

# CANCELLATION LETTER

Date: \_\_\_\_\_

To: \_\_\_\_\_

Fax: \_\_\_\_\_

From: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Merchant Number: \_\_\_\_\_

To whom it may concern,

Please consider this our 90 day written notification of our intent to cancel our merchant services agreement with your company when our renewal period expires.

We have chosen to use a processor with a pricing structure that will not fluctuate and rates that are more competitive.

Please do not continue to bill our account after our agreement expires on \_\_\_\_\_.

Thank you for your attention to this matter.

Sincerely,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_