



Course Name	Zoho Books	
College Name	Mangayarkarasi College of Arts and Science for Women Paravai, Madurai - 625002	
College Code	MKU251	
Skill Offering Id		
Project Title	Preparation and Maintanence of Zoho Books of accounts for Dream Homes Realty	
Project Submitted To	Madurai Kamaraj University ( Naan Mudhalvan Scheme(TNSDC))	
Year	2023	
Department	B.COM Computer Application	
Semester	5	
Group Number	NM2023TMID36288	
Total Members of the Group	4	
Group Members Details		
Name of the Member	University Register. No	Student NM ID
R. Ashwini	C1C15355	FC29D71FF65048CB60B433A6AB492C99
M. Hemalatha	C1C15362	A84C5ED0B21E632B2F943FC71999C739
M. Priyadharshni	C1C15394	D4CE1473B9F31A6BCA74BC554B358D22
T. Suriya	C1C15412	455071E7728D5AD8F27489AC89F03ED5
Under the Guidance	R. ANU	
SPOC	Ms.P.UMADEVI	

# PREPARATION AND MAINTANENCE OF ZOHOBK FOR DREAM HOMES REALTY

## 1. Introduction.

### 1.1 Overview

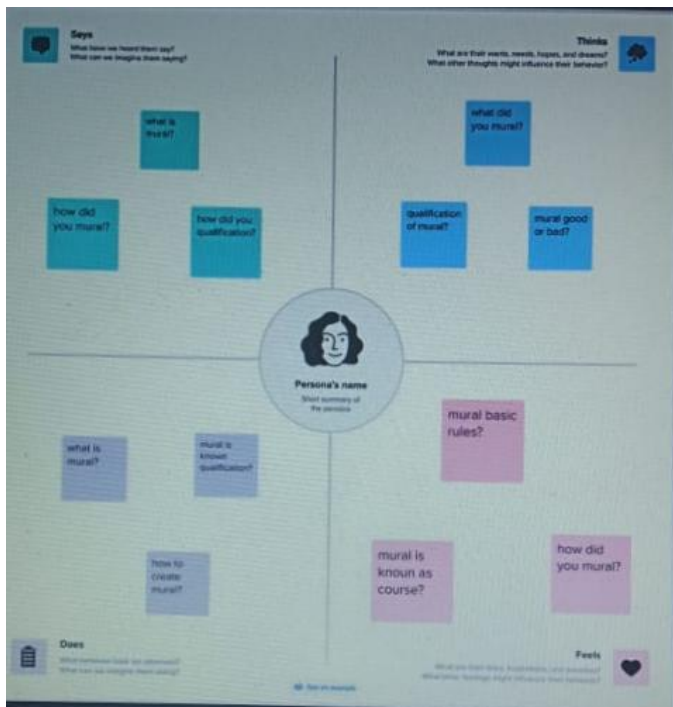
In Summary, ana housing prices in Indian metropolitan areas involves examining the complex interplay of economic, socil and policy factors that impact the real estate market, making it a vital area of study and concern for both residents and investors.

### 1.2 Purpose

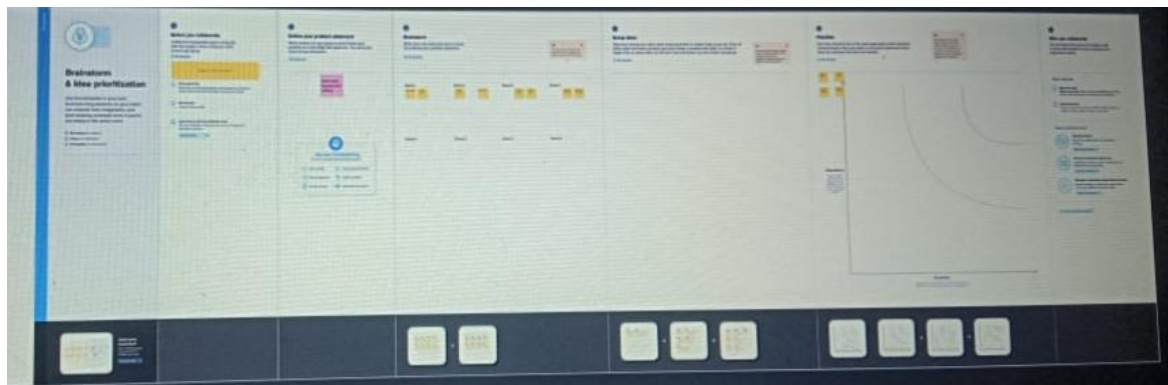
Dream Homes Realty, a construction company, uses Zoho Books to track project expenses, manage subcontractor payments, and handle invoicing. They can generate estimates and invoices for clients, track job costing, and monitor the profitability of each project.

## 2. Problem Definition and Design Thinking

- a. Empathy Map



## 2.2 Ideation and Brainstroming Map



Milestone1: Set up your account:

**Did you know?**

The GST council has made e-invoicing mandatory for businesses with a turnover of ₹5 crore and above from 1 August, 2023. Zoho Books is here to help.

Reach out to [support.india@zohobooks.com](mailto:support.india@zohobooks.com) for more info.

Already have a Zoho account? [Sign in](#)

**Experience PREMIUM plan for 14 days.**

Your data will be in INRIA data center.

☐ I agree to the [Terms of Service](#) and [Privacy Policy](#)

**CREATE ACCOUNT**

or sign in using

## Sign Up For a Zoho Books Account and Login:

**Zoho Books**  
Zoho Books is your end-to-end online accounting software.

Set up your organization profile and start accounting with Zoho Books.

**Organization Name\***  
Zyker

**Business Location\*** India **State/Union Territory\*** Maharashtra

[Add Organization Address](#)

**Regional Settings**

**Time Zone**  
(GMT 5:30) India Standard Time (Asia/Calcutta)

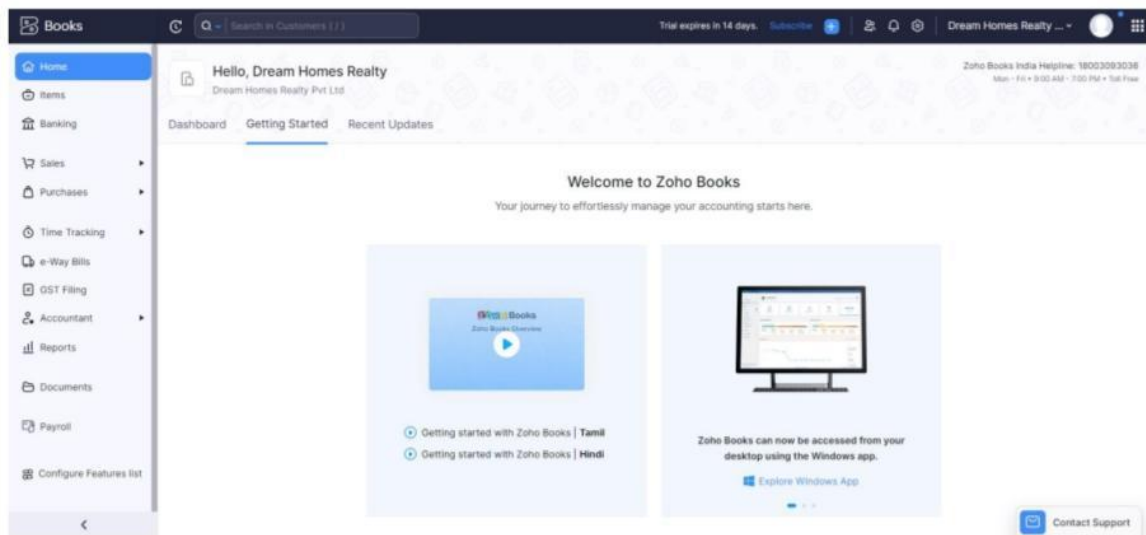
**Currency** INR - Indian Rupee **Language** English

☒ My business is registered for GST.  
xxxxxxxxxxxxxxxx

Note: You can always change your preferences later in Settings.

**Get started**

## Introduction



## Milestone2: Service Creation:

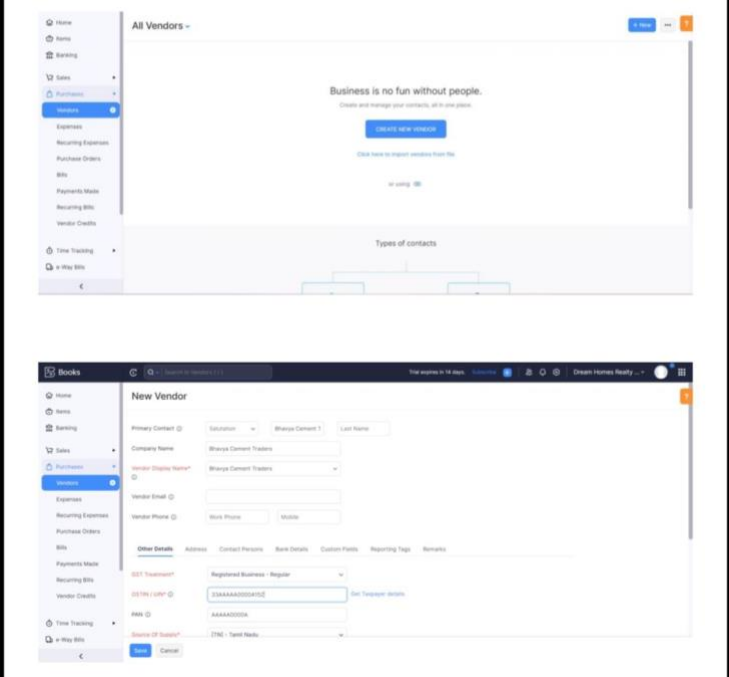
Books					
<div> <div>Home</div> <div>Items</div> <div>Banking</div> <div>Sales</div> <div>Purchases</div> <div>Time Tracking</div> <div>e-Way Bills</div> <div>GST Filing</div> <div>Accountant</div> <div>Reports</div> <div>Documents</div> <div>Payroll</div> <div>Configure Features list</div> </div>					
Active Items					
NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT	
Sand		₹0.00		Tonne	
Iron & Steel		0		kg	
Cement		0		pcs	
Bricks		0		pcs	
Real Estate Development	Service	₹5,000.00		9972 ft	

Books		Trial expires in 14 days. <a href="#">Subscribe</a>		Dream Homes Realty ...	
<div> <div>Home</div> <div>Items</div> <div>Banking</div> <div>Sales</div> <div>Purchases</div> <div>Time Tracking</div> <div>e-Way Bills</div> <div>GST Filing</div> <div>Accountant</div> <div>Reports</div> <div>Documents</div> <div>Payroll</div> <div>Configure Features list</div> </div>					
New Item					
<div> <div>Type</div> <div> <input type="radio"/> Goods           <input checked="" type="radio"/> Service         </div> </div>					
Name* Real Estate Development					
Unit ft					
SAC 9972					
Tax Preference* Taxable					
<div> <div> <div>Sales Information</div> <div> <div>Selling Price* INR 5000</div> <div>Account* Sales</div> <div>Description</div> </div> </div> <div> <div>Purchase Information</div> <div> <div>Cost Price INR</div> <div>Account Cost of Goods Sold</div> <div>Description</div> <div>Preferred Vendor</div> </div> </div> </div>					
<div> <div>Save</div> <div>Cancel</div> </div>					

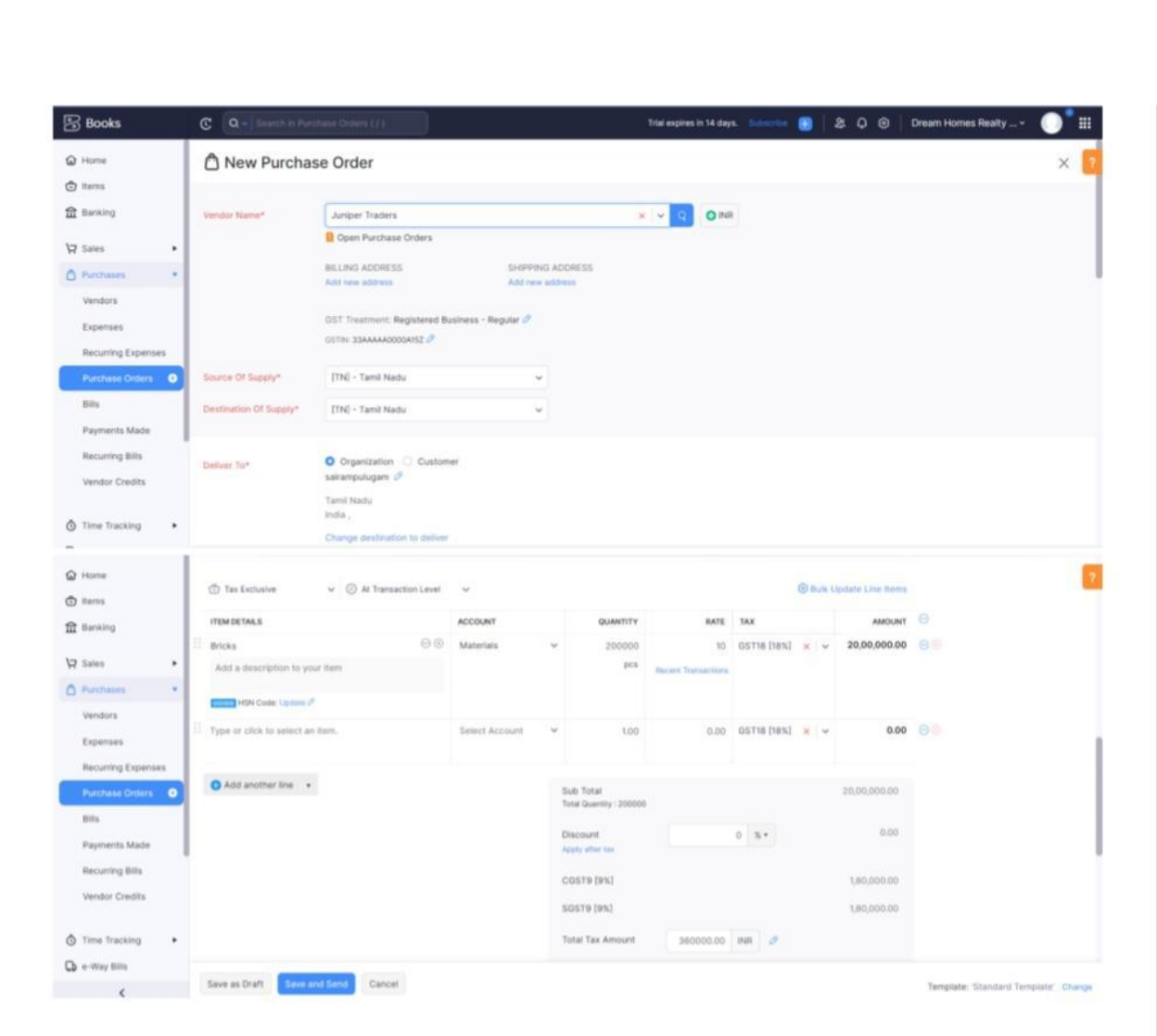
## Activity2: Review of Items after Addition:

Books					
<div> <div>Home</div> <div>Items</div> <div>Banking</div> <div>Sales</div> <div>Purchases</div> <div>Time Tracking</div> <div>e-Way Bills</div> <div>GST Filing</div> <div>Accountant</div> <div>Reports</div> <div>Documents</div> <div>Payroll</div> <div>Configure Features list</div> </div>					
Active Items					
NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT	
Sand		₹0.00		Tonne	
Iron & Steel		0		kg	
Cement		0		pcs	
Bricks		0		pcs	
Real Estate Development	Service	₹5,000.00		9972 ft	

Milestone3: Vendors



Milestone 4: Purchases



## Purchase Order to Purchase Bills Conversion

**Books** | Search in Purchase Orders ( / ) | Trial expires in 14 days. | Subscribe | Dream Homes Realty ...

All Purchase Ord... | + New | PO-00001

Juniper Traders | ₹23,60,000.00 | 05/04/2023 | ISSUED

Complete Your Purchase  
You can create bills and receipts (in any sequence) with this order to complete your purchase. [Convert to Bill](#)

Show PDF View

**PURCHASE ORDER**  
# PO-00001

**Dream Homes Realty Pvt Ltd**  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A11Z  
sarampugan@gmail.com

**Vendor Address**  
Juniper Traders  
GSTIN 33AAAAA0000A11Z

**Deliver To**  
sarampugan  
Tamil Nadu

**Books** | Search in Bills ( / ) | Trial expires in 14 days. | Subscribe | Dream Homes Realty ...

All Bills | + New | 01

Juniper Traders | ₹23,60,000.00 | 05/04/2023 | OPEN

The bill has been created.

Record Payment  
This bill is in the open status. You can now record payment for this bill. [Record Payment](#)

Purchase Orders

Show PDF View

**BILL**  
B001 01  
Balance Due  
₹23,60,000.00

Order Number: PO-00001

## Direct Vendor Purchases Bills Creation:

**Books** Search in Bills ( / ) Trial expires in 14 days. [Subscribe](#) Dream Homes Realty ...

**New Bill**

Vendor Name\*  [View Vendor Details](#)

GST Treatment: Registered Business - Regular [GSTIN: 33AAAAA00004152](#)

Source Of Supply\*

Destination Of Supply\*

Bill#\*

Order Number

Bill Date\*   
To create transaction dated before 01/07/2017, [click here](#)

Due Date  Payment Terms

Tax Exclusive ☐ At Transaction Level ☐ [Bulk Update Line Items](#)

ITEM DETAILS	ACCOUNT	QUANTITY	RATE	TAX	CUSTOMER DETAILS	AMOUNT
Iron & Steel <small>Add a description to your item</small> <a href="#">HSN Code: Update</a>	Materials	10000 kg	100	GST18 [18%] <input checked="" type="checkbox"/> <a href="#">Recent Transactions</a> Eligible For ITC <a href="#">✓</a>	Select Customer	10,00,000.00
Type or click to select an item.	Select Account	1.00	0.00	GST18 [18%] <input checked="" type="checkbox"/> <a href="#">Eligible For ITC</a> Eligible For ITC <a href="#">✓</a>	Select Customer	0.00

[Add another line](#)

Sub Total	10,00,000.00
Discount <small>Apply after tax</small>	0.00
CGST9 [9%]	90,000.00
SGST9 [9%]	90,000.00
Total Tax Amount	180000.00 INR <a href="#">✓</a>

[Save as Draft](#) [Save as Open](#) [Cancel](#) Template: 'Standard Template' [Change](#) [Make Recurring](#)

## Reconciliation of Open& Outstanding Bills

**Books** Search in Bills ( / ) Trial expires in 14 days. [Subscribe](#) Dream Homes Realty ...

**All Bills** [+ New](#) [Filter](#) [Print](#) [Help](#)

	DATE	BILL#	REFERENCE NUMBER	VENDOR NAME	STATUS	DUE DATE	AMOUNT	BALANCE DUE	
<input type="checkbox"/>	05/04/2023	03		Bhavya Cement Traders	OPEN	05/08/2023	₹2,95,000.00	₹2,95,000.00	
<input type="checkbox"/>	05/04/2023	02		Iyyer Iron and Steel Traders	OPEN	05/08/2023	₹11,80,000.00	₹11,80,000.00	
<input type="checkbox"/>	05/04/2023	01	PO-00001	Juniper Traders	OPEN	05/08/2023	₹23,60,000.00	₹23,60,000.00	

## Milestone5: Customers



Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Challans

Invoices

Payments Received

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Challans

Invoices

Payments Received

Recurring Invoices

Credit Notes

Purchases

Time Tracking

e-Way Bills

New Customer

Customer Type

Business

Individual

Primary Contact

Salutation

TechWise Solutio

Last Name

Company Name

TechWise Solutions Pvt Ltd

Customer Display Name

TechWise Solutions Pvt Ltd

Customer Email

Customer Phone

Work Phone

Mobile

Other Details

Address

Contact Persons

Custom Fields

Reporting Tags

Remarks

GST Treatment

Registered Business - Regular

GSTIN / UIN

33AAAAA0000A15Z

Get Taxpayer details

Business Legal Name

Business Trade Name

PAN

AAAAA0000A

Place Of Supply

[TN] - Tamil Nadu

Tax Preference

Taxable

Tax Exempt

Currency

INR- Indian Rupee

Opening Balance

INR

Payment Terms

Due on Receipt

Enable Portal

Allow portal access for this customer

Portal Language

English

Save

Cancel

Review the Customers List

Books

Search in Customers (7)

Trial expires in 14 days. Subscribe

Dream Homes Realty ...

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Challans

Invoices

Payments Received

Recurring Invoices

Credit Notes

Purchases

Time Tracking

e-Way Bills

Active Cust...

DigitalEdge Technologies Pvt Ltd

TechWise Solutions Pvt Ltd

DigitalEdge Technologies Pvt Ltd

Overview

Comments

Transactions

Mails

Statement

DigitalEdge Technologies Pvt Ltd

ADDRESS

Billing Address

No Billing Address - Add new address

Shipping Address

No Shipping Address - Add new address

OTHER DETAILS

Customer Type

Business

Default Currency

INR

Payment Terms

Due on Receipt

GST Treatment

Registered Business - Regular

GSTIN

33AAAAA0000A15Z

What's Next for Your Customer?

Your customer has been added. Create and send an quote or an invoice to your customer for the items you want to sell to them.

New Quote

New Invoice

You can request your contact to directly update the GSTIN by sending an email. Send email

Payment due period

Due on Receipt

Receivables

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR- Indian Rupee	₹0.00	₹0.00

View Opening Balance

Income

This chart is displayed in the organization's base currency.

Last 6 Months

Accrual

Books	Search in Customers ( / )	Trial expires in 14 days. <a href="#">Subscribe</a>					Dream Homes Realty ...	
Home								
Items								
Banking								
Sales								
Customers								
Quotes								
Sales Orders								
Delivery Challans								
Invoices								
Payments Received								
Recurring Invoices								
Credit Notes								
Purchases								
Time Tracking								
e-Way Bills								

Active Customers						
NAME	COMPANY NAME	EMAIL	WORK PHONE	PLACE OF SUPPLY	RECEIVABLES (BICY)	UNUSED CREDITS (BICY)
<input type="checkbox"/> DigitalEdge Technologies Pvt Ltd	DigitalEdge Technologies Pvt Ltd			Tamil Nadu	₹0.00	₹0.00
<input type="checkbox"/> Techwise Solutions Pvt Ltd	Techwise Solutions Pvt Ltd			Tamil Nadu	₹0.00	₹0.00

## Milestone6: Sales

Books	Search in Sales Orders ( / )	Trial expires in 14 days. <a href="#">Subscribe</a>					Dream Homes Realty ...	
Home								
Items								
Banking								
Sales								
Customers								
Quotes								
Sales Orders								
Delivery Challans								
Invoices								
Payments Received								
Recurring Invoices								
Credit Notes								
Purchases								
Time Tracking								
e-Way Bills								

### New Sales Order

Customer Name\*  [View Customer Details](#)

BILLING ADDRESS  SHIPPING ADDRESS

GST Treatment: Registered Business - Regular [View](#)

GSTIN: 33AAAAA0000AT5Z [View](#)

Place Of Supply\*

Sales Order#

Reference#

Sales Order Date\*  [To create transaction dated before 01/07/2017, click here](#)

Export to CSV

[Save as Draft](#) [Save and Send](#) [Cancel](#)

Total Amount: ₹ 5,90,00,000.00  
Total Quantity: 10000

ITEM DETAILS	QUANTITY	RATE	TAX	AMOUNT
Real Estate Development	10000	5000	GST18 [18%]	5,00,00,000.00
Service	1			
SGST SAC 9972 <a href="#">View</a>				
Type or click to select an item.	1.00	0.00	GST18 [18%]	0.00

[Add another line](#)

Sub Total 5,00,00,000.00

Discount  % 0.00

CGST9 [9%] 45,00,000.00

SGST9 [9%] 45,00,000.00

Adjustment  0.00

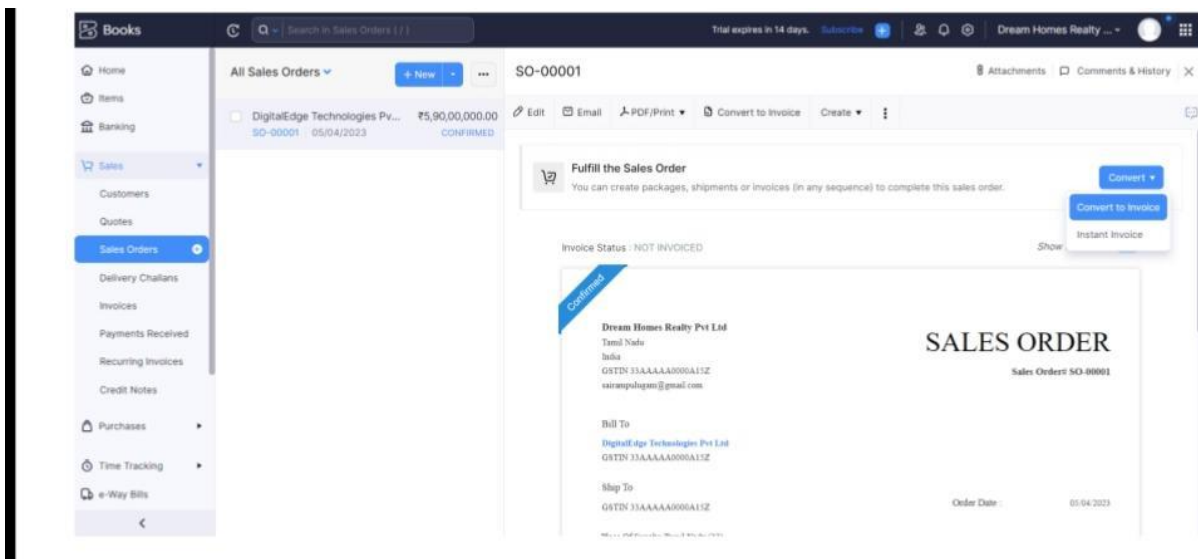
Total ( ₹ ) 5,90,00,000.00

Customer Notes

[Save as Draft](#) [Save and Send](#) [Cancel](#)

Total Amount: ₹ 5,90,00,000.00  
Total Quantity: 10000

## Sales Order to sale Invoice Conversion



## Direct sale Invoices

The screenshot shows the 'Books' application interface for creating a new invoice. The sidebar is the same as in the previous screenshot. The main area displays the 'New Invoice' form. The 'Customer Name' is 'Techwise Solutions Pvt Ltd'. The 'Billing Address' and 'Shipping Address' fields are present. The 'GST Treatment' is 'Registered Business - Regular' with a GSTIN of '33AAAAA0000A1SZ'. The 'Place of Supply' is 'Tamil Nadu'. The 'Invoice#' is 'INV-000002'. The 'Order Number' is empty. The 'Invoice Date' is '20/04/2023'. The 'Terms' are 'Due on Receipt' and the 'Due Date' is '20/09/2023'. At the bottom, there are buttons for 'Save as Draft', 'Save and Send', and 'Cancel'. A 'Total Amount' of ₹2,95,00,000.00 and 'Total Quantity' of 5000 are displayed on the right.

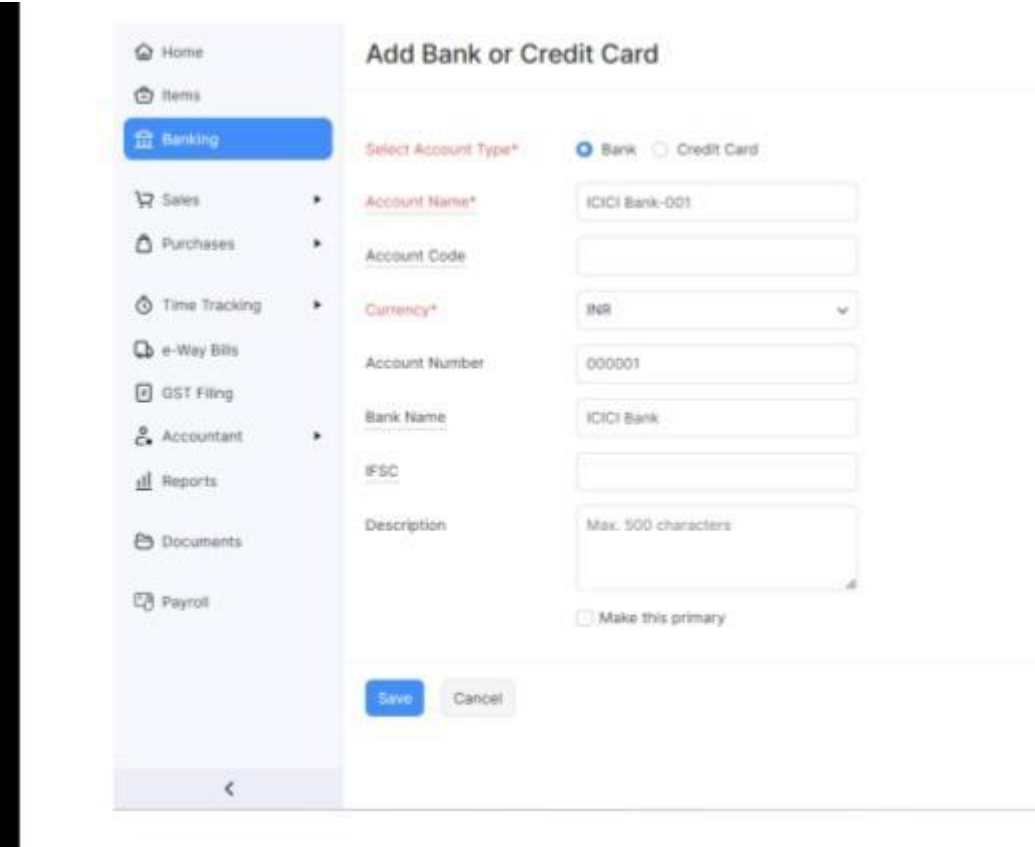
## Reconciliation of open Invoices

The screenshot shows the 'Books' application interface for viewing all invoices. The sidebar is the same as in the previous screenshots. The main area displays a table of 'All Invoices'.

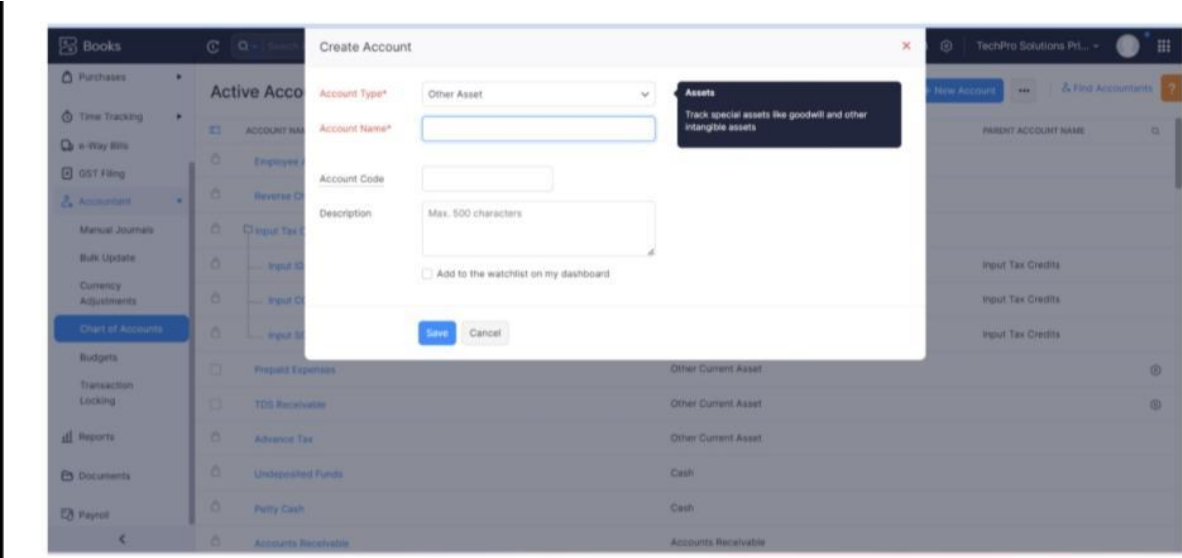
DATE	INVOICE#	ORDER NUMBER	CUSTOMER NAME	STATUS	DUE DATE	AMOUNT	BALANCE DUE
20/04/2023	INV-000002		Techwise Solutions Pvt Ltd	DUE TODAY	02/08/2023	₹2,95,00,000.00	₹2,95,00,000.00
10/04/2023	INV-000001	SO-00001	DigitalEdge Technologies Pvt Ltd	DUE IN 8 DAYS	10/08/2023	₹5,90,00,000.00	₹5,90,00,000.00

Milestone 7: Bank Account

Adding Bank Account



Milestone 8: Accounts & Ledgers



Milestone 9: Journal Entries

Time Tracking

e-Way Bills

GST Filing

Accountant

Manual Journals

Bulk Update

Currency Adjustments

Chart of Accounts

Budgets

Transaction Locking

Reports

Documents

Payroll

## Edit Journal

Notes\*

Salary for the Month of April-2023

Journal Type

☐ Cash based journal

Currency

INR- Indian Rupee

ACCOUNT	DESCRIPTION	CONTACT (INR)	DEBITS	CREDITS
Salaries and Employee Wages	Being Salary for the month of April-2023	Select Contact	2500000	
Salaries Payable	Being Salary for the month of April-2023	Select Contact		2500000
Sub Total			25,00,000.00	25,00,000.00
Total (₹)			25,00,000.00	25,00,000.00
Difference				0.00

Add another line

Attachments

Save Cancel

Time Tracking

e-Way Bills

GST Filing

Accountant

Manual Journals

Bulk Update

Currency Adjustments

Chart of Accounts

Budgets

Transaction Locking

Reports

Documents

Payroll

## Journals

+ New Journal

...

Status: All Journals

Ad

30/04/2023	₹25,00,000.00	PUBLISHED
------------	---------------	-----------

1

Edit PDF/Print Make Recurring

Attachments Comments & History

Journal #1

Date: 30/04/2023

Amount: ₹25,00,000.00

Notes: Salary for the Month of April-2023

Reference Number:

Account	Contact	Debits	Credits
Salaries and Employee Wages		25,00,000.00	
Being Salary for the month of April-2023			
Salaries Payable			25,00,000.00
Being Salary for the month of April-2023			
Sub Total		25,00,000.00	25,00,000.00

## Milestone 10: Expenses & Bills

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

e-Way Bills

## Edit Expense

Date\*

30/04/2023

Expense Account\*

Rent Expense

Expense Type\*

☐ Goods ☒ Services

SAC

Amount\*

INR 200000

Paid Through\*

Rent Payable

Vendor

GST Treatment\*

Registered Business - Regular

Vendor GSTIN\*

33AAAAAG000A15Z

Source Of Supply\*

[TN] - Tamil Nadu

Destination Of Supply\*

[TN] - Tamil Nadu

Reverse Charge

☐ This transaction is applicable for reverse charge

Drag or Drop your Receipts

Maximum file size allowed is 75MB

Upload your Files

DATE	EXPENSE ACCOUNT	REFERENCE	VENDOR NAME	PAID THROUGH	CUSTOMER NAME	STATUS	AMOUNT
30/04/2023	Labor			ICICI Bank 001		NON-BILLABLE	₹5,00,000.00
30/04/2023	Other Expenses			Petty Cash		NON-BILLABLE	₹5,000.00
30/04/2023	Rent Expense	Rent-001		ICICI Bank 001		NON-BILLABLE	₹2,36,000.00

## Milestone 11: Bank Entries

**ICICI Bank-001**

Amount in Zoho Books ₹0.00

**No transactions, yet! Import your bank statements and view them here.**

To import your bank statements to Zoho Books:

1. Log in to your bank's online banking portal.
2. Download your bank statement for the period you require.
3. Attach the downloaded file and import them.

[Import Statement](#)

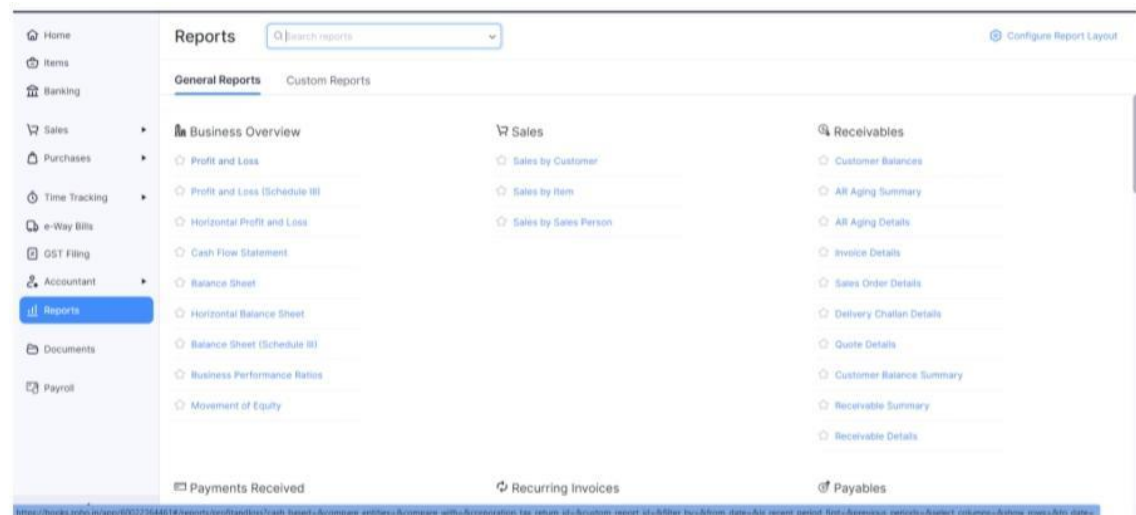
Supported File Formats: CSV • TSV • OFX • QIF • PDF

**Prefer adding just the opening balances?**  
In the Opening Balances section, select the Banking module and enter the corresponding debit and credit amounts for the banks you've added. [Enter Balances Now](#)

**Add Transaction**

- MONEY OUT
  - Expense
  - Vendor Advance
  - Vendor Payment
  - Transfer To Another Account
  - Card Payment
  - Owner Drawings
  - Credit Note Refund
  - Payment Refund
- MONEY IN
  - Customer Advance

## Milestone 12: Financial Reports



Search in Customers ( / )

Trial expires in 14 days. [Subscribe](#)

Dream Homes Realty ...

Custom [Customize Report](#) [Schedule Report](#) [Export As](#)

Dream Homes Realty Pvt Ltd  
AR Aging Summary By Invoice Due Date  
As of 20/04/2023

[Add Temporary Note](#)

CUSTOMER NAME	CURRENT	1-15 DAYS	16-30 DAYS	31-45 DAYS	> 45 DAYS	TOTAL	TOTAL (FCY)
Techwise Solutions Pvt Ltd	₹29,50,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹29,50,000.00	₹29,50,000.00
Total	₹29,50,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹29,50,000.00	

## Profit and Loss Account

Search in Customers ( / )

Trial expires in 14 days. [Subscribe](#)

Dream Homes Realty ...

Custom [Customize Report](#) [Schedule Report](#) [Export As](#)

Dream Homes Realty Pvt Ltd  
Balance Sheet  
Basic Account  
As of 30/04/2023

[Add Temporary Note](#)

[Collapse all](#) [Expand all](#)

ACCOUNT	TOTAL
<b>Assets</b>	
<b>Current Assets</b>	
Cash	
Petty Cash	5,000.00
Total for Cash	5,000.00
Bank	
ICICI Bank 001	27,68,000.00
Total for Bank	27,68,000.00
<b>Other current assets</b>	
Input Tax Credits	0.00
Input COST	3,10,500.00
Input SOST	3,10,500.00

[PDF](#)  
[XLSX \(Microsoft Excel\)](#)  
 XLS (Microsoft Excel 1987-2004 Compatible)  
[Export to Zoho Sheet](#)

## Accounts payable Aging Details

Search in Customers ( / )

Total expires in 14 days. [Subscribe](#)

Dream Homes Realty ...

Custom Customize Report

Schedule Report

Export As

Dream Homes Realty Pvt Ltd

AP Aging Summary By Bill Due Date

As of 20/04/2023

+ Add Temporary Note

VENDOR NAME	CURRENT	1-15 DAYS	16-30 DAYS	31-45 DAYS	> 45 DAYS	TOTAL	FCY
Bhavya Cement Traders	₹2,95,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹2,95,000.00	₹2,95,000.00
Jyyer Iron and Steel Traders	₹11,80,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹11,80,000.00	₹11,80,000.00
Juniper Traders	₹23,60,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹23,60,000.00	₹23,60,000.00
Total	₹38,35,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹38,35,000.00	

#### **4. Advantages :**

- Market Transparency:
  - Regular analysis of housing prices promotes transparency in the real estate market, reducing the likelihood of fraudulent practices.
- Economic Growth:
  - A stable and thriving real estate market can stimulate economic growth, creating jobs and driving investments in related industries.
- Quality of Life:
  - Access to suitable housing enhances the overall quality of life for residents, contributing to their well being and satisfaction.

#### **Disadvantages:**



- Inequality:
- Housing price disparities can exacerbate wealth and income inequality, creating social and economic challenges.
- Exclusionary Effects:
- Rapid price increases can lead to gentrification, pushing out lower income residents from desirable neighborhoods.
- Environmental Impact:

## **5. Conclusion:**

It plays a pivot role in shaping urban landscapes, economic development, and individual choices, while also serving as a critical resource for policymakers and researchers. The examination of housing prices serves as a vital tool for understanding the housing market and dynamics of the real estate market and its broader impact on society and the economy.

## **6. Future scope:**

Dream Homes Realty, a construction company, uses Zoho Books to track project expenses, manage subcontractor payments, and handle invoicing.