

Dear Mr. Asif Iqbal,

We are pleased to offer you the position of Chief Operational Officer at Dotpot IT, starting on February 1, 2023. This letter serves as your official appointment letter and confirms the terms and conditions of your employment with us.

Your salary will be 9,230 BDT per week, payable weekly, and is subject to applicable taxes and deductions. As a Chief Operational Officer, you will be responsible for overseeing the daily operations of the company and ensuring that all objectives are met in a timely and efficient manner.

In the event of resigning or termination, a one-month notice period is required. This notice period allows for a smooth transition of responsibilities and ensures the continuity of the company's operations.

We are confident that you will be a valuable asset to our team and we look forward to a long and productive working relationship with you. If you have any questions regarding your employment, please do not hesitate to ask.

Please sign and return a copy of this letter to indicate your acceptance of the terms and conditions outlined above.

Sincerely,

Employee Signature:

Zakir Hossain

Dotpot IT