

# Travel Expense Report

Employee Name:	asif_merchandising	Employee Id	49	Department	administration
Travel Period	Start Date:	2024-02-08	End Date:	2024-02-23	

--	--

Date	Expense Type	Description	Amount(USD)	Notes
2024-02-14	Food	Fast food eaten	20000	was very hungry
2024-02-08	air ticket	air ticket price	20000	needed urgently
2024-02-14	hotel fare	hotel fare price	20000	booked hotel in hilton

Approval  
Name:  
Date:  
Reimbursement Processed  
Date:  
Amount:  
Approved By Accounts:  
Date: