***The Stabile Law Firm, LLC*\***

**97 Main Street, Suite 208**

**Woodbridge, New Jersey 07095**

**Scheduling 1-732-602-7795**

**Facsimile 561-330-4207**

Fax

To: Court Administrator **F***r*om: Law Office of Steven Stabile

Fax: {{fax\_number}} Pages: 2

Phone: Date: {{todays\_date}}

Re: Rep / Adj Letter CC:

o Urgent o For Review o Please Comment o Please Reply o Please Recycle

Comments:

Please see the following letter.

Thank You

***The Stabile Law Firm, LLC***

97 MAIN STREET

SUITE 208

WOODBRIDGE, NEW JERSEY 07095

**STEVE STABILE, ESQ.\*\*\*\* ¨¨¨**

## SCHEDULING: 732-602-7795

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***\*\* licensed in NJ/NY***

***\*\*\*\* licensed in NJ/NY/PA/DC***

***Hablamos Español – Falamos Português – Parliamo Italiano – Nous Parlons Français***

{{todays\_date}}

{{court\_house\_name}}

{{court\_house\_street}}

{{court\_house\_city}}, {{court\_house\_state}} {{court\_house\_zip}}

Re: **State vs. {{client\_name}}**

**Email: {{client\_email}}**

**Summons No: {{complaint\_number}}**

Dear Court Administrator,

Please be advised that I have be­en retained to represent **{{client\_name}}** in the above referenced matter**. {{client\_name}}** hereby enters a plea of Not Guilty to the offense charged and waives the arraignment and reading of the same.

Pursuant to R. 7:4-2(a), I hereby certify that the defendant has received a copy of the complaint, that I have explained it to him/her, that he/she understands the substance of the charge, and that he/she pleads Not Guilty to the charge.

By copy of this letter, I am requesting that this matter be adjourned to a later date and time. Kindly provide this office with the contact information for the municipal prosecutor so we may discuss a resolution by affidavit**.**

Thank you for your attention in this regard.

Very truly yours,

/s/Steve Stabile, Esq.\_\_

The Stabile Law Firm, LLC