

Taluka Bus Depot Visit Checklist

Taluka Bus-Depot visit

Field visit to taluka can be an overwhelming experience, hence here is an exhaustive list which is as follows:

MSRTC

People	Document	Sample Questions
Bus-Depot Manager	Form-4, Inward-Outward letter, 20-Point report, user interface of portal	Seasonality/festivals where buses are redirected, what is his/her daily routine in depot, How any village can ask for bus-stop, How is a terminal/route decided / updated/ scrapped, number of buses/routes, manav-vikas routes, what is manav-vikas, Panchayat-Samiti monthly meeting proceedings?, Who goes in Panchayat Samiti meetings?, How manav-vikas feris calculation is done?, Who decides the manav-vikas feris?, How are they decided?, How many categories in which MSRTC offers rebate?
Traffic Controller	ABC-Operational Data, Shift schedule	What is ABC data, What steps he/she follows to get that?, Where does this document go?, From where the information is collected?, What is done of type C routes?, How a route is decided?, What are the major issues with crew?, Are they punctual?, Has any of them got suspended ? why?, If automation in crew management is to be done, what features are expected?, On what issues passengers fight with the Traffic controller?, What is the complaint redressal mechanism a) Internal b) External?
Announcer	Control Chart	What is a control chart?, How it is prepared/updated/stored?, Who supervises/audits the control chart?, What is his proficiency with Computer/ Android phone?, How does late-coming of buses recorded?, Which buses are late frequently?, Which Bus-service is the most frequent?, What automation in Control chart needs to be done, so that it eases his work?
Driver-Conductor	Ticket/ ETIM/ Tray	What is a tray? How earlier ticket was prepared using punch holes and stapler?, Which is the company that provides those machines?, How has ETIM eased/increased work?, Has there ever been a loot of the money-pouch?, Do you do double duty?, How are rest-houses for crew?, What facilities do they offer?, What are the charges of one day utilisation of resthouse?

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Non-MSRTC

People	Document	Sample Questions
Block Development Officer	Any communication related to new bus-stop creation / Gram-sabha proceedings for creating a new bus-stop	How does BDO and Depot manager communicate officially? , What are the cases that fall into BDOs purview in terms of transportation?, Any idea about the illegal transportation within taluka?, How traffic police reports the violaters?, Any new PMGSY roads coming up?, Any NREGA works for road construction going in Taluka?
PWD , Deputy Engineer	Communication regarding fitness of roads	How PWD office and Depot manager communicate officially?, What are the cases that fall into Deputy engineer's purview?, Is fixing pot-holes and road construction Geo-Tagged? If yes How?, Any road construction works going under PWD of the taluka?
Jeep Stand/ Auto Stand / Minidor Stand		
Sarpanch	Gram Sabha proceedings on ST bus	Was there any agenda on bus stand?, How people commute to work here?, How commutation happens during Perni/ Lavni/ Harvest seasons?, How children commute to Higher secondary school?
Local MLA		What are the issues faced by the people in taluka regarding Transportation?, How are they addressed?