

To All Concerned

All of you are aware that there has been a steep increase in the cost of fuels and repairs and maintenance of vehicles in Company's Pool. In order to partially offset the loss to the Company, the Management is constrained to increase the charges for providing vehicles from the Pool for the personal use of the employees, as under: -

Vehicles	Existing charges per km.	Revised charges per km.
Car/Sumo/Qualis	Rs.4.00	Rs.5.50
Tempo	Rs.7.00	Rs.9.00
Truck , Buses	Rs.9.00	Rs.11.00

The above comes into force with immediate effect.

Rajmohan Singh
Director [Operations]

c.c. GM [F&A]
c.c. DGM [Admn.]