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Interview Pt. 1

You've got a big interview tomorrow! It's always exciting to have the opportunity to interview for a position you're passionate about, but also nerve wracking! How confident do you feel in your interview skills?

Super good! I was born to be interviewed!

It's been a while (or never), I'm not sure what to expect

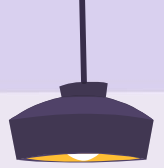


Interview Pt. 1

No worries! The Career Center has you covered! Big Interview is a website that allows you to walk through interview scenarios to get some practice before the big day! Simply log in with your Campus Connect credentials and you're good to go!

- [Big Interview](#)

[Move onto the next step!](#)



Interview Pt. 2

When in an interview, it's a good idea to practice the types of questions the interviewer may ask! Have you prepared your answers to sample questions at all?

Yes! I've been practicing my answers all night!

No... I have no idea what they're going to ask!



Interview Pt. 2

Nothing wrong with that! Walking into an interview can feel like walking into a battle unarmed. Check out this page from the career library to learn about the types of questions they may ask!

- [Interview Basics](#)
- [Common Interview Questions](#)
- [Sample Interview Questions](#)

[Move onto the next step!](#)



Interview Pt. 3

Preparing your outfit the night before also helps you feel a bit more confident for the interview. Do you know what you're wearing?

I've had my outfit ready for days!

I'm still not sure. Is a t-shirt and jeans okay?



Interview Pt. 3

Depending on the position, the dress code for interviews may vary! Check out this career library page to lock in how you should dress for the interview.

- [Dress for Success!](#)

If you find that you don't have the right pieces for your outfit, check out the Career Closet! It's a collection of business casual - professional clothing that you can use completely free!

- [Career Closet Info!](#)

[Move onto the next step!](#)



Interview Pt. 4

The interview is going great but it's still feeling a little stiff. Do you have questions prepared to ask the interviewer as well?

I always prepare two questions to ask in advance and I keep mental notes of questions I have throughout the interview!
No. Why would I ask them questions if they're interviewing ME?



Interview Pt. 4

A great way to make an impression on an employer and appear confident is to ask questions throughout the interview! Check out this career center page to see how you can prepare good questions for an interview!

- [Prepare Your Interview Questions](#)

[Move onto the next step!](#)



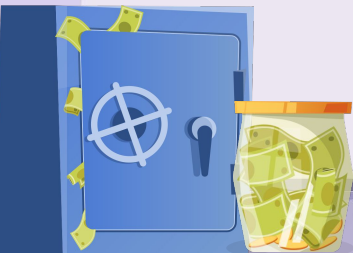
Interview Pt. 5

Congratulations on finishing the interview! I feel pretty good about that and I hope you do too! If you'd like to review more interview resources, check out the Interviews page of the Career Center website!

[Interviews Slideshow](#)

[Interview Prep Module](#)

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Resumes Pt. 1

It's internship season! That means it's time to dust off that resume and start applying! Is your resume ready to go? Check out this [Resume Self-Assessment](#) to see how you stack up! Starting off, how's your resume structure?

Looking great! It's got the foundation of the leaning tower of pisa.

I just let the template do the structure for me... I'm not sure why there is a certain order



Resumes Pt. 1

While there is some variety in resume structure depending on your experiences and job field, resume structure in the US focuses a lot on readability and keeping relevant information together. Check out these pages from the career library to learn more about the structure of your resume!

- [Resume Design Tips](#)
- [Resume Basics](#)
- [Business and Entrepreneurship Career Community](#) has some nice resume templates to help see structure as well!

[Move onto the next step!](#)



Resumes Pt. 2

Now that we've got the formatting down, it's time to specialize the content! Have you looked at the job description to connect your experiences and skills to the qualifications outlined by the hiring manager?

Yep! My accomplishment statements are ready and ultra-specialized!

What is an accomplishment statement??



Resumes Pt. 2

Specializing your resume with accomplishment statements is a great way to show an employer how you're the most qualified applicant for the position! Check out these career library pages about writing accomplishment statements and tailoring your resume!

- [Tailoring Your Resume](#) , [ATS Advice](#) , [First Year Resume](#)

If you have a position you want to apply for and you'd like another set of eyes on your resume, consider sending in your resume to our async resume review form!

- [Async Review Submissions!](#)

[Move onto the next step!](#)





Resumes Pt. 3

After tailoring our experiences with some spot on accomplishment statements, it's good to add some *sprinkles* with a skills section and a technology section! But we want to make sure that our skills section is more focused on hard skills rather than soft skills. Do you know the difference between hard and soft skills?

Absolutely! My skills section is curated to perfection.
Soft skills? Hard skills? What is this? Goldilocks?



Resumes Pt. 3

I thought the same thing when I got my resume reviewed for the first time! Optimizing your skills in your resume is a great way to show what you bring to the table as a professional! Check out this career library page about the different types of skills!

- [Identify Your Skills](#)
- [Highlight Your Soft Skills](#)
- [Showcase Your Skills](#)

[Move onto the next step!](#)



Resumes Pt. 4

Now that we've got the basics of our Resume done, we should get a second set of eyes on it! We want our resume to be understandable by the hiring manager so having someone other than you read through it is a great way to realize things that are clear to you may not be to other people! Have you had your resume reviewed recently?

Yes! I scheduled an appointment on Handshake and it was so fun!

I haven't had a resume review at the Career Center yet, what are my options?



Resumes Pt. 4

There are SO MANY OPTIONS for a resume review at the career center! No matter what your schedule is, we've got a resume review option for you.

- Schedule an appointment with a career advisor/ambassador through [Handshake](#) online on your own or in-person at the career center for information about your career field!
- Stop by [Resumes on the Run](#) to receive on the spot resume help (times change every quarter so check the link to see what the current schedule is!)
- [Async Submissions](#) give you video feedback from one of our peer career coaches

[Move onto next step!](#)



Resumes Pt. 5

Well it looks like you're resume ready to me! It's a good idea to get your resume reviewed at least once a year or whenever you feel like you've got a lot of new experiences to add! Check out this page of the career center's website to check out all of our resume information:

- <https://resources.depaul.edu/career-center/resumes-interviews/Pages/resumes.aspx>

[Choose Another Category!](#)



Job Search Pt. 1

We all need a job eventually. So we'll all have to search for a job eventually. Let's start with the basics! As a college student, Handshake is going to be the best place to start when looking for job listening targeted towards college students.

Have you made a handshake profile yet?

NOTE International students cannot work off campus without Curricular Practical Training (CPT). [Read through this pdf to learn more:](#)

[Yes I have! It's so nice to find new internship opportunities!](#)
[I have literally zero idea what you're saying right now.](#)





Job Search Pt. 1

Fear not! Handshake is super easy to use and all you need is your DePaul email! Simple google “Handshake DePaul” and log in with your campus connect credentials! Use this Career Library page to set yourself up for success on Handshake!

[Get Hired on Handshake](#)

[How to Sign Up For Handshake](#)

[How to Use Handshake](#)

[Move onto next step!](#)





Job Search Pt. 2

With Handshake, we can explore a ton of job options! But it can be hard to narrow them down with our major, school year, and GPA alone. Having a concrete list of potential job titles and a way of organizing our job search is a super useful tool! Have you figured out what job titles you're looking for?

I've got ten job titles that I've been looking at job postings for! Check out my excel spreadsheet!

I was planning on searching my major and hoping for the best.





Job Search Pt. 2

That's one way to start! But having a more organized approach can help not only alleviate the stress that comes with searching for a job, it can also make the search faster and simpler since you know exactly what you're looking for! Check out these career library documents for organizing your job search!

- [Organizing your internship search](#)
- [Make an employer target list](#)

For those looking for Remote work specifically, check out this Career Library page about organizing your search for that format!

- [Exploring Remote Career Options](#)

[Move onto next step!](#)





Job Search Pt. 3

Now that we've got our intentions set for this job, let's go and get it! Alongside Handshake, you've got a ton of Career Tools that can help you in your job search such as a clean LinkedIn Profile and a prepared Elevator Pitch! Is your Career Toolkit prepped and ready to go?

Run down [this checklist](#) to see what you should have prepped in your Toolkit!

[Oh yeah. I've been sharpening my Career Tools all week!](#)

[Well... I made a handshake profile... Not sure what a Toolkit involves.](#)





Job Search Pt. 3

All good! We've got pages in the Career Library for every one of those checkboxes! Here are a few examples of pdfs that can be helpful in developing your Career Toolkit

- [Elevator Pitch](#)
- [Linkedin Basics](#)

You can also see different career toolkit events on the Events tab and Career Center tabs of Handshake!

[Move onto next step!](#)





Job Search Pt. 4

As a job search continues to be a search rather than a success, it's very easy to get stressed and worry if you will ever find a position. This feeling is absolutely normal! Especially in an economy that doesn't allow much room for error. Is your job search leaving you drained?

Nope! I'm chugging along and staying strong!

Yes! I have no idea why I can't get an interview and I'm scared I'll never get a job!





Job Search Pt. 4

Not being able to land a job is such a stressful situation! Start off by reading through this career library pdf about managing the stress of the job search

- [Manage Job Search Stress](#)

You can also meet with a Career Advisor! They will be your best resource for navigating the job search within your chosen field.

- <https://depaul.joinhandshake.com/stu/appointments/new>

[Move onto next step!](#)





Job Search Pt. 5

Hopefully now you feel more prepared in your job search! The job search is always a tumultuous process but with these tools in your box, you'll have job offers flooding your inbox soon enough!

Check out the career library for more Job Search resources!

- [Career Library](#)
- [Research Careers](#)

[Choose another category!](#)



Exploration Pt. 1

When trying to figure out what path is best for us, the possibilities can be paralyzing! A good place to start is figuring out what you're looking for in a future career path. Have you reflected on your Values, Interests, Personality, and Skills (VIPS) in relation to job exploration before?

Yep! I re-evaluate my VIPS every few months to see if my current path is the right one for me!

I mean, I've thought about what would be cool but I haven't sat down and labeled these out before...



Exploration Pt. 1

When starting any exploration, it's important to think about what you're looking for in this process! That way you'll know the right fit when you see it! Check out this self-assessment page from the Career Library to get started

- [Career Exploration Self Assessment](#)

[Move onto next step!](#)



Exploration Pt. 2

Alongside your personal values and goals with your exploration, it's important to know how this plays into a professional environment. This idea is represented by your personal brand!

Have you begun your personal brand development at all?

Oh yeah. If you heard my brand statement, you'd DEFINITELY want to hire me!
I just learned my values. What makes you think I know what a brand statement is?!



Exploration Pt. 2

Okay yeah, that makes sense. Who thinks about making a brand statement until someone else tells them that they should be? Thankfully, we've got a career library page dedicated to defining your personal brand and how to integrate it into your exploration!

- [Personal Brand Intro](#)
- [Personal Identity and your Brand](#)

[Move onto next step!](#)



Exploration Pt. 3

Now that we've got our goals in line, it's time to start making some action steps to see what different paths could fit well for us! Do you know what DePaul resources can help you explore these different options?

Oh yeah! I'm literally so involved with campus organizations that I might make that my job!

I haven't gotten too into events in general...



Exploration Pt. 3

On-Campus events like the Career Fair are great ways to explore different options for your future career! Check upcoming events on Handshake

- <https://depaul.joinhandshake.com/stu/schools/17>

You should also consider joining a professional group! You can search student organizations using this website!

- https://dehub.depaul.edu/club_signup
- [How to engage with a professional org](#)

[Move onto next step!](#)



Exploration Pt. 4

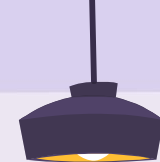
We've laid the groundwork for our career exploration! Now what we need to do is build a career path to start moving towards our career goals! Use this career library resource to continue your search!

- [Make a Career Plan](#)

You can also make an appointment with a Career Advisor to learn more about different fields

- <https://depaul.joinhandshake.com/stu/appointments/new>

[Choose Another Category!](#)





Networking Pt. 1

Everyone always talks about networking and you want in on it! But where to even start?

Do you have a place where you look for Networking events?

Yep! I've got a few sites I check once a week to see upcoming events!

How am I supposed to find events if I don't know anyone?





Networking Pt. 1

To find events near you, check out the **Events** tab of Handshake! These are events planned by employers looking for college students which is perfect because you're a college student!

<https://depaul.joinhandshake.com/stu/events?collection=ALL&eventFormat=HYBRID&sort=RELEVANCE&date=ALL>

[Move onto Next Step](#)





Networking Pt. 2

Now that we've got some events lined up, we got to prepare our linkedin profile for anyone we may meet! Have you updated your profile recently?

I'm putting this experience on Linkedin right now!

Well I made an account in high school...





Networking Pt. 2

Now is the perfect time to get your LinkedIn Profile running! It's a great resource for your professional connections to see how your personality shines through! Check out this document for info on starting your profile:

[LinkedIn Basics](#)

[Social Media and your Personal Brand](#)

[Move onto Next Step](#)





Networking Pt. 3

When we go into this event, it's good to have an elevator pitch ready when you introduce yourself to people. This gives them a chance to get to know you, your goals, and what sets you apart from others in your field. How's your elevator pitch going?

I've been in elevators all day practicing!

I usually take the stairs so it's not quite ready





Networking Pt. 3

An elevator pitch is a great way to not only prepare how to describe yourself to others, but also to understand what you're looking for and recognize the skills and experiences that set you apart! Check out this career library resource to get started:

[Elevator Pitch](#)

[Move onto Next Step](#)





Networking Pt. 4

Now that you've got the foundation laid, it's time to get this networking started!
Just remember, everyone you talk to is still a person!

If you'd like to have your linkedin profile reviewed or test out your elevator pitch, consider [making an appointment with a career advisor](#) in your field!

[Choose Another Category](#)





Job Fairs Pt. 1

Every quarter, DePaul's career center offers a job fair! Let's make sure we're ready to attend and connect with some employers!

To start off, we should figure out when and where the fair is taking place, have you checked the Career Center Handshake yet?

Yep! I've got the date and time marked in my calendar.

Not too sure where to go for that information...





Job Fairs Pt. 1

Don't worry! You can access the career center's page on Handshake right here:

<https://depaul.joinhandshake.com/stu/schools/17>

On this page, you can see where and when upcoming career fairs will be taking place along with looking through the types of employers who will be attending! You'll want to look through in advance to see which employers you want to talk to during the event!

Move onto Next Step





Job Fairs Pt. 2

Before we attend the career fair, we should probably have our resume ready to go! Usually, it's a good idea to have some copies of your resume printed out to hand to the employers you connect with at the fair! Have you gotten a recent review of your resume?

I met with a career advisor last week and I'm all set!

I have a high school resume, does that count?





Job Fairs Pt. 2

It absolutely counts! But it may be a good idea to get your resume reviewed to make sure it's updated and ready to be handed out.

Check out [this career center page](#) for general Resume info:

Get your resume reviewed by scheduling an appointment with a career advisor or through one of our drop in/async options:

<https://depaul.joinhandshake.com/stu/appointments>

<https://resources.depaul.edu/career-center/career-advising/Pages/drop-in-coaching.aspx>

[Move onto Next Step](#)





Job Fairs Pt. 3

With our new resume, we should prepare our introduction to employers to use when we talk to them! This introduction is often called an elevator pitch. Have you prepared an elevator pitch before?

Oh yeah! I practiced in the mirror a few times!

There aren't any elevators in my building...





Job Fairs Pt. 3

Fear not! The career library at DePaul's career center offers some super helpful tips on creating your elevator pitch! Check out these pdfs from our Career Library to learn more about crafting your perfect pitch:

<https://resources.depaul.edu/career-center/services-resources/Documents/DePaulCC-21-ElevatorPitch.pdf>

<https://resources.depaul.edu/career-center/services-resources/Documents/DePaulCC-22-PersonalIdentity.pdf>

[Move onto Next Step](#)





Job Fairs Pt. 4

The night before the fair, it's also a good idea to plan out what you'll wear for the event! Business casual is usually a good guideline for career fairs.

How's your closet look re: Business Casual outfits?

Ready to go! They'll want to hire me based on fashion alone!

Business Casual is the one where I can wear jeans, right? I get the styles mixed up all the time





Job Fairs Pt. 4

Jeans can be totally fine! Nice pants or slacks are usually the rule for business casual. It's all about feeling confident and comfortable while making sure you are presenting well to the employers!

You can check out how to dress for Casual/Business Casual/ Business Professional settings using this career library pdf:

<https://resources.depaul.edu/career-center/services-resources/Documents/DePaulCC-43-DressForSuccess.pdf>

[Move onto the Next Step](#)





Job Fairs Pt. 5

You're now ready to take the career fair by storm!

Be sure to stop by the Career Center Prep Lounge at the fair if one is set up! We'll help you practice your elevator pitch and print out some copies of your resume to dazzle employers.

[Choose another Category](#)

