

Jessica Chen

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EDUCATION

Massachusetts Institute of Technology – Cambridge, MA

- ✧ Candidate for B.S. in Computer Science

Expected Graduation:

June 2014

Diamond Bar High School – Diamond Bar, CA

- ✧ Brahma Tech Program Graduate
- ✧ Red Cross President, Make-A-Wish Club President Brahma Tech Class Representative, Yearbook Editor

Graduated:

June 2010

EXPERIENCE

MIT Educational Development Initiative

SAT I Math Instructor

Cambridge, MA

2011-Present

SAT Professionals

SAT II Math Tutor

Diamond Bar, CA

2009-2010

Continental Agency Inc.

Clerical Intern

Diamond Bar, CA

Spring 2010

- ✧ Compiled and transferred documents into the reserve
- ✧ Introduction work with US Harmonized Tariff Schedule

Center for Embedded Networked Sensing (CENS) at UCLA

Research Intern

Los Angeles, CA

Summer 2009

- ✧ Developed Android applications, utilizing phone sensors
- ✧ Collected and analyzed data from student use

LA County Fair

Junior Board Member

Pomona, CA

2008-2009

- ✧ Researched to develop proposals to improve the Fairground
- ✧ Worked in Marketing for Child Development Center

Summer International Youth Leadership Camp

Instructor

Tainan, Taiwan

Summer 2008

- ✧ Prepared lesson plans to teach English to kindergarten and elementary Taiwanese students

Diamond Bar Chinese American Association

Instructor

Diamond Bar, CA

2006-2008

- ✧ Worked as private tutor in basic English, Math, Science
- ✧ Taught a fundamentals of art class
- ✧ Temped as front desk secretary

Diamond Bar Chinese American Association

Summer Camp Counselor

Diamond Bar, CA

Summer 2006

- ✧ Planned academic and recreational activities
- ✧ Led field trips and took care of liability issues

Summer 2007

SKILLS

Programming Skills in Java, Python, and Matlab. Microsoft certified in Word and Excel. Proficient in Microsoft PowerPoint and Access. Experienced in Adobe InDesign. Proficient in Chinese and Spanish.

ACTIVITIES

Sigma Kappa Sorority. Undergraduate Association Senate and Public Relations Committee. TechFair HR and Marketing Committee. Chinese Students Club. Tang Scholar.