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| Week 3-4 | * Team Management * Assign Initial Roles and Responsibilities * Initial Planning and Feasibility study * Define Project objective and scope * Establish communication channel * Select DMS platform and delivery * Market study and research |
| Week 5-6 | * Initial Design and mock up for DMS * Identify potential risks and develop a risk management plan * Create initial system architecture and design document * Identify and design user roles and permissions * Choose database solutions and design data schema * Study security protocols and encryption methods * Review and refine the technical specifications * Prepare for Mid-term panel and demonstration |
| Week 7-8 | * Prepare for interviews * Final adjustment for mid term * Timeline assessment |
| Week 9-10 | * Start initial design for WIX * Research and study for security and additional features * Start data compilation for final documentation * Conduct testing and identify bugs * Start work on final presentation slides |
| Week 11-12 | * System deployment and features compilation * Monitor system stability * QA and performance monitoring * Improve upon presentation slides |
| Week 13 | * Prepare final report * Prepare for Interviews * Finalize Presentation slides * Deploy DMS and perform final touch-ups |
| Week 14-15 | * Presentation, Project Showcase and WIX portfolio demonstration |