Course Name	Zoho Books	
College Name	Mangayarkarasi College of Arts and Science for Women Paravai, Madurai - 625002	
College Code	MKU251	
Skill Offering Id		
Project Title	Preparation and maintenance of zoho books for healthhub medical clinic	
Project Submitted To	Madurai Kamaraj University (Naan Mudhalvan Scheme(TNSDC))	
Year	2023	
Department	B.COM	
Semester	6	
Group Number	12	
Total Members of the Group	4	
Group Members Details		

Name of the Member	University Register. No	Student NM ID	
M.kalaivani	C1C15367	CD90575620CC27095ED 48ODCF2F2EOD6	
P.kavya	C1C15373	69DE477254A069F838 349A3C25A49F07	
G.jeevitha	C1C15365	5O8F4325C5C46B38975 4D258A19B9346	
R.lalitha	C1C15378	4AO644E84DFF89O8 AB34645DFC918D75	

Under the Guidance	Ms.R.Anu	
SPOC	Ms.P.UMADEVI	

1. Introduction.

1.1 Overview

HealthHub Medical Clinic, a healthcare facility, relies on Zoho Books to manage patient billing and invoicing.

They can track medical service fees, manage insurance payments, and generate statements for patients. Zoho Books helps them maintain financial transparency and ensures efficient billing processes.

1.2 Purpose

They can track medical service fees, manage insurance payments, and generate statements for patients. Zoho Books helps them maintain financial transparency and ensures efficient billing processes.

HealthHub Medical Clinic, a healthcare facility, relies on Zoho Books to manage patient billing and invoicing

2. Problem Definition and Design Thinking

a. Empathy Map
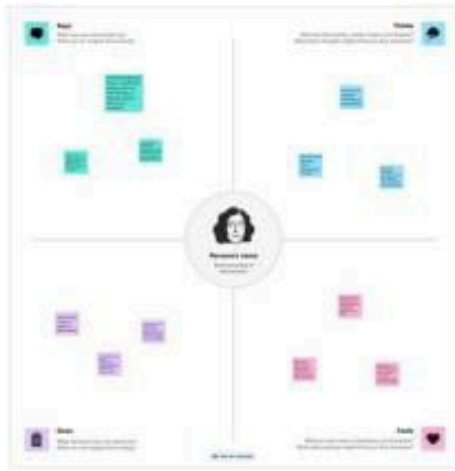
2.2 Ideation and Brainstroming Map

Milestone 1: set up your account

Activity 1: sign up for a Zoho books account and login

Activity:2 Introduction

Milestone 2:Service creation

Activity 1: Creation
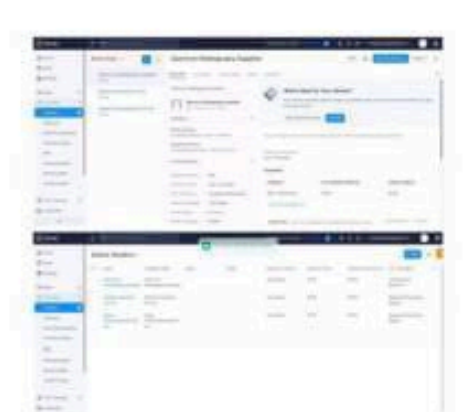
Activity 2: Review of items after addition

Milestone 3: Vendors

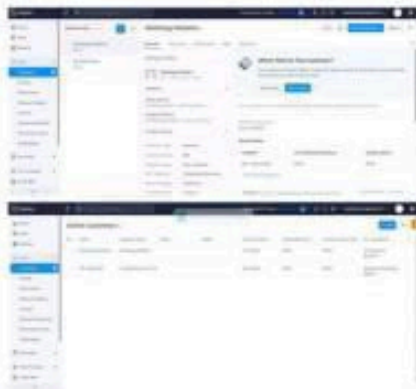## Activity 1: Vendor's Creation

Activity 2: Review of vendors list

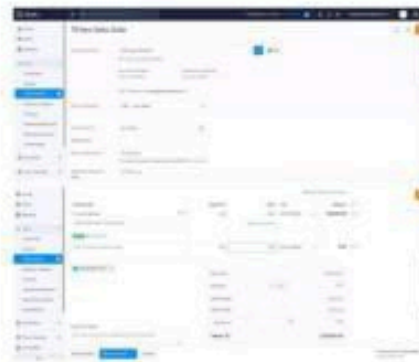# Milestone 5: Customer

Activity 1: Customers creation

Activity 2: Review the customers list

Milestone 6: Sales

Activity 1: sales order creation

Activity 2: sales order to sales invoice convertion

Activity 3: Direct sale invoices
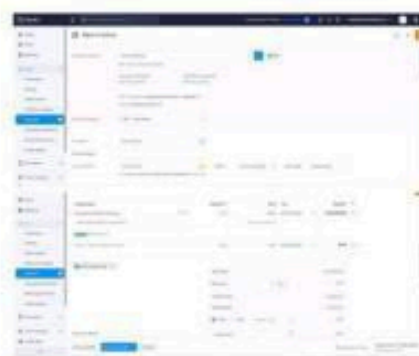
Activity 4: Reconciliation of open invoices

Milestone 7: Bank Account Activity

1: Adding Bank Account

Milestone 8:Accounts & Ledgers

Activity 1: Creation of New Accounts/Ledgers

Milestone 9: Journal Entries:

Activity 1: Recording of journal Entries

Milestone 10: Expenses & Bills

Activity 1: Expenses & Bills Entry
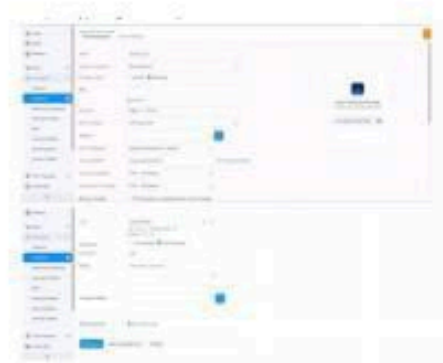
After recording the Expenses Entries:

Milestone 11: Bank Entries

Activity 1: Recording of Bank Transaction

For customer payment:

For vendor payment:

For Salary payment record journal Entry:
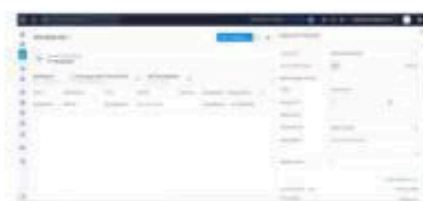
Milestone 12: Financial Reports:

Activity 1: profit and loss account

Activity 2: Balance sheet

Activity 3: GST Reports

Activity 4: Journal Report

Activity 5: Accounts Receivable Aging Details

Activity 6 Account Payable Aging Details

Conclusion:
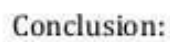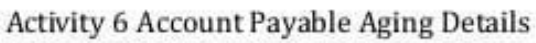
The patients may coordinate to the ambulance, hospital, clinic and nursing for immediate problems. The doctors, nurses, ward boys and paramedical officers are the components of the health care system.