm; Second Session 3.05 pm to 3.55 pm

3. SJPUUC has **registered in Microsoft teams** -an online platform for the teaching-learning process. All the students will be provided with a registered Microsoft Teams ID and password using which they shall participate in the online classes. Teachers will guide the students to use this software.

Please note: There will be training sessions on **17.09.2020** and **18.09.2020** from **2 pm to 3 pm** to help the students familiarise with the new software (Microsoft Teams).

Gradually we shall increase the number of sessions.

4. Students are expected to strictly abide by the instructions given by the class teachers.

Violations of any kind will be taken seriously, and action will be initiated against such individuals.

5. Parents are requested not to interrupt the online sessions or hold any discussions with the teachers. Any suggestions, grievances and feedback please direct them to the Principal through an email at sjpuonlineclasses@yahoo.com

6. Attendance will be taken during each session. Encourage your wards to be regular to these classes so as to keep them academically active.
7. After the College reopens, classes will be conducted as per the guidelines of the Government and Pre University Board of Karnataka.

Students kindly note

1. Online Classes will be held as per the time table provided.
2. All participants are requested to be on mute mode until the end of the session. In case you have a query you may use the **raise hand** option to draw the attention of the teacher, accordingly the teacher will unmute your mic and will request you to intervene. **Students must not unmute themselves without receiving the permission of the teacher concerned.**
3. In case you get disconnected from the online session at any point of time please login again to join the class.
4. You are expected to attend the classes regularly and complete all the assignments provided by the teachers on time.
5. Online tests will be conducted on a regular basis to evaluate your level of understanding.

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