

### **Guidelines for Candidates seeking admission**

- SHORTLISTED CANDIDATES AS PER THE GIVEN TABLE (SEE THE TABLE) ARE ADVISED TO REPORT TO THE CONCERNED HEAD OF THE DEPARTMENT IN RESPECTIVE DEPARTMENTS AT THE GOLAPBAG CAMPUS FOR ADMISSION TO THE SEATS IN THE UNIVERSITY CAMPUS ON ANY UNIVERSITY WORKING DAY FROM 3<sup>RD</sup> SEPTEMBER, 2015 TO 8<sup>TH</sup> SEPTEMBER, 2015 BETWEEN 11 AM TO 4 PM.
- ADMISSION TO THE SEATS IN THE AFFILIATED COLLEGES AND TO THE SEATS REMAINING VACANT IN UNIVERSITY CAMPUS AFTER 8<sup>TH</sup> SEPTEMBER, 2015 WILL BE HELD ON 9<sup>TH</sup> SEPTEMBER, 2015 AT THE RESPECTIVE DEPARTMENTS IN GOLAPBAG CAMPUS. SHORTLISTED CANDIDATES FOR THIS DATE (SEE THE INSTRUCTIONS) ARE TO REPORT AT THE CONCERNED DEPARTMENTS AT GOLAPBAG CAMPUS AT 10-30 AM ON 9<sup>TH</sup> SEPTEMBER, 2015.
- CANDIDATES ARE DIRECTED TO BRING ALL THE TESTIMONIALS FROM SECONDARY LEVEL TO GRADUATION LEVEL IN ORIGINAL AND WILL HAVE TO SUBMIT A SELF-ATTESTED PHOTOCOPY OF ALL THE TESTIMONIALS AT THE TIME OF ADMISSION.
- CANDIDATES ADMITTED IN THE UNIVERSITY CAMPUS ARE TO PAY THE NECESSARY FEES (SEE THE FEES STRUCTURE) BY A **BANK DRAFT IN FAVOUR OF FINANCE OFFICER, BURDWAN UNIVERSITY PAYABLE AT SBI, BURDWAN UNIVERSITY BRANCH** FILLING IN THE CHALLAN RECEIVED FROM THE CONCERNED HEAD OF THE DEPARTMENT.
- CANDIDATES ADMITTED IN AFFILIATED COLLEGES ARE TO PAY AN AMOUNT Rs.1000/- THROUGH A BANK DRAFT IN FAVOUR OF THE CONCERNED COLLEGE AS AN INITIAL PAYMENT OF ADMISSION FEES. REST OF THE AMOUNT WILL HAVE TO PAID AFTER THE LAST ROUND OF ADMISSION TO BE HELD IN THE FOURTH WEEK OF SEPTEMBER, 2015.
- ADMISSION TO M.SC IN PHYSIOLOGY TAUGHT AT HOOGHLY MOHSIN COLLEGE WILL BE HELD IN THE DEPARTMENT OF STATISTICS AT GOLAPBAG CAMPUS. CANDIDATES SHOULD WRITE HIS/HER NAME AND THE SUBJECT THEY ARE APPLYING FOR, ON THE BACK OF THE BANK DRAFT.
- CANDIDATES TAKING ADMISSION TO THE POST GRADUATE COURSES FOR THE SESSION 2015-2017 AND THEIR GUARDIANS MUST SUBMIT A MANDATORY AFFIDAVITS RELATED TO PROHIBITION OF RAGGING IN PRESCRIBED FORMAT A NON JUDICIAL STAMP OF RS.10/ (FORMAT OF AFFIDAVIT) WITHIN 15 DAYS OF COMMENCEMENT OF CLASSES AS PER UGC DIRECTIVES.
- IN THE EVENT OF ANY MISTAKE OR DUE TO ANY OTHER TECHNICAL FAULTS, SUBSEQUENTLY DETECTED, THE UNIVERSITY RESERVES THE RIGHT TO MODIFY THE MERIT LIST OF CANDIDATES BY WAY OF INCLUSION OR EXCLUSION OF ANY NAME AT ANY STAGE BEFORE AND AFTER ADMISSION.
- IF A CANDIDATE IS FOUND TO HAVE MADE AN EXAGGERATED STATEMENT REGARDING QUALIFYING MARKS OR MADE A WRONG ENTRY DELIBERATELY IN THE APPLICATION FORM, HIS/HER RIGHT TO ADMISSION WILL BE FORFEITED.