

# Bruce Mellon, MBA, CTP

Senior Finance Executive

## Contact Information

---

**Address:** 5555 Chester Circle, Los Angeles, CA 00000

**Email:** brucetmellon@email.com

**Phone:** 555-555-5555

## Languages

---

**English:** Fluent

**Spanish:** Well-versed

**French:** Well-versed

## Education

---

MBA

Certified Treasury Professional (CTP)

## Memberships

---

Member of the Association for Financial Professionals (AFP)

## Professional Summary

---

Senior Finance Executive with extensive experience in treasury, finance management, investment management, and strategic decision-making. Recognized for excellence in finance and treasury management, with a proven track record of driving organizational success in diverse industries and sectors across domestic and international markets. Fluent in English, well-versed in Spanish and French.

## Areas of Expertise

---

Strategic Planning

Cash Management

Special Projects

Entrepreneurship

Public Relations

Financial Markets

Budget Planning & Forecasting

Performance Management & Measurement

Generally Accepted Accounting Principles (GAAP)

Policy & Procedure Development

Business Process Improvement & Reengineering

Sales Training & Leadership

## Achievements & Awards

---

Municipal Finance Officers Association (MFOA) Distinguished Budget Award Winner (5 consecutive years)

California Department of Finance Administration 2005-2006 Budget Award Winner

Laser Solutions Employee Star Award Winner

Led 60% cycle time reduction through Business Process Reengineering (BPR)

## Professional Experience

---

### **County of Sonoma, Sonoma, CA**

#### **Senior Budget Analyst (2005-Present)**

Managed performance measurement and accountability system across 60 government departments and programs

Conducted budget and revenue variance/trend monitoring and analysis

Provided performance and operational results reports to government officials and the public

Developed annual capital improvement plan and Management Discussion & Analysis (MDA) for Comprehensive Annual Financial Reports

Played key role in the development of biennial community citizen survey and attainment of fire department's accreditation

Developed and implemented an enterprise-wide performance management/ measurement system within 18 months

Secured \$32 million in grants despite severe budget constraints

Developed a \$350 million ten-year capital improvement plan with public and municipal input

Identified \$85 million in tax-backed financing and \$40 million in operating impacts across 15 major construction projects

Provided strategic and operational input, including RFP scope of work, vendor selection, and subsequent \$455K professional services agreement

Played key role in vendor relationship management and development of final project report

Served as a peer reviewer for scholarly publications in finance and treasury management

### **Management Analyst (2004-2005)**

Conducted financial analysis and reporting

Team building and motivation

Revenue cycle management

Cost control and reduction

Variance and trend analyses

Market share expansion

## Publications

---

Mellon, B. (2018). Strategic Financial Management in Public Sector. *Journal of Public Budgeting, Accounting & Financial Management*, 30(4), 567-589.

Online background verification report available upon request.