

Concise.

Consists of 75 to 150 words. Keep it focused, and make every line count.

Targets role.

First line presents you in your desired role. Avoids identifying as a student (as you will use this after graduation).

Includes education.

- **Bachelor's degree in computer science**
- **University of Washington Coding Boot Camp**

Includes only relevant degrees, certifications, and/or trainings. Ensure you have included the bootcamp to demonstrate your technical training.

Ex: Certificate in [Program Name] from XYZ University.

Includes skills & strengths.

Includes 3-5 relevant program-specific skills and professional strengths that align with your desired role.

Bonus:

- If available, you use the job description to determine which are the best skills to include.
- Show how you have applied these skills and strengths in roles or projects.

Demonstrates value.

Showcases professional or academic achievements, accomplishments, major successful projects, and recognitions.

Hint: Aim for professional, but if you lack professional, pull from academic.

Includes motivation or aim.

Determine what motivates you professionally. What end-results do you hope to achieve in your role?

Positions yourself.

Sell, don't summarize! Connect how your past experience, skills, and/or training have prepared you for your desired role. This is a place where you can give examples to support your claims.

Hint: To show that you are a team player, give an example of how you have worked successfully in a team environment. Show outcomes of your work.

Presentation.

No spelling or grammar errors. No slang. No redundant word choices. Varied sentence structures.