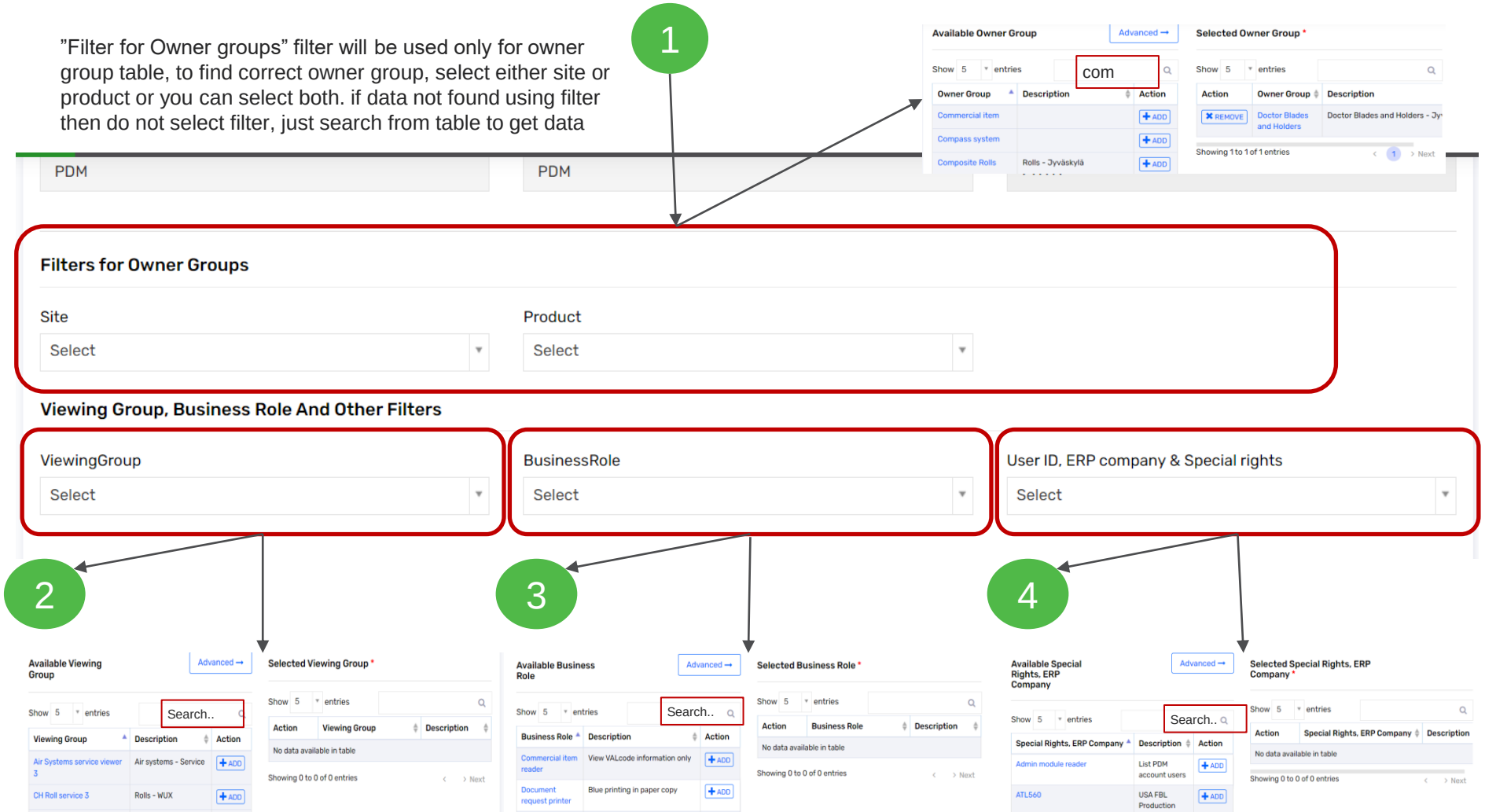
PDM access on Idefix

Valmet

PDM Access on idefix

”Filter for Owner groups” filter will be used only for owner group table, to find correct owner group, select either site or product or you can select both. if data not found using filter then do not select filter, just search from table to get data



- Access has divided on 4 different groups.
- You can filter-out the data from each table
- If you can’t find data then do not select anything, just search data on text field on the table.
- For new user:
- Its mandatory to apply at least one from each group

”ViewingGroup” filter will be used for getting correct ”Viewing group”. You can also search description to filter out the data

”BusinessRole” filter will be used for getting correct ”Business role”. You can also search based on description to filter out the data

’’User ID’’ is for open User ID account only.
’’ERP company’’ filter are used for getting correct ERP company, ”Special rights” if required business role missing on business role table then check under special rights.

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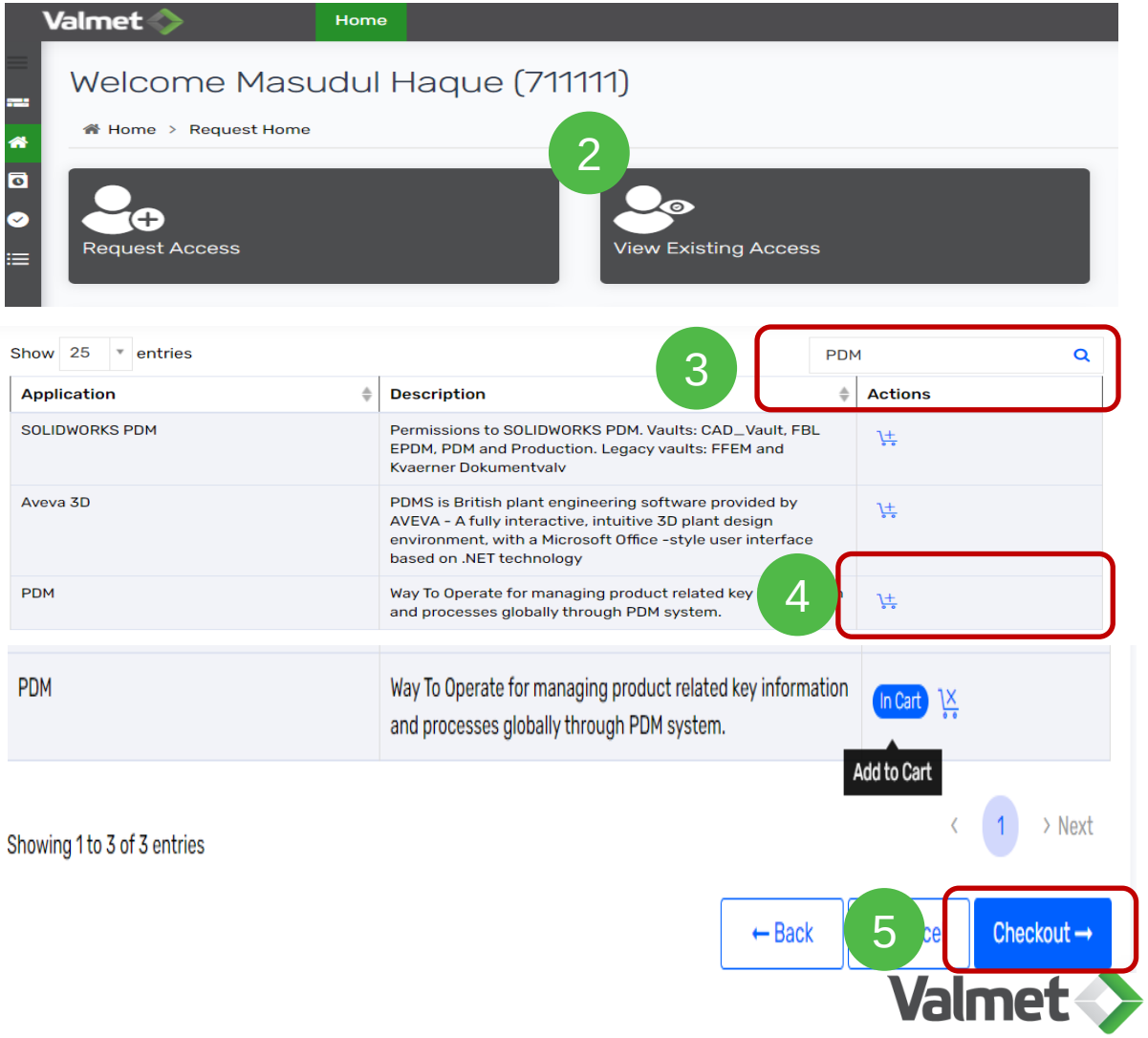
How to apply access for PDM to Idefix

How to apply access to idefix (1/5)

1. Open web browser (IE/Chrome/Microsoft Edge) input idefix address on browser https://idefix.valmet.com/
2. Click on Request Access (if you are applying first time) or click on View Existing Access (if you want to update existing access or apply more access)
3. Type **PDM** in application search box and press enter from key board or hit search icon next to search text from application list
4. From result list of ”PDM” select **Add** to cart icon
5. click ’’Checkout”



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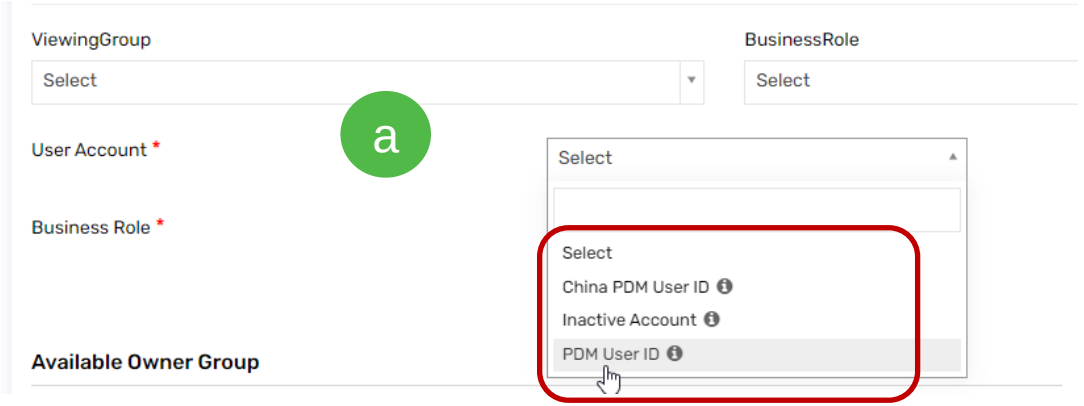
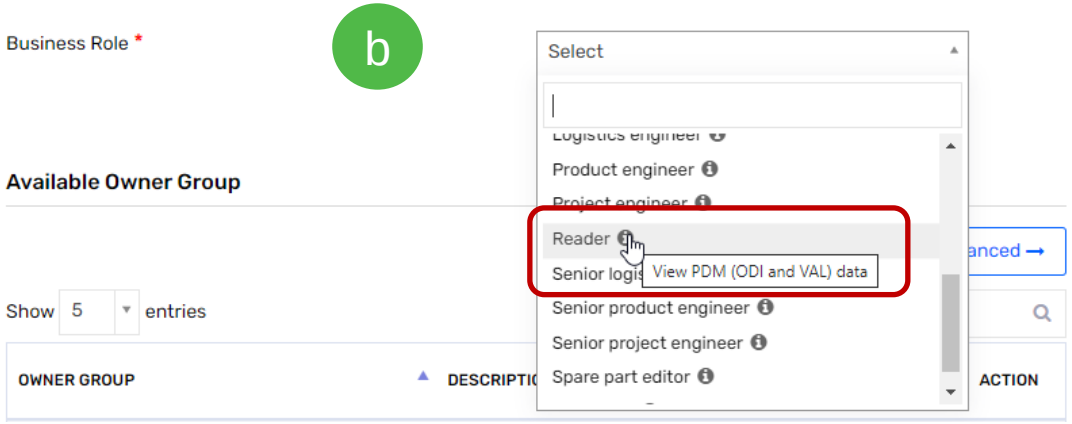
How to apply access to idefix (2/5)

a. User Account: ”PDM User ID” is mandatory in order to have the account Active in PDM. For users in China ”China PDM User ID” should be selected instead.

If user account should be Inactived the ”Inactive Account” should be selected.



b. Business role: Business role provide access to PDM what kind of operation you can do. Selection depends on your job responsibility. You can get more information about what access is included below the information icon.



Link: Description on PDM Business Roles
(Detailed description about Business Roles)

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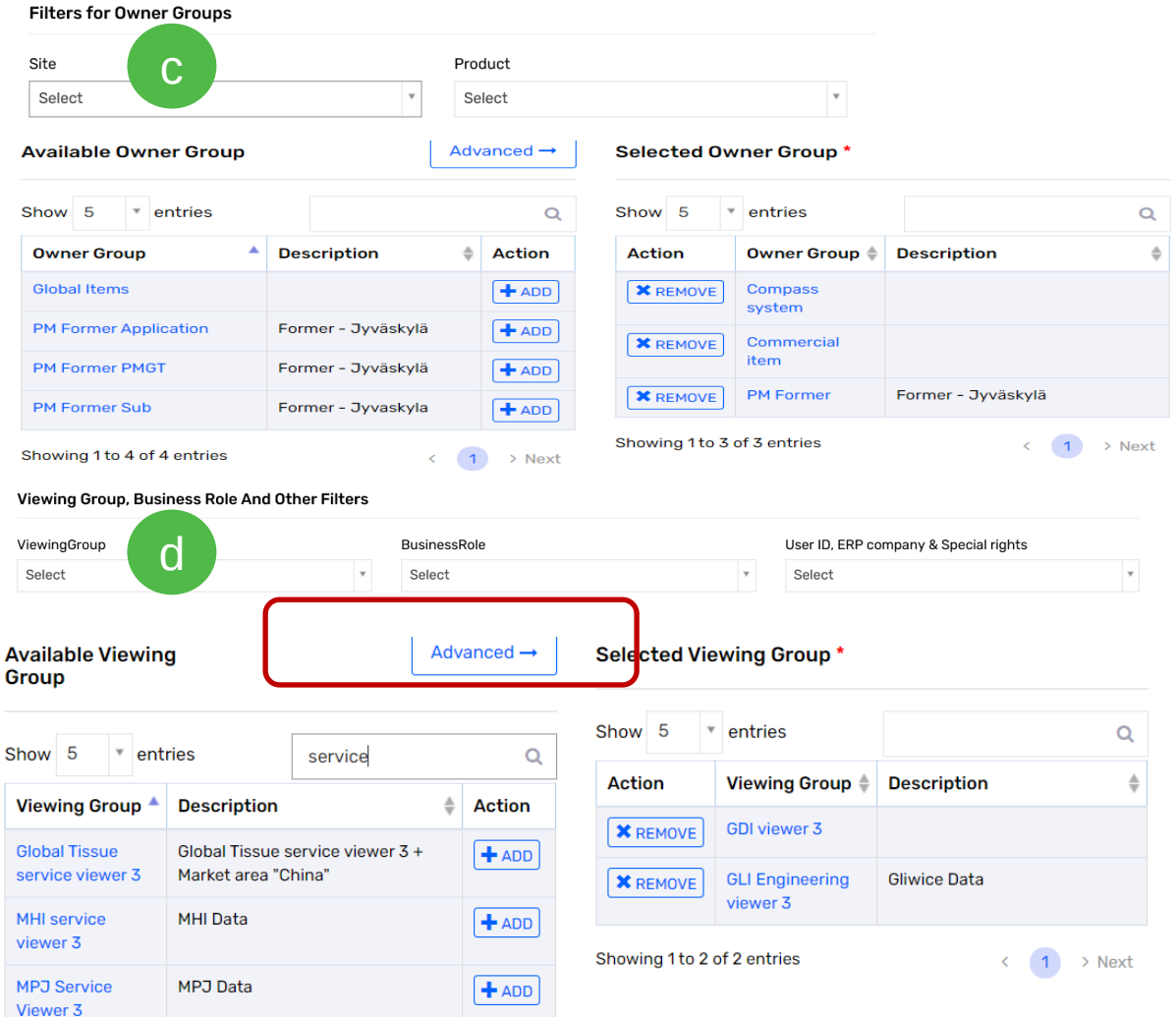
How to apply access to idefix (3/5)

c. Owner Group: select your site or product to get corresponding available owner and select one or more Owner Group where you want to create/modify data (Include at least **Compass system**).

d. Viewing group: Viewing group can be filter out by using product, if you do not know correct product then keep it unselect and search from viewing group table (Include at least **GDI Viewer 3**).

Link: PDM Access - Owner group and corresponding viewing group list (Owner groups included in Viewing groups)



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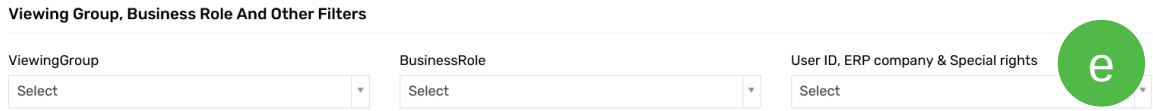
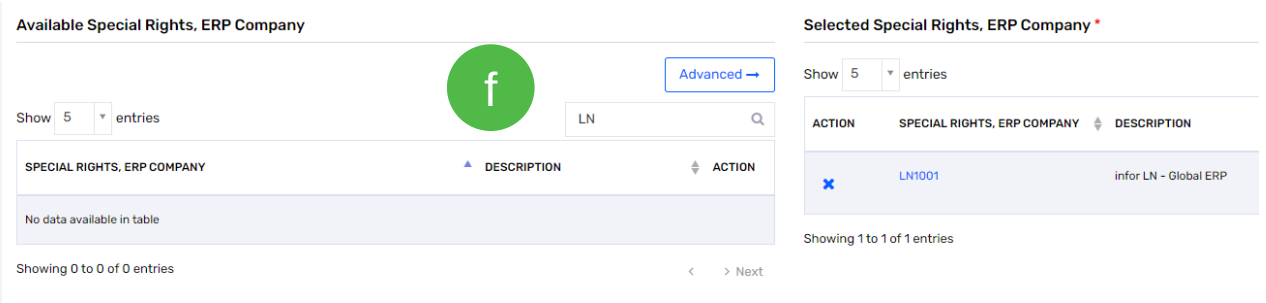
How to apply access to idefix (4/5)

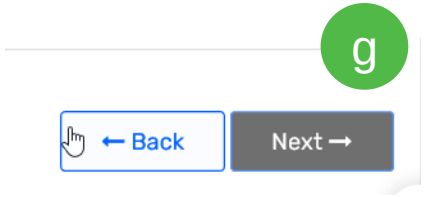
e. Special rights, ERP Company : Special rights and ERP company can be filtered out from this Filter or it can be searched directly from the avaialble selections for the proper ERP or Special Rights, see below f.



f. Scroll in the left side table or search for the access in the table, e.g. If ERP LN1001 is needed, part of name is enough to get the option and it can be selected.



g. After selection, please click next at bottom.



Mandatory to select proper **ERP** company that is used within the Business (this is needed for logistic information and for Change Notification in Sovelia.)

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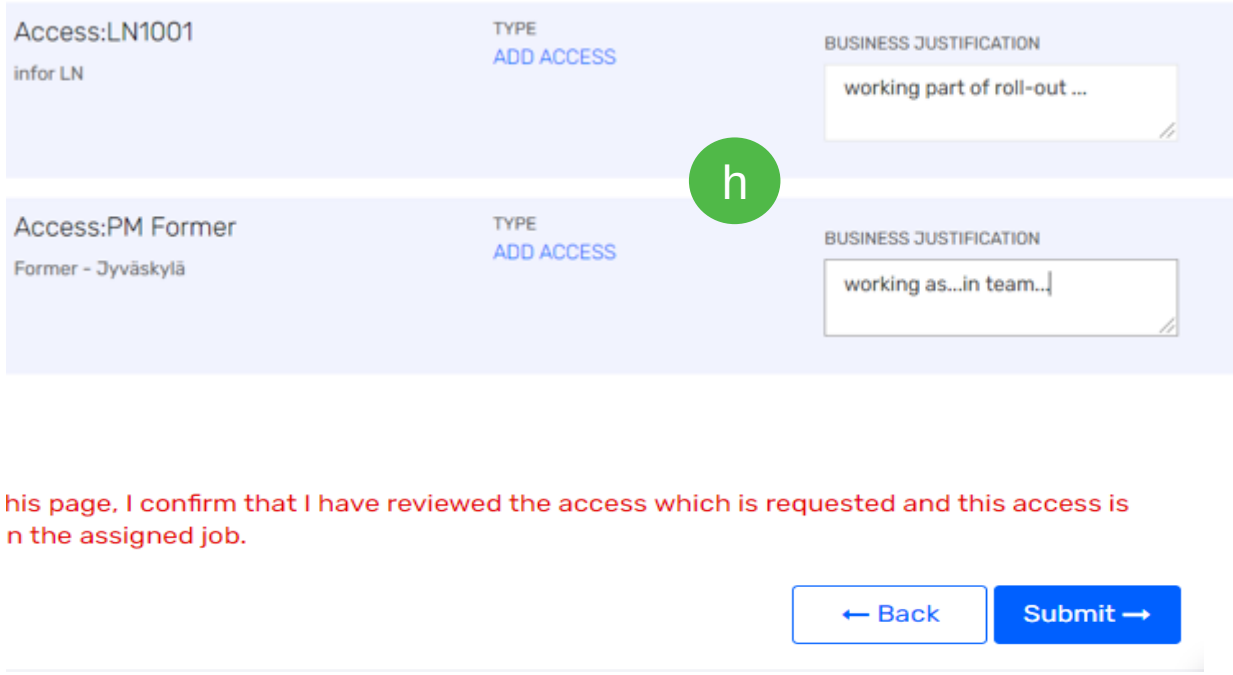
How to apply access to idefix (5/5)

h. Write description for each product what is the business reason to have access and click **Submit** button

Once access is approved, you will received email. After Manager and Data Owner approval it normally takes until next day before access is available in PDM.

Frist time login will required to accept terms and condition, requesting to read carefully before accept.



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Related documents

Links to related documents in Lotus Notes

- How to get access to PDM
  This Document
- Description on PDM Business Roles
  Detailed description on Business Roles
- Description on PDM Entitlements in Idefix
  This is an export from IDefix with description on the available PDM Entitlements to select, i.e. the Data Access control elements i PDM. This to get an Overview
- PDM Access - Owner group and corresponding viewing group list
  Owner groups included in Viewing groups
- PDM User Access Guideline
  Detail level description of the access model in PDM

Required support

- If you face difficutlies to apply, please contact your supervisor.
- If more support required, create ServiceNow ticket to PDM service group.
- If you need IT support, contact following person,
  - Pin Jin, Development manager
  - Masudul Haque, Solution Architect, PLM
  - Mikael Andersson, Application consultant

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FORWARD