

# **EMPLOYMENT AGREEMENT**

This Employment Agreement ("Agreement") is made on 01 July 2024 between:

Employer Name: Samreen Rehman

Employer Address: 22 Salisbury Road, E7 9JX, United Kingdom

Employee Name: Fatima Ali

Employee Address: 10 Fletcher Close, Beckton, London, E6 6FT, United Kingdom

## **1. POSITION AND JOB DUTIES**

1.1. Job Title: Assistant Graphic Designer

1.2. Job Duties and Responsibilities: The Employee will support in creating customized designs, including t-shirt prints, banners, flyers, and business graphics, based on customer requests or on-demand. The Employee will assist in executing design tasks, ensuring all designs meet the quality standards set by the Employer. The Assistant Graphic Designer will also collaborate closely with the other team members, contributing to the development of creative concepts, helping with design revisions, and ensuring timely completion of projects.

## **2. EMPLOYMENT DETAILS**

2.1. Start Date: 05 July 2024

2.2. Working Hours: The Employee will work 20 hours per week.

## **3. COMPENSATION**

3.1. Payment Frequency: Monthly

3.2. Salary/Wages: The hourly rate of pay £13.20

## **4. LEAVE ENTITLEMENT**

4.1. Annual Leave Entitlement: The Employee is entitled to annual leave as per UK statutory requirements.

4.2. Sick Leave: The Employee is entitled to statutory sick leave in accordance with UK law.

4.3. Other Leave: Any additional leave, including maternity, paternity, or other leave, will be granted according to UK employment laws.

## **5. NATIONAL INSURANCE**

National Insurance Number: TH 74 72 81 B

## 6. NOTICE PERIOD

Notice Period for Resignation or Termination: Either party may terminate this agreement by providing one month's written notice.

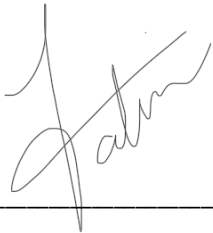
## 7. GOVERNING LAW

This Agreement shall be governed by, and construed in accordance with, the laws of the United Kingdom.

## 8. ACCEPTANCE OF TERMS

By signing below, both parties agree to the terms and conditions stated in this Employment Agreement.

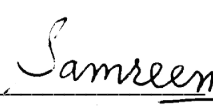
Employee:

Signature:  \_\_\_\_\_

Full Name: Fatima Ali

Date: 01 July 2024

Employer:

Signature:  \_\_\_\_\_

Full Name: Samreen Rehman

Date: 01 July 2024