

Muhammad Saad Ullah

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Objective

To secure a position with a well-established organization with a stable environment that will lead to a lasting relationship.

Qualification

Masters in Economics (Session 2009-2011)

Baha ud Din Zakariya University Multan

- Managerial Economics

Bachelors of Arts

Baha ud Din Zakariya University Multan

- Major in Economics

Educational Relevant Experience

- Served as an honorary lecturer for Master Levels (with the guidance of my seniors of this profession) in a private sector.
- Done the counseling of students of Economics by providing guidance. Delivered free-lance lectures to the students of Economics (Graduate level) in a private sector.
- Served in a private school on voluntarily basis during 2008.

Professional Experience

- Worked as a **Manager Operations (Trainee)** at Ample Tech n Trade, Sahiwal.
An import & export and manufacturing based company.
(April 2013 till to date)
- Worked as a **Business Relationship Officer** at Apple Computers, Sahiwal.
(2009-2012)
- As a **Production Incharge** at Umair Trading Company Sahiwal, a Govt. Contractor company
(2003-2006)

IT Familiarity

- Windows (XP, 7, 8)
- MS Office
- PC Hardware (configuration, testing and troubleshooting)

Capabilities

- Having good inter-personal and communication skills
- Having good presentation skills
- Having good command of English, both written and spoken
- I have the ability to achieve the targeted goals efficiently even in highly stressed and supervised environment
- Having good leadership and management skills, can manage human resources and administrative matters

Any document(s)/ information or references shall be provided on demand.