



TIN Validation Change Request Form

Please fax your request and required documentation to: **1-866-234-7366**

DBA/CORPORATE NAME: _____

MID# _____

Purpose of Form:

The Housing Assistance Tax Act of 2008 included the enactment of new Section 6050W of the Internal Revenue Code that requires payment processors to report payment card and third-party network transactions to the Internal Revenue Service (IRS) for each calendar year beginning January 1, 2011.

If we do not have a valid TIN that matches your IRS filing name, your payment processor will be required to begin backup withholding in 2012. This withholding will be based on the current IRS withholding regulations (currently 28%) and will be subtracted from your daily deposits.

Please Fill in the blanks below:

Name (as shown on your income tax return) *: _____

Business name, if different from above: _____

Check appropriate box for federal tax classification *:

☐ Individual/Sole Proprietor

☐ Partnership

☐ C Corporation

☐ Limited Liability

☐ S Corporation

☐ Other

Address (number, street, and suite or apt number): *

City * _____ State * _____ Zip * _____

Taxpayer Identification Number (TIN) :*

Note: A TIN is not interchangeable with different names. A business EIN must be used for a partnership, corporation, or non-disregarded Limited Liability Company (LLC). An SSN must be used with an individual name (In first name line).

Social Security Number (9 Digits): or Employer Identification Number (9 Digits):

_____ - _____ - _____ _____ - _____ - _____

Request by: _____ Date: _____

Authorized Merchant Signature X: _____

Required Documentation:

- A copy of W-9 Form or Federal Income Tax Form (First page that contain TIN info)

Please fax your signed request and required documentation to: **1-888-738-2890**