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### Last chance to avoid GST ITC for FY 2022-23

Join us for an insightful webinar with ICAEW's tax experts focused on helping you optimise your GST Input Tax Credit (ITC) benefits for the financial year 2022-23.

[Register Now](#)



### What's New in Zoho Books - October 2022

In keeping with our mission to deliver a streamlined accounting experience to our users, we're back with the latest set of features and enhancements. Head over to our post and get up to speed with what's new in Zoho Books this October!

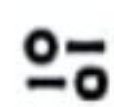
[Read What's New](#)



### iOS17, iPadOS 17 and macOS Sonoma updates for Zoho Books

We've updated Zoho Books to support iOS 17, iPadOS 17 and macOS Sonoma. Learn how we've integrated the latest updates to enable you to perform tasks directly from your iPhone, iPad and Mac Screen.

[Read Blog](#)



Books

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Hello, alageswarana

M. Rajasekar

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Welcome to Zoho Books

Your journey to effortlessly manage your accounting starts here.

Watch Zoho Books in action

Getting started with Zoho Books | Tamil

Getting started with Zoho Books | Hindi

Zoho Books can now be accessed from your desktop using the Windows app.

Explore Windows App

Let's get Zoho Books up and running for your business

Set up your Customer Portal name

Required

https://books.zoho.in/portal/

Use the default Customer Portal name

Configure Chart of Accounts

Create new accounts or add existing accounts to suit your business needs

Configure

Set up Opening Balances

Enter the opening balance from your previous accounting system

Configure

Update Your GST Settings

Setup your taxes to create transactions and file your returns from Zoho Books

Configure

Configure Banks and Credit Cards

Reconcile Bankpass Books with the feeds from your bank and credit card easily

Configure

Have a question?

Write to us at [support@zohobooks.com](mailto:support@zohobooks.com) and we'll answer you.

Mail us

Searching for an accountant?

Find Zoho Books certified financial advisors who can help you run your business efficiently using Zoho Books.

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Watch our Webinars

Account on the go!

Download the Zoho Books app for Android and iOS to manage your business from anywhere, anytime!

Learn More

OTHER ZOHU APPS

Accounting Software

Expense Reporting

Subscription Billing

CRM Time Tracking Solution

Inventory Management

CRM & Other Apps

HELP & SUPPORT

Contact Support

Knowledge Base

Help Documentation

Webinars

QUICK LINK

Getting Started

Mobile apps

Add-ons

What's New?

Developers

You can directly talk to us every Monday to Friday 9:00 AM to 7:00 PM (Toll Free)

Zoho Books India helpline: 1800 310 3030

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## All Purchase Orders

DATE

PURCHASE ORDER#

REFERENCE#

VENDOR NAME

ST.

19/10/2023

PO-60001

Ms. Mega Stationary Mart

CA



- Recurring Bills
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**M Rajeevan**  
Tamil Nadu  
India  
6276185742  
mrajeevanred@gmail.com

# PURCHASE ORDER

#PO-80331

Vendor Address  
**Mt. Mega Stationery Mart**

Deliver To  
mrajeevanred  
Tamil Nadu  
India  
6276185742  
mrajeevanred@gmail.com

Date

13/10/2022

#	Item & Description	Qty	Rate	Amount
1	Books (Information)	100.00	100.00	100.00.00
			Sub Total	100.00.00
			Total	₹100.00.00

Authorized Signature

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All Bills

DATE	BILL#	REFERENCE NUMBER	VENDOR NAME	STATUS
15/04/2023	02		Ms. Mega Stationary Mart	PAID



**M. Rajan**  
Tamil Nadu  
984  
977088762  
m.rajaneer@gmail.com

## BILL

Bill No

Invoice Due  
**₹ 00**

Bill Date 15/04/2022

Due Date 15/04/2022

Terms: Cash on Delivery

Bill From

**Ms. Mega Stationery Mart**

#	Date & Description	Qty	Rate	Amount
1	Books & Stationery	10.00	200.00	10,000.00

**Sub Total** **10,000.00**

**Amount Withheld** **(-) 100.00**

**Total** **99,000.00**

**Payments Made** **(-) 5,000.00**

**Balance Due** **94,000.00**

Authorized Signature \_\_\_\_\_

### Journal

Account & Balance Sheet 2022-2023

### Bill

#### ACCOUNT

Accounts Payable

Cost of Goods Sold

TDS Payable

DEBIT

0.00

10,000.00

0.00

**10,000.00**



	DATE	SALES ORDER #	REFERENCE #	
	18/10/2023	SO 00001		Growmore Careers DRAFT

## My Requirements

[Create Profile](#)  
[Index](#)  
[Get Product Info](#)  
[Request for Budget and Lead](#)

Get To

[Generate Quotes](#)

# SALES ORDER

Order Number: SO-000001

Order Date:

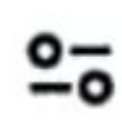
09-10-2023

Item & Description				Qty	Unit	Amount
Computer & Laptop Accessories				1000	10,000.00	25,00,000.00
				Sub Total		25,00,000.00
				Total		120,00,000.00

Authorized Signature \_\_\_\_\_

More Information

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## All Invoices ▾



DATE

INVOICE#

ORDER NUMBER

CUSTOMER NAME

STATUS



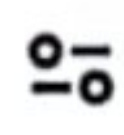
15/04/2023

INV-000001

Orugumuri Careers

PAID





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## Manual Journals

VIEW BY: Status: All Journals Period: All

DATE	JOURNAL#	REFERENCE NUMBER *	STATUS
20/10/2023	2		PUBLISHED
30/04/2023	3		PUBLISHED





# JOURNAL

#1

Agriana

Summary statement for the month of April 2017

Date

20-04-2017

Amount paid

RM 1,000.00

Amount paid in April 2017

Summary	Debit	Credit	Credit
---------	-------	--------	--------

Supplies and materials (Budget)

RM 1,000.00

Money received from the bank (April 2017)

Supplies and materials (Budget)

RM 1,000.00

Money received from the bank (April 2017)

Total

RM 1,000.00

RM 1,000.00

Total

RM 1,000.00

RM 1,000.00

1994-1995

411

1990

Revised: 14th of November 2023, April 2024

## References

Account	Debit	Credit
Salary payable		76,000.00
Paying salary retroactive April 2022		
Wages—2021		76,000.00
Paying salary retroactive April 2022		
	Sub Total	76,000.00
	Total	76,000.00

## My Favorites

### STANDARD REPORTS

Profit and Loss

## Business Overview

Profit and Loss

Profit and Loss (Schedule 80)

Horizontal Profit and Loss

Cash Flow Statement

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Horizontal Balance Sheet

Balance Sheet (Schedule III)

Business Performance Ratios

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Payments Received

Time to Get Paid

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## Receivable

Customer Bal

AR Aging Sum

AR Aging Det

Invoice Detail

Sales Order D

Delivery Chai

Quote Details

Customer Bal

Receivable St

Receivable Cr

## Payables

Vendor Balan

Vendor Balan

AP Aging Sum

AP Aging Det

Bills Details

Vendor Credit

Payments Ma

Refund Histor

Purchase Ord

Purchase Ord

Payable Sum

Payable Deta

## Banking

Reconciliation

## Budgets

Budget Vs Ac

**M. Rajeswar**  
**Profit and Loss**

Basis: Annual

From: 01/01/2023 To: 31/10/2023

+ Add Temporary Rows

ACCOUNT	TOTAL
Operating Income	
Total for Operating Income	0.00
Cost of Goods Sold	
Total for Cost of Goods Sold	0.00
	<b>Gross Profit</b>
	0.00
Operating Expense	
Total for Operating Expense	0.00
	<b>Operating Profit</b>
	0.00
Non Operating Income	
Total for Non Operating Income	0.00
Non Operating Expense	
Total for Non Operating Expense	0.00
	<b>Net Profit/Loss</b>
	0.00

\* Statement is not audited and should be used for reference only





Phosphorus is deposited at just two locations **10**