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Hello, gokilapalraj210

Fresh Bites Catering

Zoho Books India Helpline: 18003093036

Mon - Fri • 9:00 AM - 7:00 PM • Toll Free

Dashboard

Getting Started

Recent Updates

Announcements

10  
OCT

## What's New in Zoho Books - October 2023

In keeping with our mission to deliver a streamlined accounting experience to our users, we're back with the latest set of features and enhancements. Read our forum post and get up to speed with what's new in Zoho Books this October!

[Read What's New](#)

SEPTEMBER 2023

19  
SEP

## iOS17, iPadOS 17, and macOS Sonoma updates for Zoho Books

We've updated Zoho Books to support iOS 17, iPadOS 17, and macOS Sonoma. Learn how we've leveraged the latest updates to enable you to perform tasks directly from your Home Screen and Lock Screen.

[Read Blog](#)



books.zoho.in/app/6



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## Corporate catering



More ▾



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Item Type	Sales and Purchase Items (Service)
Unit	plate
Created Source	User
Tax Preference	Taxable
Intra State Tax Rate	GST5 (5 %)
Inter State Tax Rate	IGST5 (5 %)

## Purchase Information

Cost Price	₹0.00
Purchase Account	Cost of Goods Sold

## Sales Information

Selling Price	₹300.00
Sales Account	Sales



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## Wedding Catering



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Item Type	Sales and Purchase Items
HSN Code	996334
Unit	plate
Created Source	User
Tax Preference	Taxable
Intra State Tax Rate	GST5 (5 %)
Inter State Tax Rate	IGST5 (5 %)

## Purchase Information

Cost Price	₹0.00
Purchase Account	Cost of Goods Sold

## Sales Information

Selling Price	₹400.00
Sales Account	Sales



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## Buffet Catering



More



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History



Item Type Sales and Purchase Items

HSN Code 996334

Unit plate

Created Source User

Tax Preference Taxable

Intra State Tax Rate GST5 (5 %)

Inter State Tax Rate IGST5 (5 %)

## Purchase Information

Cost Price ₹0.00

Purchase Account Cost of Goods Sold

## Sales Information

Selling Price ₹500.00

Sales Account Sales



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## Food Ingredients



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Overview

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History



Item Type Sales and Purchase Items

Created Source User

Tax Preference Taxable

Intra State Tax Rate GST5 (5 %)

Inter State Tax Rate IGST5 (5 %)

## Purchase Information

Cost Price ₹500.00

Purchase Account Cost of Goods Sold

## Sales Information

Selling Price ₹0.00

Sales Account Sales



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## Bevarages



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Item Type Sales and Purchase Items

Created Source User

Tax Preference Taxable

Intra State Tax Rate GST5 (5 %)

Inter State Tax Rate IGST5 (5 %)

## Purchase Information

Cost Price ₹100.00

Purchase Account Cost of Goods Sold

## Sales Information

Selling Price ₹0.00

Sales Account Sales



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## Catering Supplies



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Item Type Sales and Purchase Items

Created Source User

Tax Preference Taxable

Intra State Tax Rate GST5 (5 %)

Inter State Tax Rate IGST5 (5 %)

## Purchase Information

Cost Price ₹300.00

Purchase Account Cost of Goods Sold

## Sales Information

Selling Price ₹0.00

Sales Account Sales



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## Active Items

[+ New](#)

<input type="checkbox"/>	NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT	PURCHASE RATE	
<input type="checkbox"/>	Catering Supplies		₹0.00			₹300.00	
<input type="checkbox"/>	Bevarages		₹0.00			₹100.00	
<input type="checkbox"/>	Food Ingredients		₹0.00			₹500.00	
<input type="checkbox"/>	Buffet Catering		₹500.00	996334	plate	₹0.00	
<input type="checkbox"/>	Wedding Catering		₹400.00	996334	plate	₹0.00	
<input type="checkbox"/>	Corporate catering		₹300.00		plate	₹0.00	





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## Edit Vendor



Primary Contact ⓘ

saluta ▾

Js Market

Last Nam

Company Name

Whole foods Market

Vendor Display Name\* ⓘ

Whole foods Market ▾

Vendor Email ⓘ

Vendor Phone ⓘ

Work Phone

Mobile

## Other Details

Address

Contact Persons

Bank Details

Custom Fields

Reporting Tags

Remarks

GST Treatment\*

Registered Business - Reg... ▾

GSTIN / UIN\* ⓘ

33AAAAA0000A15Z

[Get Taxpayer details](#)

PAN ⓘ

AAAAA0000A

Source Of Supply\*

[TN] - Tamil Nadu ▾

Currency

INR- Indian Rupee ▾

Payment Terms

Due on Receipt ▾

TDS

Select a Tax ▾

Portal Language ⓘ

English ▾

[Add more details](#)

Save

Cancel



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## Whole foods Market

Edit



New Transaction

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Whole foods Market



salutation Whole foods Market

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ADDRESS

Billing Address

No Billing Address - [Add new address](#)

Shipping Address

No Shipping Address - [Add new address](#)

OTHER DETAILS

Default Currency

INR

Payment Terms

Due on Receipt

GST Treatment

Registered Business - Regular

GSTIN

33AAAAA0000A15Z

PAN

AAAAA0000A

Source Of Supply

Tamil Nadu

Portal Status

Disabled

Portal Language

English

TAX INFORMATION

CONTACT PERSONS

No contact persons found.

BANK ACCOUNT DETAILS

No bank account added yet

RECORD INFO

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)

Payment due period

Due on Receipt

Payables

CURRENCY	OUTSTANDING PAYABLES	UNUSED CREDITS
INR - Indian Rupee	₹0.00	₹0.00

[View Opening Balance](#)

Expenses This chart is displayed in the organization's base currency.

[Last 6 Months](#) [Accrual](#)

14/10/2023 03:27 PM

Payments Made added

Payment of amount ₹1,05,000.00 made and applied for 01 by gokilapalraj210 - [View Details](#)

10/10/2023 06:02 PM

Bill added

Purchase Order of amount ₹1,05,000.00 converted as bill 01 by gokilapalraj210 - [View Details](#)

10/10/2023 05:59 PM

Purchase Order updated

Purchase Order PO-00001 marked as sent by gokilapalraj210 - [View Details](#)

10/10/2023 05:56 PM

Purchase Order added

Purchase Order PO-00001 of amount ₹1,05,000.00 created by gokilapalraj210 - [View Details](#)

10/10/2023 03:46 PM

Contact added

Contact created with GST Treatment 'Registered Business - Regular' &amp; GSTIN '33AAAAA0000A15Z'. State updated to TN. by gokilapalraj210



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## Drink Delight Beverages

Edit



New Transaction ▾

More ▾



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### Drink Delight Beverages



Drink Delight Beverages

[Edit](#) [Invite to Portal](#) [Delete](#)

#### ADDRESS

##### Billing Address

No Billing Address - [Add new address](#)

##### Shipping Address

No Shipping Address - [Add new address](#)

#### OTHER DETAILS

Default Currency

INR

Payment Terms

Due on Receipt

GST Treatment

Registered Business - Regular

GSTIN

33AAAAA0000A15Z

PAN

AAAAA0000A

Source Of Supply

Tamil Nadu

Portal Status

Disabled

Portal Language

English

#### TAX INFORMATION



#### CONTACT PERSONS



No contact persons found.

#### BANK ACCOUNT DETAILS



No bank account added yet

#### RECORD INFO

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)

Payment due period

Due on Receipt

#### Payables

CURRENCY	OUTSTANDING PAYABLES	UNUSED CREDITS
INR - Indian Rupee	₹52,500.00	₹0.00

[View Opening Balance](#)

Expenses This chart is displayed in the organization's base currency.

Last 6 Months ▾ | Accrual ▾



10/10/2023 06:11 PM



Bill added

Bill 02 of amount ₹52,500.00 created by gokilapalraj210 - [View Details](#)

10/10/2023 04:23 PM



Contact added

Contact created with GST Treatment 'Registered Business - Regular' &amp; GSTIN '33AAAAA0000A15Z'. State updated to TN. by gokilapalraj210



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## Mega Store Supplies

Edit



New Transaction

More



Overview Comments Transactions Mails Statement

## Mega Store Supplies



Mega Store Supplies

Edit Invite to Portal Delete

## ADDRESS

## Billing Address

No Billing Address - [Add new address](#)

## Shipping Address

No Shipping Address - [Add new address](#)

## OTHER DETAILS

Default Currency

INR

Payment Terms

Due on Receipt

GST Treatment

Registered Business - Regular

GSTIN

33AAAAA0000A15Z

PAN

AAAAA0000A

Source Of Supply

Tamil Nadu

Portal Status

Disabled

Portal Language

English

## TAX INFORMATION

## CONTACT PERSONS

No contact persons found.

## BANK ACCOUNT DETAILS

No bank account added yet

## RECORD INFO

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)Payment due period  
Due on Receipt

## Payables

CURRENCY	OUTSTANDING PAYABLES	UNUSED CREDITS
INR - Indian Rupee	₹60,000.00	₹0.00

[View Opening Balance](#)

Expenses This chart is displayed in the organization's base currency.

Last 6 Months Accrual



10/10/2023 06:31 PM

Bill added

Bill 03 of amount ₹60,000.00 created by gokilapalraj210 - [View Details](#)

10/10/2023 04:25 PM

Contact added

Contact created with GST Treatment 'Registered Business - Regular' &amp; GSTIN '33AAAAA0000A15Z'. State updated to TN. by gokilapalraj210



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## Active Vendors ▾

[+ New](#)

<input type="checkbox"/>	NAME	COMPANY N...	EMAIL	WORK PHONE	SOURCE OF ...	PAYABLES (B...	UNUSED CRE...
<input type="checkbox"/>	Mega Store Supplies	Mega Store Supplies			Tamil Nadu	₹60,000.00	₹0.00
<input type="checkbox"/>	Drink Delight Bevarages	Drink Delight Bevarages			Tamil Nadu	₹52,500.00	₹0.00
<input type="checkbox"/>	Whole foods Market	Whole foods Market			Tamil Nadu	₹0.00	₹0.00



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Search in Purchase O

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## Edit Purchase Order

Vendor Name\*

Whole foods Market



INR

BILLING ADDRESS

[Add new address](#)

SHIPPING ADDRESS

[Add new address](#)

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A15Z

Source Of Supply\*

[TN] - Tamil Nadu

Destination Of Supply\*

[TN] - Tamil Nadu

Deliver To\*

☒ Organization ☐ Customer

gokilapalraj210

Tamil Nadu  
India,  
7868970221[Change destination to deliver](#)

Purchase Order#\*

PO-00001

Reference#

Date

10/10/2023

Expected Delivery Date

dd/MM/yyyy

Payment Terms

Due on Receipt

Shipment Preference

Choose the shipment prefer

☐ This transaction is applicable for reverse charge

Tax Exclusive



At Transaction Level

[Bulk Update Line Items](#)

ITEM DETAILS	ACCOUNT	QUANTITY	RATE	TAX
food Ingredients	Materials	200	500	GST5
<a href="#">SAC: Update</a>				

[Add another line](#)Sub Total 1,00,000.00  
Total Quantity : 200Discount 0 % 0.00  
[Apply after tax](#)

CGST2.5 (2.5%) 2,500.00

SGST2.5 (2.5%) 2,500.00

Total Tax Amount 50 INR

Adjustme 0 0.00

TCS Select a... 0

Total (₹) 1,05,000.00

Customer Notes

Will be displayed on purchase order





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PO-00001

Attachments Comments &amp; History

Edit

Send Mail

PDF/Print



Bills 1

Bill Status : **BILLED**

Show PDF View



Closed

**Fresh Bites Catering**  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
7868970221  
gokilapalraj210@gmail.com

## PURCHASE ORDER

# PO-00001

Vendor Address

**Whole foods Market**  
GSTIN 33AAAAA0000A15Z

Deliver To

gokilapalraj210  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
7868970221  
gokilapalraj210@gmail.com

Date : 10/10/2023

#	Item & Description	Qty	Rate	Amount
1	food Ingredients	200.00	500.00	1,00,000.00
Sub Total				1,00,000.00
CGST2.5 (2.5%)				2,500.00
SGST2.5 (2.5%)				2,500.00
Total				₹1,05,000.00

Authorized Signature \_\_\_\_\_

Template : 'Standard Template' [Change](#)



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## All Purchase Orders

+ New



<input type="checkbox"/>	DATE	PURCHAS...	REFERENC...	VENDOR N...	STATUS	BILLED ST...	AMOUNT	EXPECTED...
<input type="checkbox"/>	10/10/2023	PO-00001		Whole foods Market	CLOSED	BILLED	₹1,05,000.00	





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## Edit Bill



Vendor Name\*

Whole foods Market ▾



INR

[View Vendor Details](#)GST Treatment: Registered Business - Regular [✎](#)GSTIN: 33AAAAA0000A15Z [✎](#)

Source Of Supply\*

[TN] - Tamil Nadu ▾

Destination Of Supply\*

[TN] - Tamil Nadu ▾

Bill#\*

01

Order Number

PO-00001

Bill Date\*

05/04/2023

Due Date

05/04/2023

Payment Terms

Due on... ▾

☐ This transaction is applicable for reverse charge

Tax Exclusive ▾

At Transaction Level ▾

ITEM DETAILS	ACCOUNT	QUANTITY	RATE	TAX
food Ingredients	Materials ▾	200	500	GST5 [5%] <a href="#">✕</a> <a href="#">▾</a>
<a href="#">SERVICES</a> SAC: <a href="#">Update</a> <a href="#">✎</a>				

[+ Add another line](#) ▾

Sub Total 100000.00

Discount 0 % ▾ 0.00  
[Apply after tax](#)

CGST2.5 (2.5%) 2,500.00

SGST2.5 (2.5%) 2,500.00

Total Tax Amount 50 INR [✎](#)☒ TDS ☐ TC [Select a...](#) ▾ -0.00[Adjustme](#) 0 [ⓘ](#) 0.00

Total ( ₹ ) 105000.00

Notes

It will not be shown in PDF

Attach File(s) to Bill

[Upload File](#) ▾You can upload a maximum of 5 files,  
5MB eachAdditional Fields: Start adding custom fields for your payments made by going to [Settings](#) ➡ [Purchases](#) ➡ [Bills](#).

Save

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Bill information has been updated.



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01

Attachments Comments &amp; History ✕

Edit

PDF ▾

⋮

💬

Payments Made 1

Purchase Orders 1 ▸

Show PDF View ☒

Paid

Fresh Bites Catering

Tamil Nadu

India

GSTIN 33AAAAA0000A15Z

7868970221

gokilapalraj210@gmail.com

BILL

Bill# 01

Balance Due

₹0.00

Bill From

Whole foods Market

GSTIN 33AAAAA0000A15Z

Order Number : PO-00001

Bill Date : 05/04/2023

Due Date : 05/04/2023

Terms : Due on Receipt

#	Item & Description	Qty	Rate	Amount
1	food Ingredients	200.00	500.00	1,00,000.00

Sub Total 1,00,000.00

CGST2.5 (2.5%) 2,500.00

SGST2.5 (2.5%) 2,500.00

Total ₹1,05,000.00

Payments Made (-) 1,05,000.00

Balance Due ₹0.00

Authorized Signature \_\_\_\_\_

## Journal

Amount is displayed in your base currency **INR**

## Bill

ACCOUNT	DEBIT	CREDIT
Input SGST	2,500.00	0.00
Accounts Payable	0.00	1,05,000.00
Materials	1,00,000.00	0.00
Input CGST	2,500.00	0.00
	1,05,000.00	1,05,000.00



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## All Bills

+ New



<input type="checkbox"/>	DATE	BILL#	REFERENC...	VENDOR N...	STATUS	DUE DATE	AMOUNT	BALANCE ...	
<input type="checkbox"/>	05/04/2023	03		Mega Store Supplies	PAID	05/04/2023	₹60,000.00	₹0.00	
<input type="checkbox"/>	05/04/2023	02		Drink Delight Beverages	PAID	05/04/2023	₹52,500.00	₹0.00	
<input type="checkbox"/>	05/04/2023	01	PO-00001	Whole foods Market	PAID	05/04/2023	₹1,05,000.00	₹0.00	



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## Edit Customer

Customer Type ☒ Business ☐ IndividualPrimary Contact   Company Name Customer Display Name\* Customer Email Customer Phone  

## Other Details

Address

Contact Persons

Custom Fields

Reporting Tags

Remarks

GST Treatment\* GSTIN / UIN\*  [Get Taxpayer details](#)Business Legal Name Business Trade Name PAN Place Of Supply\* Tax Preference\* ☒ Taxable ☐ Tax ExemptCurrency Payment Terms Portal Language [Add more details](#)Customer Owner: Assign a user as the customer owner to provide access only to the data of this customer. [Learn More](#)

Save

Cancel



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Search in Customers

Contact information has been saved.



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## TechWise Solutions Pvt Ltd

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New Transaction

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X

Overview Comments Transactions Mails Statement

TechWise Solutions Pvt Ltd



TechWise solutions pvt Ltd

[Edit](#) [Invite to Portal](#) [Delete](#)

ADDRESS

Billing Address

No Billing Address - [Add new address](#)

Shipping Address

No Shipping Address - [Add new address](#)

OTHER DETAILS

Customer Type Business

Default Currency INR

Payment Terms Due on Receipt

GST Treatment Registered Business - Regular

GSTIN 33AAAAA0000A15Z

PAN AAAAA0000A

Place Of Supply Tamil Nadu

Tax Preference Taxable

Portal Status Disabled

Portal Language English

TAX INFORMATION

CONTACT PERSONS

No contact persons found.



Customer Portal allows your customers to keep track of all the transactions between them and your business. [Learn More](#)

[Enable Portal](#)

RECORD INFO

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)

Payment due period  
Due on Receipt

## Receivables

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR- Indian Rupee	₹0.00	₹1,57,500.00

[View Opening Balance](#)

Income This chart is displayed in the organization's base currency.

[Last 6 Months](#) [Accrual](#)

Total Income ( Last 6 Months ) - ₹1,50,000.00

14/10/2023 04:02 PM

Contact updated

Contact updated by gokilapalraj210

14/10/2023 01:05 PM

Payments Received added

Payment of ₹1,57,500.00 received by gokilapalraj210

13/10/2023 06:36 PM

Payments Received added

Payment of amount ₹1,57,500.00 received and applied for INV-000001 by gokilapalraj210

13/10/2023 06:26 PM

Invoice updated

Invoice INV-000001 updated by gokilapalraj210 - [View Details](#)

13/10/2023 06:18 PM

Invoice deleted

Invoice INV-000001 deleted by gokilapalraj210

13/10/2023 06:17 PM

Invoice updated

Invoice INV-000002 marked as sent by gokilapalraj210 - [View Details](#)

13/10/2023 06:17 PM

Invoice added

Invoice INV-000002 of amount ₹1,57,500.00 created by gokilapalraj210 - [View Details](#)



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Trial expire...

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## Raj Kamal wedding planners

Edit

0

New Transaction

More



Overview Comments Transactions Mails Statement

## Raj Kamal wedding planners



Raj Kamal wedding planners

Edit Invite to Portal Delete

## ADDRESS

## Billing Address

No Billing Address - [Add new address](#)

## Shipping Address

No Shipping Address - [Add new address](#)

## OTHER DETAILS

Customer Type Business

Default Currency INR

Payment Terms Due on Receipt

GST Registered Business - Regular

GSTIN 33AAAAA0000A15Z

PAN AAAAA0000A

Place Of Supply Tamil Nadu

Tax Preference Taxable

Portal Status Disabled

Portal Language English

## TAX INFORMATION

## CONTACT PERSONS

No contact persons found.



Customer Portal allows your customers to keep track of all the transactions between them and your business. [Learn More](#)

[Enable Portal](#)

## RECORD INFO

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)

Payment due period  
Due on Receipt

## Receivables

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR- Indian Rupee	₹0.00	₹0.00

[View Opening Balance](#)

Income This chart is displayed in the organization's base currency.

Last 6 Months

Accrual



Total Income ( Last 6 Months ) - ₹4,00,000.00

13/10/2023 06:35 PM

## Payments Received added

Payment of amount ₹4,20,000.00 received and applied for INV-000002 by gokilapalraj210

13/10/2023 06:35 PM

## Invoice updated

Invoice INV-000002 marked as sent by gokilapalraj210 - [View Details](#)

13/10/2023 06:33 PM

## Invoice added

Invoice INV-000002 of amount ₹4,20,000.00 created by gokilapalraj210 - [View Details](#)

13/10/2023 04:36 PM

## Invoice added

Invoice INV-000001 of amount ₹1,57,500.00 created by gokilapalraj210 - [View Details](#)

13/10/2023 03:48 PM

## Contact added

Contact created with GST Treatment 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z'. State updated to TN. by gokilapalraj210





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## Iyyer Event Planners

Edit

0

New Transaction

More



Overview Comments Transactions Mails Statement

## Iyyer Event Planners



Iyyer event planners

[Edit](#) [Invite to Portal](#) [Delete](#)

## ADDRESS

## Billing Address

No Billing Address - [Add new address](#)

## Shipping Address

No Shipping Address - [Add new address](#)

## OTHER DETAILS

Customer Type Business

Default Currency INR

Payment Terms Due on Receipt

GST Treatment Registered Business - Regular

GSTIN 33AAAAA0000A15Z

PAN AAAAA0000A

Place Of Supply Tamil Nadu

Tax Preference Taxable

Portal Status Disabled

Portal Language English

## TAX INFORMATION

## CONTACT PERSONS

No contact persons found.



Customer Portal allows your customers to keep track of all the transactions between them and your business. [Learn More](#)

[Enable Portal](#)

## RECORD INFO

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)

Payment due

period

Due on Receipt

## Receivables

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR- Indian Rupee	₹0.00	₹0.00

[View Opening Balance](#)

Income This chart is displayed in the organization's base currency.

Last 6 Months

Accrual



Total Income ( Last 6 Months ) - ₹2,50,000.00

13/10/2023 06:38 PM

## Payments Received added

Payment of amount ₹2,62,500.00 received and applied for INV-000003 by gokilapalraj210

13/10/2023 06:38 PM

## Invoice updated

Invoice INV-000003 marked as sent by gokilapalraj210 - [View Details](#)

13/10/2023 06:38 PM

## Invoice added

Invoice INV-000003 of amount ₹2,62,500.00 created by gokilapalraj210 - [View Details](#)

13/10/2023 03:55 PM

## Contact added

Contact created with GST Treatment 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z'. State updated to TN. by gokilapalraj210



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## Edit Sales Order

Customer Name\*

TechWise Solutions Pvt Ltd



INR

[View Customer Details](#)

BILLING ADDRESS

[Add new address](#)

SHIPPING ADDRESS

[Add new address](#)

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A1SZ

Place Of Supply\*

[TN] - Tamil Nadu

Sales Order#\*

SO-00001

Reference#

Sales Order Date\*

05/10/2023

Expected Shipment Date

dd/MM/yyyy

Payment Terms

Due on Receipt

Delivery Method

Select a delivery method or

Salesperson

Select or Add Salesperson

[Bulk Update Line Items](#)

ITEM DETAILS	QUANTITY	RATE	DISCOUNT	TAX
Corporate catering Add a description to your item SERVICE SAC: 996334	500 plate	300	0 %	GST5 [5%

[Add another line](#)

Sub Total 1,50,000.00

CGST2.5 (2.5%) 3,750.00

SGST2.5 (2.5%) 3,750.00

Adjustme 0 0.00

Total ( ₹ ) 1,57,500.00

Terms &amp; Conditions

Enter the terms and conditions of your business to be displayed in your transaction

Attach File(s) to Sales Order

[Upload File](#)

You can upload a maximum of 10 files, 5MB each

Email Communications

[Add New](#) No contact persons found.





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Search in Sales Order



Sales Order has been updated.



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SO-00001

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Edit

Email

PDF/Print



Invoices 1

Invoice Status : INVOICED

Show PDF View



Closed

**Fresh Bites Catering**  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
7868970221  
gokilapalraj210@gmail.com

## SALES ORDER

Sales Order# SO-00001

Bill To  
**TechWise Solutions Pvt Ltd**  
GSTIN 33AAAAA0000A15Z

Ship To  
GSTIN 33AAAAA0000A15Z

Order Date : 05/10/2023

Place Of Supply: Tamil Nadu (33)

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Corporate catering	996334	500.00 plate	300.00	1,50,000.00
Sub Total					1,50,000.00
CGST2.5 (2.5%)					3,750.00
SGST2.5 (2.5%)					3,750.00
Total					₹1,57,500.00

Authorized Signature \_\_\_\_\_

Template : 'Standard Template' [Change](#)



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## All Sales Orders

+ New



<input type="checkbox"/>	DATE	SALES ORDER#	REFERENCE#	CUSTOMER NAME	STATUS
<input type="checkbox"/>	05/10/2023	SO-00001		TechWise Solutions Pvt Ltd	CLOSED



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## Edit Invoice

Customer Name\*

TechWise Solutions Pvt Ltd



INR

[View Customer Details](#)

BILLING ADDRESS

[Add new address](#)

SHIPPING ADDRESS

[Add new address](#)

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A15Z

Place Of Supply\*

[TN] - Tamil Nadu

Invoice#\*

INV-000001

Order Number

SO-00001

Invoice Date\*

20/04/2023

Terms

Due on...

Due Date

20/04/2023

Salesperson

Select or Add Salesperson

Subject ⓘ

Let your customer know what this invoice is for

[Bulk Update Line Items](#)

ITEM DETAILS	QUANTITY	RATE	DISCOUNT	TAX
Corporate catering Add a description to your item <a href="#">SAC: 996334</a>	500 plate	300	0 %	GST5 [5%

[+ Add another line](#)

Sub Total 150000.00

CGST2.5 (2.5%) 3750.00

SGST2.5 (2.5%) 3750.00

☒ TDS ☐ TCE Select ... - 0.00

Adjustment 0 0.00

Total ( ₹ ) 157500.00

Customer Notes

Thanks for your business.

Will be displayed on the invoice

Terms &amp; Conditions

Enter the terms and conditions of your business to be displayed in your transaction

Attach File(s) to Invoice

[Upload File](#)

You can upload a maximum of 10 files, 5MB each

Want to get paid faster?

Configure payment gateways and receive payments online. [Set up Payment Gateway](#)

Save

Save and Send

Cancel

Total Amount: ₹ 157500.00

Total Quantity: 500



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Payments Received 1

Associated sales orders 1

Paid

## Fresh Bites Catering

Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
7868970221  
gokilapalraj210@gmail.com

## TAX INVOICE

# : INV-000001  
Invoice Date : 20/04/2023  
Terms : Due on Receipt  
Due Date : 20/04/2023  
P.O.# : SO-00001  
Place Of Supply : Tamil Nadu (33)

Bill To

TechWise Solutions Pvt Ltd  
GSTIN 33AAAAA0000A15Z

Ship To

GSTIN 33AAAAA0000A15Z

#	Item & Description	HSN/SAC	Qty	Rate	CGST %	CGST Amt	SGST %	SGST Amt	Amount
1	Corporate catering	990334	500.00 plate	300.00	2.5%	3.75 0.00	2.5%	3.75 0.00	1,50,000.00

Total in Words  
Indian Rupee One Lakh Fifty-Seven Thousand Five Hundred Only

Thanks for your business.

Sub Total 1,50,000.00  
CGST 2.5 (2.5%) 3,750.00  
SGST 2.5 (2.5%) 3,750.00  
Total ₹1,57,500.00  
Payment Made (-) 1,57,500.00  
Balance Due ₹0.00

Authorized Signature

Template : 'Spreadsheet Template' [Change](#)

## Journal

Journal entries will not be available for Invoices in the Paid state.



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Search in Invoices ( / )

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## All Invoices

[+ New](#)

<input type="checkbox"/>	DATE	INVOICE#	ORDER NU...	CUSTOME...	STATUS	DUE DATE	AMOUNT	BALANCE ...	
<input type="checkbox"/>	20/04/2023	INV-000003		Iyyer Event Planners	PAID	03/08/2023	₹2,62,500.00	₹0.00	
<input type="checkbox"/>	13/10/2023	INV-000002		Raj Kamal wedding planners	PAID	13/10/2023	₹4,20,000.00	₹0.00	
<input type="checkbox"/>	20/04/2023	INV-000001	SO-00001	TechWise Solutions Pvt Ltd	PAID	20/04/2023	₹1,57,500.00	₹0.00	



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Fresh Bites Catering ▾



ICICI Bank-001 ▾

[Add Transaction ▾](#)[Import Statement](#)

Account Number: xxx0001

Amount in Zoho Books  
₹-2,06,500.00[Dashboard](#)  
[Account Summary](#)[Uncategorized Transactions](#)  
From Bank Statements[All Transactions](#)  
In Zoho Books ▾

DATE ↕	REFERENCE#	TYPE	STATUS	DEPOSITS	WITHDRAWALS	RUNNING BALA...	Q
14/10/2023		Journal	Manually Added		₹2,00,000.00	₹-2,06,500.00	
30/04/2023	3	Rent Expense	Manually Added		₹59,000.00	₹-6,500.00	
25/04/2023		Vendor Payment Vendor: Whole foods Market	Manually Added		₹1,05,000.00	₹52,500.00	
15/04/2023		Customer Payment Customer: TechWise Solutions Pvt Ltd	Manually Added	₹1,57,500.00		₹1,57,500.00	





email to gokilapalraj210@gmail.com. Please verify it to start invoicing your clients.

Trial expire...

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## Edit Journal

Date\*

Journal#\*



Reference#

Notes\*

Salary payable for the month of April  
-2023

Journal Type

☒ Cash based journal 

Currency



ACCOUNT

DESCRIPTION



Salaries and Employee Wages



Salary payable for the month of April  
-2023



Other current liabilities salary payable



Salary payable for the month of April  
-2023



Add another line

Sub Total

**Total (₹)**

Difference

Attachments



Upload File



You can upload a maximum of 5 files, 5MB each



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The journal entry has been updated.



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Make Recurring



Published

## JOURNAL

#1

Date: 13/10/2023

Amount: ₹2,00,000.00

Reference

Number:

## Notes

Salary payable for the month of April -2023

Account	Contact	Debits	Credits
Salaries and Employee Wages		2,00,000.00	
Salary payable for the month of April -2023			
Other current liabilities salary payable			2,00,000.00
Salary payable for the month of April -2023			
	Sub Total	2,00,000.00	2,00,000.00
	Total	₹2,00,000.00	₹2,00,000.00





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## Manual Journals

+ New Journal



Find Accountants



VIEW BY: Status: All Journals Period: All

<input type="checkbox"/>	DATE	JOURNAL#	REFERENCE ...	STATUS	NOTES	AMOUNT	CREATED BY	
<input type="checkbox"/>	14/10/2023	2		PUBLISHED		₹2,00,000.00	gokilapalraj210	
<input type="checkbox"/>	13/10/2023	1		PUBLISHED		₹2,00,000.00	gokilapalraj210	



We've sent an email to gokilapalraj210@gmail.com. Please verify it to start invoicing your clients.

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Search in Expenses (

Trial expire...

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## Edit Expense

Date\*

30/04/2023

Expense  
Account\*

Rent Expense

[Itemize](#)

Amount\*

INR

50000

Paid Through\*

ICICI Bank-001

Expense  
Type\*☐ Goods☒ Services

SAC

Vendor

GST  
Treatment\*

Registered Business - Regular

Vendor  
GSTIN\*

33AAAAA0000A15Z

[Get Taxpayer details](#)Source Of  
Supply\*

[TN] - Tamil Nadu

Destination Of  
Supply\*

[TN] - Tamil Nadu

Reverse  
Charge☐

This transaction is applicable for reverse charge

Tax\*

GST18 [18%]

Tax Amount = 9000.00 INR

Eligible For ITC

Amount Is

☐ Tax Inclusive☒ Tax Exclusive

Invoice#\*

3

Notes

Max. 500 characters

Customer  
NameReporting  
Tags[Associate Tags](#)Drag or Drop your Receipts  
Maximum file size allowed is 7MB[Upload your Files](#)

Save (alt+s)

Save and New (alt+n)

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## Expense Details

Expense History

Edit

Make Recurring

Print

⋮

💬

Expense Amount

₹59,000.00 on 30/04/2023

NON-BILLABLE

Rent Expense

Paid Through

ICICI Bank-001

Tax

GST18 [ 18% ]

Tax Amount

₹9,000.00 ( Exclusive )

Ref #

3

GST Treatment

Registered Business - Regular

GSTIN / UIN

33AAAAA0000A15Z

Source Of Supply

Tamil Nadu

Destination Of Supply

Tamil Nadu

Drag or Drop your Receipts  
Maximum file size allowed is 7MB

Upload your Files

## Journal

Amount is displayed in your base currency **INR**

## Expense

ACCOUNT	DEBIT	CREDIT
Rent Expense	50,000.00	0.00
Input CGST	4,500.00	0.00
ICICI Bank-001	0.00	59,000.00
Input SGST	4,500.00	0.00
	59,000.00	59,000.00



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## All Expenses



+ New



<input type="checkbox"/>	DATE	EXPENSE ...	REFERENC...	VENDOR N...	PAID THRO...	CUSTOMER...	STATUS	AMOUNT
<input type="checkbox"/>	30/04/2023	Other Expenses			Petty Cash		NON-BILLABLE	₹5,000.00
<input type="checkbox"/>	30/04/2023	Rent Expense	3		ICICI Bank-001		NON-BILLABLE	₹59,000.00



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Search in Banking (/)

Trial expire...

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Fresh Bites Catering



ICICI Bank-001

Account Number: xxxx0001

Add Transaction

Import Statement

Amount in Zoho Books  
₹-2,06,500.00Dashboard  
Account SummaryUncategorized Transactions  
From Bank Statements

All

In



DATE

REFERENCE#

TYPE

STAT



14/10/2023

Journal

Man



30/04/2023

3

Rent Expense

Man



25/04/2023

Vendor Payment

Man



15/04/2023

Customer

Manually Added

₹1,57,500.00

₹1,57,500.00



15/04/2023

Customer

Manually Added

₹1,57,500.00

₹1,57,500.00



15/04/2023

Customer

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Invoice Furnishing Facility(IFF)

PMT-06 (Self Assessment Basis)

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Summary of Outward Supplies

Summary of Inward Supplies

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## Active Items

+ New



<input type="checkbox"/>	NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT	PURCHASE RATE	
<input type="checkbox"/>	Catering Supplies		₹0.00			₹300.00	
<input type="checkbox"/>	Bevarages		₹0.00			₹100.00	
<input type="checkbox"/>	Food Ingredients		₹0.00			₹500.00	
<input type="checkbox"/>	Buffet Catering		₹500.00	996334	plate	₹0.00	
<input type="checkbox"/>	Wedding Catering		₹400.00	996334	plate	₹0.00	
<input type="checkbox"/>	Corporate catering		₹300.00		plate	₹0.00	



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AP Aging Summary By Bill Due Date  
As of 14/10/2023

[+ Add Temporary Note](#)

VENDOR NAME	CURRENT	1-15 DAYS	16-30 DAYS	31-45 DAYS	
Drink Delight Beverages	₹0.00	₹0.00	₹0.00	₹0.00	₹5:
Mega Store Supplies	₹0.00	₹0.00	₹0.00	₹0.00	₹6:
Total	₹0.00	₹0.00	₹0.00	₹0.00	₹1,1:





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Invoice Details

From 01/10/2023 To 31/10/2023

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STATUS	INVOICE DATE	DUE DATE	INVOICE#	ORDER NUMBER	CUSTOMER NAME
Paid	13/10/2023	13/10/2023	INV-000002		Raj Kamal wedding planners
Total					

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Journal Report

Basis: Accrual

From 01/10/2023 To 31/10/2023

+ Add Temporary Note

13/10/2023 - INVOICE INV-000002 (RAJ KAMAL WEDDING PLANNERS)	DEBIT	CREDIT
Accounts Receivable	4,20,000.00	0.00
Output CGST	0.00	10,000.00
Output SGST	0.00	10,000.00
Sales	0.00	4,00,000.00
	4,20,000.00	4,20,000.00

13/10/2023 - INVOICE PAYMENT INV-000002 (RAJ KAMAL WEDDING PLANNERS)	DEBIT	CREDIT
Petty Cash	4,20,000.00	0.00
Accounts Receivable	0.00	4,20,000.00
	4,20,000.00	4,20,000.00

13/10/2023 - INVOICE PAYMENT INV-000001 (TECHWISE SOLUTIONS PVT LTD)	DEBIT	CREDIT
Petty Cash	1,57,500.00	0.00
Accounts Receivable	0.00	1,57,500.00
	1,57,500.00	1,57,500.00

13/10/2023 - INVOICE PAYMENT INV-000003 (IYER EVENT PLANNERS)	DEBIT	CREDIT
Petty Cash	2,62,500.00	0.00
Accounts Receivable	0.00	2,62,500.00
	2,62,500.00	2,62,500.00

14/10/2023 - JOURNAL 2	DEBIT	CREDIT
Other current liabilities salary payable	2,00,000.00	0.00
ICICI Bank-001	0.00	2,00,000.00
	2,00,000.00	2,00,000.00

\*\*Amount is displayed in your base currency INR



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Tax Summary

Basis: Accrual

From 01/10/2023 To 31/10/2023

[+ Add Temporary Note](#)

TAX NAME	TAX PERCENTAGE	TAXABLE AMOUNT	TAX AMOUNT
SGST2.5	2.5	₹4,00,000.00	₹10,000.00
CGST2.5	2.5	₹4,00,000.00	₹10,000.00
Total		₹8,00,000.00	₹20,000.00





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## GSTR-3B Summary

From 01/10/2023 To 31/10/2023

## 3.1 Details of Outward Supplies and inward supplies liable to reverse charge

Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹4,00,000.00	₹0.00	₹10,000.00	₹10,000.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
<b>Total value</b>	<b>₹4,00,000.00</b>	<b>₹0.00</b>	<b>₹10,000.00</b>	<b>₹10,000.00</b>	<b>₹0.00</b>

## 3.1.1 Details of supplies notified under sub-section (5) of section 9 of the Central Goods and Services Tax Act

Description	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(i) Taxable supplies on which electronic commerce operator pays tax under Sub-section (5) of Section 9 [To be furnished by the electronic commerce operator]	0	0	0	0	0
(ii) Taxable supplies made by the registered person through electronic commerce operator, on which electronic commerce operator is required to pay tax under Sub-section (5) of Section 9 [To be furnished by the registered person making supplies through electronic commerce operator]	₹0.00				

## 3.2 Of the supplies shown in 3.1 (a) above, details of inter-State supplies made to unregistered persons, composition taxable persons and UIN holders

Place Of Supply	Taxable Value	Integrated Tax
1	2	3
Supplies made to Unregistered Persons		
Supplies made to Composition Taxable Persons		
Supplies made to UIN holders		
We are not tracking supplies made to UIN holders		

## 4. Eligible ITC

Details	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5
(A) ITC Available (whether in full or part)				
(1) Import of Goods	₹0.00			₹0.00
(2) Import of Services	₹0.00			₹0.00
(3) Inward supplies liable to reverse charge (other than 1 & 2 above)	₹0.00	₹0.00	₹0.00	₹0.00
(4) Inward supplies from ISD	- - -We do not support in Zoho Books- - -			
(5) All other ITC	₹0.00	₹0.00	₹0.00	₹0.00

## 5. Values of exempt, nil-rated and non-GST inward supplies

Nature of Supply	Inter-State Supplies	Intra-State Supplies
1	2	3
Composition Scheme, Exempted, Nil Rated	₹0.00	₹0.00
Non-GST supply	₹0.00	₹0.00



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Balance SheetBasis: Accrual  
As of 14/10/2023[+ Add Temporary Note](#)

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ACCOUNT	TOTAL
<b>Assets</b>	
<b>Current Assets</b>	
<b>Cash</b>	
Petty Cash	8,35,000.00
Total for Cash	8,35,000.00
<b>Bank</b>	
ICICI Bank-001	-2,06,500.00
Total for Bank	-2,06,500.00
<b>Other current assets</b>	
Input Tax Credits	0.00
Input CGST	8,250.00
Input SGST	8,250.00
Total for Input Tax Credits	16,500.00
Total for Other current assets	16,500.00
Total for Current Assets	6,45,000.00
<b>Fixed Assets</b>	
Materials	1,00,000.00
Total for Fixed Assets	1,00,000.00
Total for Assets	7,45,000.00
<b>Liabilities &amp; Equities</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	1,12,500.00
Other current liabilities salary payable	-2,00,000.00
Unearned Revenue	1,57,500.00
GST Payable	0.00
Output CGST	20,000.00
Output SGST	20,000.00
Total for GST Payable	40,000.00
Total for Current Liabilities	1,10,000.00
Total for Liabilities	1,10,000.00
<b>Equities</b>	
Current Year Earnings	6,35,000.00
Total for Equities	6,35,000.00
Total for Liabilities & Equities	7,45,000.00

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Profit and Loss

Basis: Accrual

From 01/10/2023 To 31/10/2023

[+ Add Temporary Note](#)

ACCOUNT	TOTAL
<b>Operating Income</b>	
<a href="#">Sales</a>	4,00,000.00
Total for Operating Income	4,00,000.00
<b>Cost of Goods Sold</b>	
Total for Cost of Goods Sold	0.00
Gross Profit	4,00,000.00
<b>Operating Expense</b>	
Total for Operating Expense	0.00
Operating Profit	4,00,000.00
<b>Non Operating Income</b>	
Total for Non Operating Income	0.00
<b>Non Operating Expense</b>	
Total for Non Operating Expense	0.00
Net Profit/Loss	4,00,000.00

\*\*Amount is displayed in your base currency **INR**