



SURVEY REPORT

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PROPERTY SURVEY REPORT

Name of Risk :
Location :
Nature of Business :
Date Surveyed :
Surveyed By :
Conferred By :

SECTION I – GENERAL INFORMATION

1.1. Risks :
1.2. Business Address :
1.3. Location of Risks :
1.4. Occupancy :
1.5. Product :
1.6. Legal Status :
1.7. Subsidiary Firms / Affiliated :
1.8. Business Activity :
1.9. No. of Employees :
1.10. Date Business Incorporated :

SECTION II – MANUFACTURING / PROCESS INFORMATION

2.1. Raw Materials Used

a. Main Raw Materials :
b. Auxiliary Materials :
c. Chemical Used :

2.2. Finished Product

a. Type of Product :
b. Capacity per day :
c. Market Orientation :

2.3. Production Machinery & Equipment

a. Major Machinery :
b. Imported From :

2.4. Process Flow Chart / Block Diagram :

SECTION III – PLANT UTILITIES / SERVICES

3.1. Water Supply :

- Rerservoir :

3.2. Power Supply :

- a. PLN Capacity :
- b. Generator Set Capacity :

3.3. Steam Boiler :

- a. Capacity :
- b. Working Pressure (Bar) :

3.4. Compressed Air Equipment :

- a. Type :
- b. Capacity :

3.5. Computer Equipment :

- a. Type :
- b. Located :

3.6. Air Conditioning and Refrigerating Equipment

- a. Type :
- b. Located :

3.7. Fuel Tank(s)

- a. Capacity :

b. Use For :

3.8. Preventive Maintenance :

- Maintenance Schedule :

3.9. Material Handling Equipment :

a. Forklift :

b. Loader :

SECTION IV – PROTECTION UTILITIES / SERVICE

4.1. Portable Fire Extinguisher :

a. Type / Capacity :

b. Location :

4.2. Internal and External Fire Hydrants / Hose Reels

a. Type / Capacity :

b. Location :

4.3. Automatic Sprinkler System

a. Type / Capacity :

b. Location :

4.4. Fire Water Pumps / Sand Buckets

a. Type / Capacity :

b. Location :

4.5. Special Hazard Protection System

a. Type / Capacity :

b. Location :

4.6. Other Protection (Specify) (e.g. fire truck, mobile fire pumps, etc)

SECTION V – WATCHMAN SERVICE / ALARM SYSTEM

5.1. Security Guards

- a. Total Person :
- b. Working Hour :

5.2. Security Fence

- a. Perimeter Wall :
- b. Height :

5.3. Fire Alarm System

- a. Manual :
- b. Automatic :

SECTION VI – EXPOSURE

6.1. Boundaries

- a. Front :
- b. Right :
- c. Left :
- d. Rear :

6.2. Protection Against Exposure

6.3. Description of the Site Flood, etc :

6.4. Sketch / Lay Out :

SECTION VII – BUILDING CONSTRUCTION & DESCRIPTION

7.1. Dimension :

7.2. Frame :

7.3. Walls :

7.4. Floor :

7.5. Roof :

SECTION VIII – COMMON HAZARDS

8.1. Housekeeping inside the Factory Building :

8.2. Smoking :

8.3. Waste Disposal :

8.4. Electricity Wiring Installation :

8.5. Combustible Materials :

8.6. Boiler :

8.7. Diesel Generators :

8.8. Air Compressor :

8.9. Transformer :

SECTION IX – SPECIAL HAZARDS

9.1. Flammable / Combustible Liquids :

9.2. Welding & Cutting :

SECTION X – OTHER PERILS

10.1. Flood :

10.2. Windstorm / Tempest :

10.3. Impact of Aircraft :

10.4. Impact of Vehicle :

10.5. Riot & Strike :

- a. Relationship :
- b. Facility :
- c. Club of Employee (SPSI) :

10.6. Malicious Damage :

10.7. Water Damage :

- a. Water Discharge :

b. Overflowing or Leaking :

10.8. Explosion :

- a. Boiler :
- b. Power Houses :
- c. Generator :

10.9. Smoke :

10.10. Earthquake :

10.11. Volcanic Eruption :

10.12. Tsunami :

10.13. Landslide :

SECTION XI – ATTACHEMENT

11.1. Photograph :

11.2. FEA Lay Out :