Books   Q Search in Customers   Trial expire...   Subscribe   +   Fresh bites ⌄

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- 🏛 Banking
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- ⏱ Time Tracking ▸
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- 📊 Reports
- 📁 Documents
- 💳 Payroll

Hello, smbmva.yaswinsrinivasap
Fresh bites

Zoho Books India Helpline: 18003093036
Mon - Fri • 9:00 AM - 7:00 PM • Toll Free

Dashboard   Getting Started   Recent Updates   Announcements

Looking for a product overview?
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Total Receivables ⓘ   ⊕ New

Total Unpaid Invoices ₹8,40,000.00

CURRENT	OVERDUE
₹0.00	₹8,40,000.00 ⌄

Total Payables ⓘ   ⊕ New

Total Unpaid Bills ₹2,17,500.00

CURRENT	OVERDUE
₹0.00	₹2,17,500.00 ⌄

Cash Flow ⓘ   This Fiscal Year ⌄

Cash as on
01/04/2023
₹0.00

Incoming
₹0.00 +

Outgoing
₹2,59,000.00 -

Cash as on
31/03/2024
₹-2,59,000.00 =

Income and Expense ⓘ   This Fiscal Year ⌄

Accrual Cash

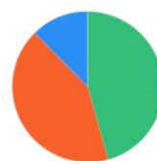| Total Income	Total Expenses
₹8,00,000...	₹4,60,000...

* Income and expense values displayed are exclusive of taxes.

Top Expenses ⓘ   This Fiscal Year ⌄

- ● Cost of Goods Sold (45.65%)
- ● Salaries and Employee Wages (4'
- ● Rent Expense (12.38%)

Projects ⓘ

🕐 00:00	📋 ₹0.00
UNBILLED HOURS	UNBILLED EXPENSES

Add Project(s) to this watchlist

Bank and Credit Cards ⓘ

ICICI Bank-001   ₹-2,59,000.00

Contact Support

Search in Customers

Trial expire... Subscribe

Fresh bites ⌄

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Dashboard Getting Started Recent Updates **Announcements**

10
OCT

What's New in Zoho Books - October 2023
In keeping with our mission to deliver a streamlined accounting experience to our users, we're back with the latest set of features and enhancements. Read our forum post and get up to speed with what's new in Zoho Books this October!

Read What's New

● **SEPTEMBER 2023**

19
SEP

iOS17, iPadOS 17, and macOS Sonoma updates for Zoho Books
We've updated Zoho Books to support iOS 17, iPadOS 17, and macOS Sonoma. Learn how we've leveraged the latest updates to enable you to perform tasks directly from your Home Screen and Lock Screen.

Read Blog

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Active Items

+ New

	NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT	PURCHASE RATE	
	Catering services		₹0.00		Plate	₹300.00	
	Beverages		₹0.00		Plate	₹100.00	
	Food ingredients		₹0.00		Plate	₹0.00	
	Buffet catering		₹500.00	996334	Plate	₹0.00	
	Wedding catering		₹400.00	996334	Plate	₹0.00	
	Corporate catering		₹300.00	996334	Plate	₹0.00	

All Purchase Orders

+ New •••

	DATE	PURCHAS...	REFERENC...	VENDOR N...	STATUS	BILLED ST...	AMOUNT	EXPECTED...
☐	10/10/2023	PO-00001		Whole food market	DRAFT		₹1,05,000.00	

enses

rs

e

s

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- Documents
- Payroll

Buffet catering

More ▾ ✕

Overview   Transactions   History

Item Type	Sales and Purchase Items (Service)
SAC	996334
Unit	Plate
Created Source	User
Tax Preference	Taxable
Intra State Tax Rate	GST5 (5 %)
Inter State Tax Rate	IGST5 (5 %)

Purchase Information

Cost Price	₹0.00
Purchase Account	Cost of Goods Sold

Sales Information

Selling Price	₹500.00
Sales Account	Sales

Wedding catering

Overview   Transactions   History

Item Type	Sales and Purchase Items (Service)
SAC	996334
Unit	Plate
Created Source	User
Tax Preference	Taxable
Intra State Tax Rate	GST5 (5 %)
Inter State Tax Rate	IGST5 (5 %)

Purchase Information

Cost Price	₹0.00
Purchase Account	Cost of Goods Sold

Sales Information

Selling Price	₹400.00
Sales Account	Sales

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- Payroll

Corporate catering

More ▾   ✕

Overview   Transactions   History

Item Type	Sales and Purchase Items (Service)
SAC	996334
Unit	Plate
Created Source	User
Tax Preference	Taxable
Intra State Tax Rate	GST5 (5 %)
Inter State Tax Rate	IGST5 (5 %)

Purchase Information

Cost Price	₹0.00
Purchase Account	Cost of Goods Sold

Sales Information

Selling Price	₹300.00
Sales Account	Sales

Books

Search in Items (/)   Trial expire...   Subscribe   Fresh bites catering

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Edit Item   ✕

Type ⓘ	○ Goods ● Service
Name*	Catering services
Unit ⓘ	Plate ✗ ⌄
SAC	
Tax Preference*	Taxable ⌄

☑ **Sales Information**   ☑ **Purchase Information**

Selling Price*	INR 0		Cost Price*	INR 300
Account*	Sales ⌄		Account*	Cost of Goods Sold ⌄
Description			Description	

Default Tax Rates   Preferred Vendor ⌄

Intra State Tax Rate	GST5 [5%] ⌄
Inter State Tax Rate	IGST5 [5%] ⌄

Do you want to keep track of this item? **Enable Inventory** to view its stock based on the sales and purchase transactions you record for it. Go to *Settings > Preferences > Items* and enable inventory.

[Save]   Cancel

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  - Recurring Expenses
  - Purchase Orders
  - Bills
  - Payments Made
  - Recurring Bills
  - Vendor Credits
- Time Tracking ▶
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- GST Filing
- Accountant ▶
- Reports
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- Payroll

Active Vendors ∨

+ New ··· ?

	NAME	COMPANY N...	EMAIL	WORK PHONE	SOURCE OF ...	PAYABLES (B...	UNUSED CRE...
☐	Drink delight beverages	Drink delight beverages			Tamil Nadu	₹52,500.00	₹0.00
☐	Mega store suppliers	Mega store suppliers			Tamil Nadu	₹60,000.00	₹0.00
☐	Whole food market	Whole food market			Tamil Nadu	₹1,05,000.00	₹1,05,000.00

SO-00001

🔖 Attachments   💬 Comments & History   ✕

✎ Edit   ✉ Email   👤 PDF/Print ▾   ⊙ Mark as Confirmed   ⋮

Send the Sales Order

✉ Sales order has been created. You can email the Sales Order to your customer or mark it as Confirmed.

Send Sales Order   **Mark as Confirmed**

Show PDF View 🔵

Template : 'Standard Template' Change

Trial expire... Subscribe | Fresh bites catering ▾

2 | Attachments | Comments & History | ✕

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✏ Edit | PDF/Print ▾ | Make Recurring | ⋮

Published

JOURNAL
#2

Date: 30/04/2023
Amount: ₹2,00,000.00

Notes
Salary payable for the month of April -2023

Reference Number:

Account	Contact	Debits	Credits
Salaries and Employee Wages		2,00,000.00	
Being Salary payable for the month of April -2023			
Salary payable			2,00,000.00
Being Salary payable for the month of April -2023			
Sub Total		2,00,000.00	2,00,000.00
Total		**₹2,00,000.00**	**₹2,00,000.00**

SO-00003

⬚ Attachments   💬 Comments & History   ✕

🖉 Edit   ✉ Email   PDF/Print ▾   ◔ Mark as Confirmed   ⋮

Send the Sales Order

Sales order has been created. You can email the Sales Order to your customer or mark it as Confirmed.

Send Sales Order   **Mark as Confirmed**

Show PDF View 🔵

Draft

Fresh bites catering
Tamil Nadu
India
CITY Tiruvananthan-452
9011299901
frany0402@gmail.com

SALES ORDER

Sales Order # SO-00003

Bill To
Loyal sweet taalkiers pvt Ltd
CITY Tiruvananthan-452

Ship To
CITY Tiruvananthan-452

Order Date   05/07/2025

Place Of Supply: Tamil Nadu (33)

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Corporate catering	99.336	500.00	500.00	2,50,000.00
	Thali				
			Sub Total		2,50,000.00
			CGST 2.5 (2.5%)		6,250.00
			SGST 2.5 (2.5%)		6,250.00
			Total		**₹2,62,500.00**

Authorized Signature _____

Template : 'Standard Template' Change

Home
Items
Banking

Sales ▸

Purchases ▾

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills ●

Payments Made

Recurring Bills

Vendor Credits

Time Tracking ▸

e-Way Bills

GST Filing

Accountant ▸

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All Bills ⌄

[+ New ▾]   ...   ⊟   📷   ?

	DATE	BILL#	REFERENC...	VENDOR N...	STATUS	DUE DATE	AMOUNT	BALANCE ...	
☐	05/04/2023	01		Whole food market	OVERDUE BY 72 DAYS	03/08/2023	₹1,05,000.00	₹1,05,000.00	
☐	05/04/2023	03		Mega store suppliers	OVERDUE BY 72 DAYS	03/08/2023	₹60,000.00	₹60,000.00	
☐	05/04/2023	02		Drink delight beverages	OVERDUE BY 192 DAYS	05/04/2023	₹52,500.00	₹52,500.00	

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  - **Purchase Orders** ✕
  - Bills
  - Payments Made
  - Recurring Bills
  - Vendor Credits
- Time Tracking ▶
- e-Way Bills
- GST Filing
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- Reports
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PO-00001

⬚ Attachments   ▭ Comments & History   ✕

✎ Edit   ✉ Send Mail   ⤓ PDF/Print ▾   ⬚ Mark as Issued   ⋮

Send the Purchase Order

✉ Purchase order has been created. You can email the Purchase Order to your vendor or mark it as Issued.

Send Purchase Order   Mark as Issued

Show PDF View ⬤

Draft

Fresh bites catering
Tamil Nadu
India
GSTIN 33-4444-4444-4Z2
9012804W
frany402@gmail.com

PURCHASE ORDER

PO-00001

Vendor Address

Infosia Small market
GSTIN 33-4444-4444-4Z2

Deliver To

frany402
Tamil Nadu
India
GSTIN 33-4444-4444-4Z2
9012804W
frany402@gmail.com

Date : 30/10/2024

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Fresh ingredients	99-114	100.00 Plate	100.00	1,00,000.00

Sub Total	1,00,000.00
CGST 1.5 (2.5%)	2,500.00
SGST 1.5 (2.5%)	2,500.00
Total	₹ 1,05,000.00

Authorized Signature _____

Template : 'Standard Template' Change

- Home
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‹ **Drink delight beverages**   Edit 🛇 **New Transaction ▾**   More ▾ ✕

Overview   Comments   Transactions   Mails   Statement

Drink delight beverages

You can request your contact to directly update the GSTIN by sending an email.
Send email

Ole foods market
Edit Invite to Portal Delete

ADDRESS ⌄

Billing Address
No Billing Address – Add new address

Shipping Address
No Shipping Address – Add new address

OTHER DETAILS ⌄

Default Currency	INR
Payment Terms	Due on Receipt
GST Treatment	Unregistered Business
Source Of Supply	Tamil Nadu
Portal Status	● Disabled
Portal Language	English

CONTACT PERSONS ⊕ ⌄

No contact persons found.

BANK ACCOUNT DETAILS ⊕ ⌄

No bank account added yet

RECORD INFO ⌃

Payment due period
Due on Receipt

Payables

CURRENCY	OUTSTANDING PAYABLES	UNUSED CREDITS
INR- Indian Rupee	₹52,500.00	₹0.00

View Opening Balance

Expenses This chart is displayed in the organization's base currency.

Last 6 Months ▾   Accrual ▾

12/10/2023 08:52 PM	**Contact updated**	Contact updated, GST Treatment changed to 'Unregistered Business' from 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z' has been removed. by frany0402
10/10/2023 10:23 AM	**Bill added**	Bill 02 of amount ₹52,500.00 created by frany0402 – View Details
10/10/2023 10:06 AM	**Contact added**	Contact created with GST Treatment 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z'. State updated to TN. by frany0402

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Food ingredients

More ▼ ✕

Overview   Transactions   History

Item Type	Sales and Purchase Items (Service)
Unit	Plate
Created Source	User
Tax Preference	Taxable
Intra State Tax Rate	GST5 (5 %)
Inter State Tax Rate	IGST5 (5 %)

Purchase Information

Cost Price	₹0.00
Purchase Account	Cost of Goods Sold

Sales Information

Selling Price	₹0.00
Sales Account	Sales

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Catering services

✎ More ▾ ✕

Overview   Transactions   History

Item Type	Sales and Purchase Items (Service)
Unit	Plate
Created Source	User
Tax Preference	Taxable
Intra State Tax Rate	GST5 (5 %)
Inter State Tax Rate	IGST5 (5 %)

Purchase Information

Cost Price	₹300.00
Purchase Account	Cost of Goods Sold

Sales Information

Selling Price	₹0.00
Sales Account	Sales

01

Attachments   Comments & History   ✕

Edit   PDF ▾   Record Payment ▾   ⋮

🎁 Credits Available: ₹1,05,000.00 Apply Now

Record Payment

Payment for this bill is overdue. Apply available credits or record the payment for bill if paid already.

Record Payment   **Apply Credits**

Show PDF View ⬤

Journal

Amount is displayed in your base currency **INR**

Bill

ACCOUNT	DEBIT	CREDIT
Cost of Goods Sold	1,05,000.00	0.00
Accounts Payable	0.00	1,05,000.00
Input SGST	0.00	0.00

Books

Search in Invoices [/

Trial expire... Subscribe

Fresh bites catering ▾

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- Purchases ▸
- Time Tracking ▸
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All Invoices ▾

+ New ▾ ...

	DATE	INVOICE#	ORDER NU...	CUSTOME...	STATUS	DUE DATE	AMOUNT	BALANC...
☐	20/04/2023	INV-000005		Lyyer event planners pvt Ltd	OVERDUE BY 72 DAYS	03/08/2023	₹2,62,500.00	₹2,62,500.00
☐	15/04/2023	INV-000002		Raj Kamal wedding planners pvt Ltd	OVERDUE BY 72 DAYS	03/08/2023	₹4,20,000.00	₹4,20,000.00

<

✏ Edit ⤓ PDF/Print ▾ ⟳ Make Recurring ⋮

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JOURNAL

#1

Date: 11/10/2023

Amount: ₹2,00,000.00

Notes

Salary payable for the month of April -2023

Reference Number:

Account	Contact	Debits	Credits
Salaries and Employee Wages		2,00,000.00	
Being Salary payable for the month of April -2023			
Salary payable			2,00,000.00
Being Salary payable for the month of April -2023			
Sub Total		2,00,000.00	2,00,000.00
Total		**₹2,00,000.00**	**₹2,00,000.00**

Home
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Purchases ▾

Vendors

Expenses ⊕

Recurring Expenses

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Expense Details

📄 Expense History ✕

✏️ Edit   ⟳ Make Recurring   🖶 Print   ⋮

Expense Amount
₹59,000.00 on 30/04/2023
NON-BILLABLE

Rent Expense

Paid Through
ICICI Bank -001

Tax
GST18 [18%]

Tax Amount
₹9,000.00 (Exclusive)

Ref #
Rent 01

GST Treatment
Registered Business - Regular

GSTIN / UIN
33AAAAA0000A15Z

Source Of Supply
Tamil Nadu

Destination Of Supply
Tamil Nadu

Drag or Drop your Receipts
Maximum file size allowed is 7MB

⬆ Upload your Files   ⊙

Journal

Amount is displayed in your base currency INR

Expense

ACCOUNT	DEBIT	CREDIT
Rent Expense	50,000.00	0.00
Input SGST	4,500.00	0.00
Input CGST	4,500.00	0.00
ICICI Bank -001	0.00	59,000.00
	59,000.00	**59,000.00**

All Invoices ⌄

+ New ⌄   •••   ?

	DATE	INVOICE#	ORDER NU...	CUSTOME...	STATUS	DUE DATE	AMOUNT	BALANC...
☐	20/04/2023	INV-000005		Lyyer event planners pvt Ltd	OVERDUE BY 72 DAYS	03/08/2023	₹2,62,500.00	₹2,62,500.00
☐	15/04/2023	INV-000002		Raj Kamal wedding planners pvt Ltd	OVERDUE BY 72 DAYS	03/08/2023	₹4,20,000.00	₹4,20,000.00

	DATE	INVOICE#	ORDER NU...	CUSTOME...	STATUS	DUE DATE	AMOUNT	BALANC...
☐	20/04/2023	INV-000005		Lyyer event planners pvt Ltd	OVERDUE BY 72 DAYS	03/08/2023	₹2,62,500.00	₹2,62,500.00
☐	15/04/2023	INV-000002		Raj Kamal		03/08/2023		

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‹ Lyyer event planners pvt Ltd   Edit ₿ **New Transaction ▾** More ▾ ✕

Overview | Comments | Transactions | Mails | Statement

Lyyer event planners pvt Ltd

Lyyer event planners
Edit   Invite to Portal   Delete

ADDRESS ⌄

Billing Address
No Billing Address - Add new
address

Shipping Address
No Shipping Address - Add new
address

OTHER DETAILS ⌄

Customer Type	Business
Default Currency	INR
Payment Terms	Due on Receipt
GST Treatment	Registered Business - Regular
GSTIN	33AAAAA0000A1SZ
PAN	AAAAA0000A
Place Of Supply	Tamil Nadu
Tax Preference	Taxable
Portal Status	• Disabled
Portal Language	English

TAX INFORMATION ⊕ ^

CONTACT PERSONS ⊕ ⌄

No contact persons found.

🅰️
Customer Portal
allows your
customers to
keep track of all
the transactions
between them
and your
business. Learn
More

Enable
Portal

RECORD INFO ^

You can request your contact to directly update the GSTIN by sending an email
Send email

Payment due
period
Due on Receipt

Receivables

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR - Indian Rupee	₹2,62,500.00	₹0.00

View Opening Balance

Income This chart is displayed in the organization's base currency

Last 6 Months ▾   Accrual ▾

Total Income (Last 6 Months) - ₹2,50,000.00

12/10/2023 03:46 PM	**Invoice updated** — Invoice INV-000005 marked as sent by frany0402 - View Details
10/10/2023 09:56 PM	**Invoice added** — Invoice INV-000005 of amount ₹2,62,500.00 created by frany0402 - View Details
10/10/2023 09:43 PM	**Invoice deleted** — Invoice INV-000003 deleted by frany0402
10/10/2023 09:42 PM	**Sales Order added** — Sales Order SO-00003 of amount ₹2,62,500.00 created by frany0402 - View Details
10/10/2023 09:31 PM	**Sales Order deleted** — Sales Order SO-00003 deleted by frany0402
10/10/2023 07:31 PM	**Invoice added** — Invoice INV-000003 of amount ₹2,62,500.00 created by frany0402
10/10/2023 06:56 PM	**Sales Order added** — Sales Order SO-00003 of amount ₹2,62,500.00 created by frany0402
10/10/2023 05:11 PM	**Invoice deleted**

- 🏠 Home
- 🪙 Items
- 🏦 Banking

🛒 **Sales** •

- **Customers** ⊙
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🛍 Purchases ▶

⏱ Time Tracking ▶

🚚 e-Way Bills

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👥 Accountant ▶

📊 Reports

📁 Documents

🧾 Payroll

‹ **Techwise solutions pvt Ltd**   Edit 🔗 **New Transaction ▼** More ▼ ✕

Overview   Comments   Transactions   Mails   Statement   🗨

Techwise solutions pvt Ltd

Techwise solution
Edit   Invite to Portal   Delete

ADDRESS ⌄

Billing Address
No Billing Address – Add new address

Shipping Address
No Shipping Address – Add new address

OTHER DETAILS ⌄

Customer Type	Business
Default Currency	INR
Payment Terms	Due on Receipt
GST Treatment	Registered Business – Regular
GSTIN	33AAAAA0000A15Z
PAN	AAAAA0000A
Place Of Supply	Tamil Nadu
Tax Preference	Taxable
Portal Status	• Disabled
Portal Language	English

TAX INFORMATION ⊕ ^

CONTACT PERSONS ⊕ ⌄

No contact persons found.

🖼
Customer Portal allows your customers to keep track of all the transactions between them and your business. Learn More

Enable Portal

RECORD INFO ^

You can request your contact to directly update the GSTIN by sending an email. Send email

Payment due period
Due on Receipt

Receivables

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR- Indian Rupee	₹0.00	₹0.00

View Opening Balance

Income This chart is displayed in the organization's base currency.

Last 6 Months ▼   Accrual ▼

Total Income (Last 6 Months) - ₹0.00

12/10/2023 04:25 PM	**Invoice deleted** Invoice INV-000001 deleted by frany0402
12/10/2023 03:52 PM	**Payments Received deleted** Invoice payment of amount ₹1,57,500.00 deleted by frany0402
12/10/2023 03:51 PM	**Payments Received added** Payment of ₹1,57,500.00 received by frany0402
12/10/2023 03:46 PM	**Invoice updated** Invoice INV-000001 marked as sent by frany0402
10/10/2023 10:00 PM	**Invoice added** Invoice INV-000001 of amount ₹1,57,500.00 created by frany0402
10/10/2023 09:37 PM	**Sales Order added** Sales Order SO-00001 of amount ₹1,57,500.00 created by frany0402 - View Details
10/10/2023 09:31 PM	**Sales Order deleted** Sales Order SO-00001 deleted by frany0402
10/10/2023 06:05 PM	**Sales Order added** Sales Order SO-00001 of amount

- Home
- Items
- Banking
- Sales ▶
- Purchases ▾
  - **Vendors**
  - Expenses
  - Recurring Expenses
  - Purchase Orders
  - Bills
  - Payments Made
  - Recurring Bills
  - Vendor Credits
- Time Tracking ▶
- e-Way Bills
- GST Filing
- Accountant ▶
- Reports
- Documents
- Payroll

‹ **Mega store suppliers**   Edit   §   **New Transaction ▾**   More ▾   ✕

Overview | Comments | Transactions | Mails | Statement

Mega store suppliers

Ole foods market
Edit   Invite to Portal   Delete

ADDRESS ⌄

Billing Address
No Billing Address · Add new address

Shipping Address
No Shipping Address · Add new address

OTHER DETAILS ⌄

Default Currency	INR
Payment Terms	Due on Receipt
GST Treatment	Registered Business - Regular
GSTIN	33AAAAA0000A15Z
PAN	AAAAA0000A
Source Of Supply	Tamil Nadu
Portal Status	● Disabled
Portal Language	English

TAX INFORMATION ⊕ ⌃

CONTACT PERSONS ⊕ ⌄

No contact persons found.

BANK ACCOUNT DETAILS ⊕ ⌄

No bank account added yet

RECORD INFO ⌃

You can request your contact to directly update the GSTIN by sending an email.
Send email

Payment due period
Due on Receipt

Payables

CURRENCY	OUTSTANDING PAYABLES	UNUSED CREDITS
INR- Indian Rupee	₹60,000.00	₹0.00

View Opening Balance

Expenses This chart is displayed in the organization's base currency.

Last 6 Months ▾   Accrual ▾

10/10/2023 11:38 AM		**Bill added**
		Bill 03 of amount ₹60,000.00 created by frany0402 · View Details
10/10/2023 10:03 AM		**Contact added**
		Contact created with GST Treatment 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z'. State updated to TN. by frany0402

- ⌂ Home
- ⊙ Items
- 🏦 Banking
- 🛒 **Sales** ▾
  - **Customers** ⊙
  - Quotes
  - Sales Orders
  - Delivery Challans
  - Invoices
  - Payments Received
  - Recurring Invoices
  - Credit Notes
- ⬦ Purchases ▸
- ⊙ Time Tracking ▸
- 🗋 e-Way Bills
- 🗋 GST Filing
- ⧔ Accountant ▸
- 📊 Reports
- 🗀 Documents
- 🗎 Payroll

< **Raj Kamal wedding planners p...**   Edit ₿ **New Transaction ▾** More ▾ ✕

Overview   Comments   Transactions   Mails   Statement   🗨

Raj Kamal wedding planners pvt Ltd

Raj Kamal wedding planners
Edit   Invite to Portal   Delete

ADDRESS ⌄

Billing Address
No Billing Address - Add new address

Shipping Address
No Shipping Address - Add new address

OTHER DETAILS ⌄

Customer Type	Business
Default Currency	INR
Payment Terms	Due on Receipt
GST Treatment	Registered Business - Regular
GSTIN	33AAAAA0000A1SZ
PAN	AAAAA0000A
Place Of Supply	Tamil Nadu
Tax Preference	Taxable
Portal Status	● Disabled
Portal Language	English

TAX INFORMATION ⊕ ⌃

CONTACT PERSONS ⊕ ⌄

No contact persons found.

🄰
Customer Portal allows your customers to keep track of all the transactions between them and your business. Learn More

[Enable Portal]

RECORD INFO ⌃

You can request your contact to directly update the GSTIN by sending an email.
Send email

Payment due period
Due on Receipt

Receivables

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR- Indian Rupee	₹4,20,000.00	₹0.00

View Opening Balance

Income This chart is displayed in the organization's base currency

Last 6 Months ▾   Accrual ▾

Total Income (Last 6 Months) - ₹4,00,000.00

12/10/2023 03:47 PM	**Invoice updated** Invoice INV-000002 marked as sent by frany0402 - View Details
10/10/2023 09:46 PM	**Invoice added** Invoice INV-000002 of amount ₹4,20,000.00 created by frany0402 - View Details
10/10/2023 09:43 PM	**Invoice deleted** Invoice INV-000002 deleted by frany0402
10/10/2023 09:43 PM	**Invoice deleted** Invoice INV-000004 deleted by frany0402
10/10/2023 09:40 PM	**Sales Order added** Sales Order SO-00002 of amount ₹4,20,000.00 created by frany0402 - View Details
10/10/2023 09:31 PM	**Sales Order deleted** Sales Order SO-00002 deleted by frany0402
10/10/2023 07:35 PM	**Invoice added** Invoice INV-000004 of amount ₹4,20,000.00 created by frany0402
10/10/2023 07:04 PM	**Invoice added**

Books

Search in Invoices (/   Trial expire...   Subscribe   Fresh bites catering ▾

- Home
- Items
- Banking
- Sales ▾
  - Customers
  - Quotes
  - Sales Orders
  - Delivery Challans
  - **Invoices**
  - Payments Received
  - Recurring Invoices
  - Credit Notes
- Purchases ▸
- Time Tracking ▸
- e-Way Bills
- GST Filing
- Accountant ▸
- Reports
- Documents
- Payroll

INV-000005   Attachments   💬 Comments & History   ✕

✏ Edit   ✉ Send ▾   ⤢ Share   ⏱ Reminders ▾   PDF/Print ▾   Record Payment ▾   ⋮

⊕ **Record payment for the Invoice**   **Record Payment**

If you've received a partial or full payment from your customer towards this invoice,you can record it.

▭ Get paid faster by setting up online payment gateways. Set up Now ›

TAX INVOICE

Template : 'Spreadsheet Template' Change

Journal

Journal entries will not be available for Invoices in the Overdue state.

Books | Search in invoices (/) | Trial expire... | Subscribe | Fresh bites catering

- Home
- Items
- Banking
- **Sales**
  - Customers
  - Quotes
  - Sales Orders
  - Delivery Challans
  - **Invoices**
  - Payments Received
  - Recurring Invoices
  - Credit Notes
- Purchases
- Time Tracking
- e-Way Bills
- GST Filing
- Accountant
- Reports
- Documents
- Payroll

INV-000002

Attachments | Comments & History | ✕

Edit | Send ▼ | Share | Reminders ▼ | PDF/Print ▼ | Record Payment ▼

Record payment for the invoice

If you've received a partial or full payment from your customer towards this invoice, you can record it

Record Payment

Get paid faster by setting up online payment gateways. Set up Now ›

Overdue

TAX INVOICE

Template : 'Spreadsheet Template' Change

Journal

Journal entries will not be available for Invoices in the Overdue state.

Search in Customers | Trial expire... | Subscribe | Fresh bites catering ▾

📅 Today ▾ | ⊕ Customize Report | 🕐 Report has been scheduled | Export As ▾

Fresh bites catering
Balance Sheet
Basis: Accrual

As of 14/10/2023

+ Add Temporary Note

Collapse all | Expand All

ACCOUNT	TOTAL
Assets	
Current Assets	
Cash	
Petty Cash	-5,000.00
Total for Cash	-5,000.00
Bank	
ICICI Bank -001	-1,64,000.00
Total for Bank	-1,64,000.00
Accounts Receivable	6,82,500.00
Other current assets	
Prepaid Expenses	1,05,000.00
⊖Input Tax Credits	0.00
Input CGST	5,750.00
Input SGST	5,750.00
Total for Input Tax Credits	11,500.00
Total for Other current assets	1,16,500.00
Total for Current Assets	6,30,000.00
Other Assets	
Salary payable	-4,00,000.00
Total for Other Assets	-4,00,000.00
Total for Assets	2,30,000.00
Liabilities & Equities	
Liabilities	
Current Liabilities	
Accounts Payable	2,17,500.00
⊖GST Payable	0.00
Output CGST	16,250.00
Output SGST	16,250.00
Total for GST Payable	32,500.00
Total for Current Liabilities	2,50,000.00
Total for Liabilities	2,50,000.00
Equities	
Current Year Earnings	-20,000.00
Total for Equities	-20,000.00
Total for Liabilities & Equities	2,30,000.00

**Amount is displayed in your base currency

This Week | Customize Report · Schedule Report · Export As · ✕

Fresh bites catering
AR Aging Details By Invoice Due Date
As of 14/10/2023

+ Add Temporary Note

DATE	TRANSACTION#	TYPE	STATUS	CUSTOMER NAME	AGE	AMOUNT	BALANCE DUE
> 45 Days						₹6,82,500.00	₹6,82,500.00
15/04/2023	INV-000002	Invoice	Overdue	Raj Kamal wedding planners pvt Ltd	72 Days	₹4,20,000.00	₹4,20,000.00
20/04/2023	INV-000005	Invoice	Overdue	Lyyer event planners pvt Ltd	72 Days	₹2,62,500.00	₹2,62,500.00
Total						₹6,82,500.00	₹6,82,500.00

Today ▾   ⊙ Customize Report   ⏱ Schedule Report   ⤙   🖶 ▾   Export As ▾   ✕

Fresh bites catering
AR Aging Summary By Invoice Due Date
As of 14/10/2023

+ Add Temporary Note

CUSTOME... ⇅	TOTAL (FCY)	CURRENT	1-15 DAYS	16-30 DAYS	31-45 DAYS	> 45 DAYS	TOTAL
Lyyer event planners pvt Ltd	₹2,62,500.00	₹0.00	₹0.00	₹0.00	₹0.00	₹2,62,500.00	₹2,62,500.00
Raj Kamal wedding planners pvt Ltd	₹4,20,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹4,20,000.00	₹4,20,000.00
Total		₹0.00	₹0.00	₹0.00	₹0.00	₹6,82,500.00	₹6,82,500.00

Search in Banking (/

Trial expire... Subscribe

Fresh bites catering ▾

ICICI Bank -001 ▾
Account Number: xxxx0001

Add Transaction ▾   ✕

TRANSACTION DE...   COMMENTS & HISTORY ✕

Edit

₹1,05,000.00
on 12/10/2023

Vendor Advance

Amount in Zoho Books
₹-1,64,000.00

Vendor
Whole food market

Paid Via
Cash

Dashboard	0 Uncategorized	All
Account Summary	Transactions From Bank Statements	Transactions In Zoho Books ▾

Display Journal ⌄

DATE ⇅	REFERENCE#	TYPE	STATUS	DEPOSI...	WITHDR...	RUNNIN...	↻
12/10/2023		Vendor Payment Vendor: Whole food market	Manually Added		₹1,05,000.00	₹-1,64,000.00	
30/04/2023	Rent 01	Rent Expense	Manually Added		₹59,000.00	₹-59,000.00	

- Home
- Items
- Banking
- Sales ▶
- Purchases ▶
- Time Tracking ▶
- e-Way Bills
- GST Filing
- Accountant ▶
- **Reports**
- Documents
- Payroll

Reports   Q Search reports   ⏱ 1 Scheduled Reports   •••

General Reports   Custom Reports

📊 Business Overview
- Profit and Loss
- Profit and Loss (Schedule III)
- Horizontal Profit and Loss
- Cash Flow Statement
- Balance Sheet
- Horizontal Balance Sheet
- Balance Sheet (Schedule III)
- Business Performance Ratios
- Movement of Equity

🛒 Sales
- Sales by Customer
- Sales by Item
- Sales by Sales Person

🔍 Receivables
- Customer Balances
- AR Aging Summary
- AR Aging Details
- Invoice Details
- Sales Order Details
- Delivery Challan Details
- Quote Details
- Customer Balance Summary
- Receivable Summary
- Receivable Details

✉ Payments Received
- Payments Received
- Time to Get Paid
- Credit Note Details
- Refund History

🔁 Recurring Invoices
- Recurring Invoice Details

🗗 Payables
- Vendor Balances
- Vendor Balance Summary
- AP Aging Summary
- AP Aging Details
- Bills Details
- Vendor Credits Details
- Payments Made
- Refund History
- Purchase Order Details
- Purchase Orders by Vendor
- Payable Summary
- Payable Details

🛍 Purchases and Expenses
- Purchases by Vendor
- Purchases by Item
- Expense Details
- Expenses by Category
- Expenses by Customer
- Expenses by Project
- Expenses by Employee
- Billable Expense Details

⏹ Taxes
- Tax Summary
- TDS Summary
- TCS Summary (Form No. 27EQ)
- Invoice Furnishing Facility(IFF)
- PMT-06 (Self Assessment Basis)
- GSTR-3B Summary
- Summary of Outward Supplies
- Summary of Inward Supplies
- Self Invoice Summary
- Annual Summary (GSTR-9)

🏦 Banking
- Reconciliation Status

📁 Projects and Timesheet
- Timesheet Details
- Timesheet Profitability Summary 🟠

👤 Accountant
- Account Transactions
- Account Type Summary

📊 Budgets
- Budget Vs Actuals

This Month ▾ | ⊕ Customize Report | 🕐 Schedule Report | Export As ▾ | ✕

Fresh bites catering
Profit and Loss
Basis: Accrual
From 01/10/2023 To 31/10/2023

+ Add Temporary Note

ACCOUNT		TOTAL
Operating Income		
Total for Operating Income		0.00
Cost of Goods Sold		
Total for Cost of Goods Sold		0.00
	Gross Profit	0.00
Operating Expense		
Salaries and Employee Wages		2,00,000.00
Total for Operating Expense		2,00,000.00
	Operating Profit	-2,00,000.00
Non Operating Income		
Total for Non Operating Income		0.00
Non Operating Expense		
Total for Non Operating Expense		0.00
	Net Profit/Loss	-2,00,000.00

**Amount is displayed in your base currency INR

- Home
- Items
- Banking
- Sales ▸
- Purchases ▾
  - Vendors
  - **Expenses** ●
  - Recurring Expenses
  - Purchase Orders
  - Bills
  - Payments Made
  - Recurring Bills
  - Vendor Credits
- Time Tracking ▸
- e-Way Bills
- GST Filing
- Accountant ▸
- Reports
- Documents
- Payroll

Expense Details

🗐 Expense History ✕

✎ Edit   ↻ Make Recurring   🖶 Print   ⋮

Expense Amount
₹5,000.00 on 30/04/2023
NON-BILLABLE

Other Expenses

Drag or Drop your Receipts
Maximum file size allowed is 7MB

↥ Upload your Files ○

Paid Through
Petty Cash

Tax
GST0 [0%]

Tax Amount
₹0.00 (Exclusive)

Ref #
Rent 01

GST Treatment
Registered Business - Regular

GSTIN / UIN
33AAAAA0000A15Z

Source Of Supply
Tamil Nadu

Destination Of Supply
Tamil Nadu

Journal

Amount is displayed in your base currency 💵

Expense

ACCOUNT	DEBIT	CREDIT
Input SGST	0.00	0.00
Input CGST	0.00	0.00
Petty Cash	0.00	5,000.00
Other Expenses	5,000.00	0.00
	5,000.00	**5,000.00**

- Home
- Items
- Banking
- **Sales** ▾
  - Customers
  - Quotes
  - Sales Orders
  - Delivery Challans
  - **Invoices**
  - Payments Received
  - Recurring Invoices
  - Credit Notes
- Purchases ▸
- Time Tracking ▸
- e-Way Bills
- GST Filing
- Accountant ▸
- Reports
- Documents
- Payroll

INV-000002

Attachments | Comments & History | ✕

Edit | Send ▾ | Share | Reminders ▾ | PDF/Print ▾ | Record Payment ▾ | ⋮

Record payment for the invoice

If you've received a partial or full payment from your customer towards this invoice, you can record it.

Record Payment

Get paid faster by setting up online payment gateways. Set up Now ›

TAX INVOICE

Template : 'Spreadsheet Template' Change

Journal

Journal entries will not be available for invoices in the Overdue state.