

We've sent an email to sahana299balkes@gmail.com. Please verify it to start invoicing your clients.

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Hello, sahana299balkes
Zyker

Zoho Books India Helpline: 18003069036
Mon - Fri • 9:00 AM - 7:00 PM • Toll Free

Dashboard Getting Started Recent Updates **Announcements 1**

10
OCT



What's New in Zoho Books - October 2023

In keeping with our mission to deliver a streamlined accounting experience to our users, we're back with the latest set of features and enhancements. Read our forum post and get up to speed with what's new in Zoho Books this October!

[Read What's New](#)

SEPTEMBER 2023

19
SEP



iOS17, iPadOS 17, and macOS Sonoma updates for Zoho Books

We've updated Zoho Books to support iOS 17, iPadOS 17, and macOS Sonoma. Learn how we've leveraged the latest updates to enable you to perform tasks directly from your Home Screen and Lock Screen.

[Read Blog](#)

- Books
- Home
- Items**
- Banking
- Sales
- Purchases
- Time Tracking
- e-Way Bills
- GST Filing
- Accountant
- Reports
- Documents
- Payroll

Edit Item

Type ☐ Goods ☒ Service

Name* Residential interior design

Unit* ft

SAC 998391

Tax Preference* Taxable

☒ Sales Information

Selling Price* INR 10000

Account* Sales

Description

Default Tax Rates

Intra State Tax Rate GST18 [18%]

Inter State Tax IGST18 [18%]

[Save](#) [Cancel](#)

☒ Purchase Information

Cost Price* INR 0

Account* Cost of Goods Sold

Description

Preferred Vendor

- Home
- Items
- Banking
- Sales
- Purchases
- Vendors**
- Expenses
- Recurring Expenses
- Purchase Orders
- Bills
- Payments Made
- Recurring Bills
- Vendor Credits
- Time Tracking
- e-Way Bills
- GST Filing
- Accountant
- Reports

Edit Vendor

Primary Contact ⓘ

Salutation Last Name

Company Name

Vendor Display Name* ⓘ

Vendor Email ⓘ

Vendor Phone ⓘ

- Other Details**
- Address
- Contact Persons
- Bank Details
- Custom Fields
- Reporting Tags
- Remarks

GST Treatment*

GSTIN / UIN* ⓘ [Get Taxpayer details](#)

PAN ⓘ

Source Of Supply*

Currency

Payment Terms

Save

Cancel

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Books



Search in Items (/)

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Home

Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

Payroll

Active Items

[+ New](#)

NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT	PURCHASE RATE
<input type="checkbox"/> Construction and Renovation Materials		₹0.00			₹1,000.00
<input type="checkbox"/> Decorative Accessories		₹0.00			₹500.00
<input type="checkbox"/> Furniture & Fixture Items		₹0.00			₹1,000.00
<input type="checkbox"/> Commercial Interior Design		₹20,000.00	998391		₹0.00
<input type="checkbox"/> Residential interior design		₹10,000.00	998391	ft	₹0.00



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22:43

13-10-2023

ENG

5

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- Books
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- Reports

All Vendors

<input type="checkbox"/>	NAME	COMPANY NAME	EMAIL	WORK PHONE	GST TREATMENT	PAYABLES (BCY)	UNUSED CREDITS (BCY)
<input type="checkbox"/>	ConstructEdge Solutions	ConstructEdge Solutions			Unregistered Business	₹2,00,000.00	₹0.00
<input type="checkbox"/>	Raj Kamal Decoratives	Raj Kamal Decoratives			Registered Business - Regular	₹1,18,000.00	₹0.00
<input type="checkbox"/>	Juniper Furnitures	Juniper Furnitures			Registered Business - Regular	₹2,36,000.00	₹0.00

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Books

Search in Expenses (/)

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Home

Items

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Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

e-Way Bills

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Accountant

Reports

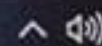
All Expenses

+ New

<input type="checkbox"/>	DATE	EXPENSE ACCOUNT	REFERENCE#	VENDOR NAME	PAID THROUGH	CUSTOMER NAME	STATUS	AMOUNT	
<input type="checkbox"/>	30/04/2023	Other Expenses			Petty Cash		NON-BILLABLE	₹5,000.00	
<input type="checkbox"/>	20/04/2023	Labor			ICICI Bank-001		NON-BILLABLE	₹5,00,000.00	
<input type="checkbox"/>	30/04/2023	Rent Expense	Rent 01		ICICI Bank-001		NON-BILLABLE	₹2,36,000.00	



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Home

Items

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e-Way Bills

GST Filing

Accountant

Reports

Edit Expense

Date* 30/04/2023

Expense Account* Rent Expense

[Itemize](#)

Amount* INR 200000

Paid Through* ICICI Bank-001

Expense Type* ☐ Goods ☒ Services

SAC

Vendor

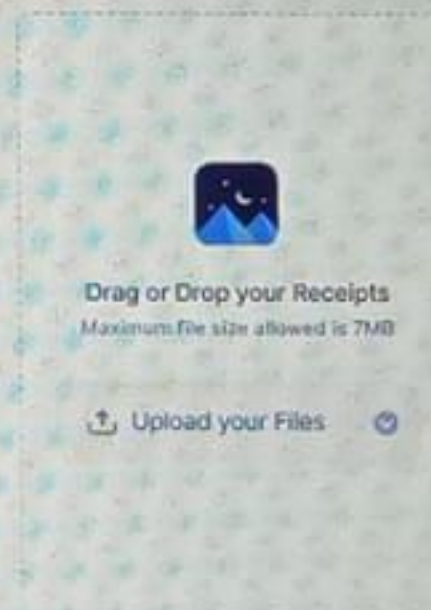
GST Treatment* Registered Business - Regular

Vendor GSTIN* 33AAAAA0000A15Z

[Get Taxpayer details](#)

Source Of Supply* [TN] - Tamil Nadu

Destination Of Supply* [TN] - Tamil Nadu

Reverse Charge ☐ This transaction is applicable for reverse charge[Save \(alt+s\)](#)[Save and New \(alt+n\)](#)[Cancel](#)

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ENG



22:47

13-10-2023



- Home
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 - Bills
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- Reports

All Purchase Orders

DATE	PURCHASE ORDER#	REFERENCE#	VENDOR NAME	STATUS	BILLED STATUS	AMOUNT	EXPECTED DELIVERY DATE
05/04/2023	PO-00001		Juniper Furnitures	CLOSED	BILLED	₹2,36,000.00	

- Books
- Home

Items

Banking

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Recurring Expenses

Purchase Orders

Bills

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Edit Bill

Vendor Name*

Juniper Furnitures

View Vendor Details

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A15Z

Source Of Supply*

[TN] - Tamil Nadu

Destination Of Supply*

[TN] - Tamil Nadu

Bill#*

01

Order Number

PO-00001

Bill Date*

05/04/2023

Due Date

05/04/2023

Payment Terms

Due on Receipt

☐ This transaction is applicable for reverse charge

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All Bills

DATE	BILL#	REFERENCE NUMBER	VENDOR NAME	STATUS	DUE DATE	AMOUNT	BALANCE DUE
05/04/2023	03		ConstructEdge Solutions	OVERDUE BY 69 DAYS	05/08/2023	₹2,00,000.00	₹2,00,000.00
05/04/2023	02		Raj Kamal Decoratives	OVERDUE BY 69 DAYS	05/08/2023	₹1,18,000.00	₹1,18,000.00
05/04/2023	01	PO-00001	Juniper Furnitures	OVERDUE BY 69 DAYS	05/08/2023	₹2,36,000.00	₹2,36,000.00

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Edit Customer

Customer Type ⓘ ☒ Business ☐ Individual

Primary Contact ⓘ

Salutation

Instructions Pvt Ltd

Last Name

Company Name

TechWise Constructions Pvt Ltd

Customer Display
Name* ⓘ

TechWise Constructions Pvt Ltd

Customer Email ⓘ

Customer Phone ⓘ

Work Phone

Mobile

Other Details

Address

Contact Persons

Custom Fields

Reporting Tags

Remarks

GST Treatment*

Registered Business - Regular

GSTIN / UIN* ⓘ

33AAAAA0000A15Z

[Get Taxpayer details](#)

Business Legal Name

Business Trade Name

PAN ⓘ

AAAAA0000A

Save

Cancel

Contacts | Zoho Books

books.zoho.in/app/60024360756#/contacts?filter_by=Status.Active&per_page=25&sort_column=created_time&sort_order=D

Books

HomeItemsBankingSalesCustomersQuotesSales OrdersDelivery ChallansInvoicesPayments ReceivedRecurring InvoicesCredit NotesPurchasesTime Trackinge-Way BillsGST FilingAccountantReports

Active Customers

NAME	COMPANY NAME	EMAIL	WORK PHONE	PLACE OF SUPPLY	RECEIVABLES (BCY)	UNUSED CREDITS (BCY)
Dream Homes	Dream Homes			Tamil Nadu	₹11,80,000.00	₹0.00
TechWise Constructions Pvt Ltd	TechWise Constructions Pvt Ltd			Tamil Nadu	₹59,00,000.00	₹0.00

Paused

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https://books.zoho.in/app/60024360756#/contacts?filter_by=Status.Active&per_page=25&sort_column=created_time&sort_order=D

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- Books
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 - Delivery Challans
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 - Credit Notes
- Purchases
- Time Tracking
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- GST Filing
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Edit Sales Order

Customer Name*

TechWise Constructions Pvt Ltd

View Customer Details

INR

BILLING ADDRESS

SHIPPING ADDRESS

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A152

Place Of Supply*

[TN] - Tamil Nadu

Sales Order#*

SO-00001

Reference#

Sales Order Date*

05/04/2023

Expected Shipment Date

dd/MM/yyyy

Payment Terms

Due on Receipt

Save Save and Send Cancel

Total Amount: ₹ 58,00,000.00
Total Quantity: 252

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Books



Search in Sales Orders (1)

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Zylker



Home

Items

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Delivery Challans

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Accountant

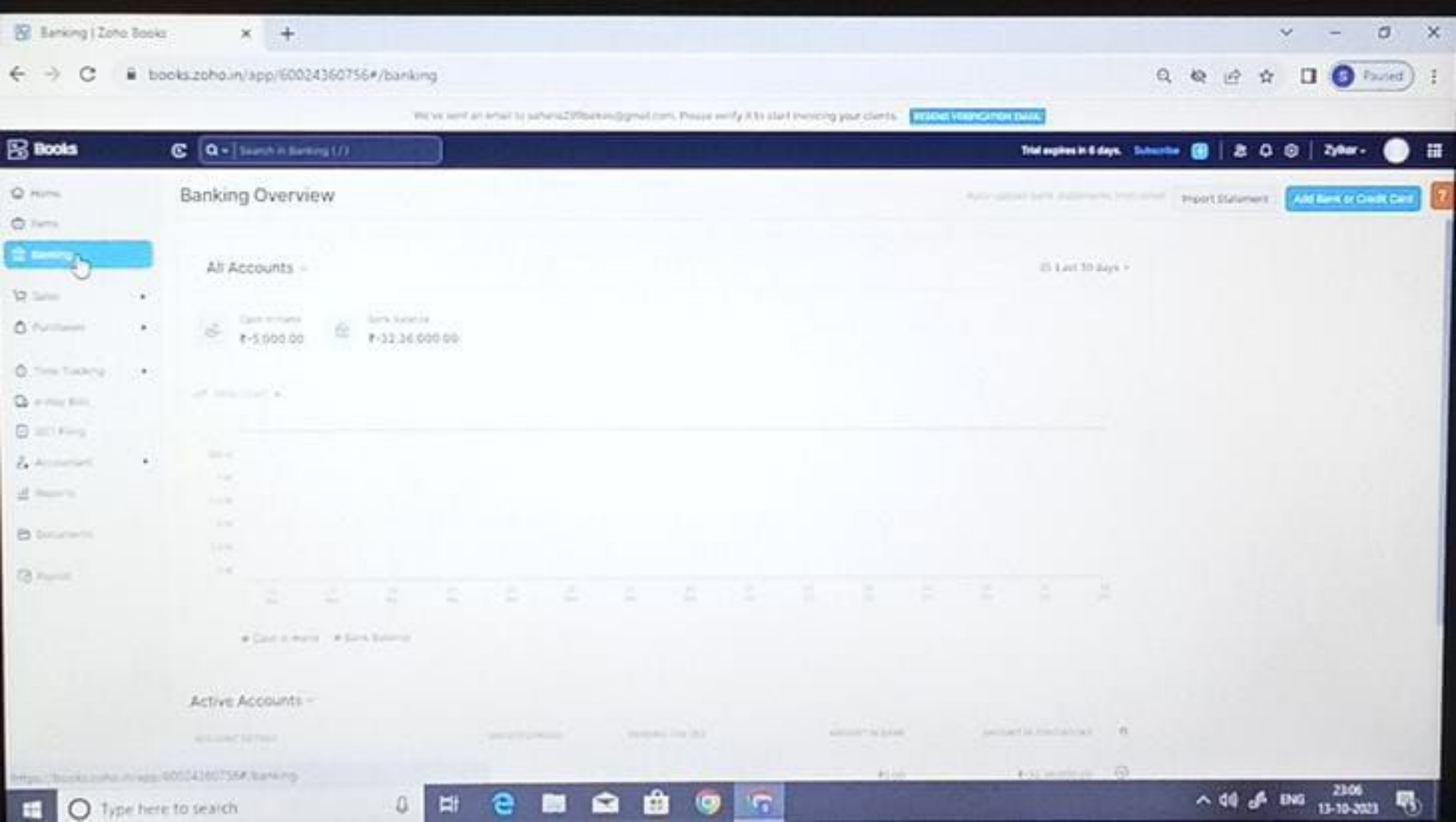
Reports

All Sales Orders

[+ New](#)

<input type="checkbox"/>	DATE	SALES ORDER#	REFERENCE#	CUSTOMER NAME	STATUS	INVOICED	PAYMENT	AMOUNT	EXPECTED SHIPMENT DATE	ORDER STATUS
<input type="checkbox"/>	05/04/2023	SO-00001		TechWise Constructions Pvt Ltd	CLOSED			₹59,00,000.00		CLOSED





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Reports

Edit Invoice

Customer Name*

TechWise Constructions Pvt Ltd

INR

[View Customer Details](#)

BILLING ADDRESS

[Add new address](#)

SHIPPING ADDRESS

[Add new address](#)

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A15Z

Place Of Supply*

[TN] - Tamil Nadu

Invoice#*

INV-000001

Order Number

SO-00001

Invoice Date*

05/04/2023

Terms

Due on Receipt

Due Date

05/04/2023

Salesperson

Select or Add Salesperson

Save

Save and Send

Cancel

Total Amount: ₹ 500000

Total Quantity: 250

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Manual Journals

Bulk Update

Currency
Adjustments

Chart of Accounts

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Edit Journal

Date*

30/04/2023

Journal#*

1

Reference#

Notes*

Being Salary for the Month of Apr-2023

Journal Type

☐ Cash based journal

Currency

INR- Indian Rupee

ACCOUNT

DESCRIPTION

CONTACT (INR)

DEBITS

CREDITS

Salaries and Employee Wages



Being Salary Payable for the Month of Apr-2023

Select Contact



2500000

Salary Payable



Being Salary Payable for the Month of Apr-2023

Select Contact



2500000

[Add another line](#)

Sub Total

25,00,000.00

25,00,000.00

Total (₹)

25,00,000.00

25,00,000.00

Save

Cancel



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ENG

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Search in Banking (/)

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ICICI Bank-001

Account Number: xxxx0001

Add Transaction

Import Statement

Amount in Zoho Books
₹-32,36,000.00

Dashboard
Account Summary

0 Uncategorized Transactions
From Bank Statements

All Transactions
in Zoho Books

DATE	REFERENCE#	TYPE	STATUS	DEPOSITS	WITHDRAWALS	RUNNING BALANCE
30/04/2023	Rent 01	Rent Expense	Manually Added		₹2,36,000.00	₹-32,36,000.00
30/04/2023		Journal	Manually Added		₹25,00,000.00	₹-30,00,000.00
20/04/2023		Labor	Manually Added		₹5,00,000.00	₹-5,00,000.00

Journals | Accountant | Zoho Bo x

books.zoho.in/app/60024360756#/accountant/journals?filter_by=Status:All%2CJournalDate:All&per_page=25&sort_column=journal_date&sort_orde...

Paused

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Books

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Home

Items

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Manual Journals

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Documents

Manual Journals

VIEW BY: Status: All Journals Period: All

DATE	JOURNAL	REFERENCE NUMBER	STATUS	NOTES	AMOUNT	CREATED BY
30/04/2023	2		PUBLISHED	5	₹25,00,000.00	sahana.258@zoho.com
30/04/2023	1		PUBLISHED	5	₹25,00,000.00	sahana.258@zoho.com

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23:10 13-10-2023

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Zylker Profit and Loss

Basis: Accrual
From 01/04/2023 To 30/04/2023

+ Add Temporary Note

ACCOUNT	TOTAL
Operating Income	
Sales	60,00,000.00
Total for Operating income	60,00,000.00
Cost of Goods Sold	
Cost of Goods Sold	5,00,000.00
Labor	5,00,000.00
Total for Cost of Goods Sold	10,00,000.00
Gross Profit	50,00,000.00
Operating Expense	
Other Expenses	5,000.00
Rent Expense	2,00,000.00
Salaries and Employee Wages	25,00,000.00
Total for Operating Expense	27,05,000.00

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Zyler -

Custom

Customize Report

[Schedule Report](#)

Export As

ACCOUNT

TOTAL

Cost of Goods Sold

Cost of Goods Sold

5,00,000.00

Labor

5,00,000.00

Total for Cost of Goods Sold

10,00,000.00

Gross Profit

50,00,000.00

Operating Expense

Other Expenses

5,000.00

Rent Expense

2,00,000.00

Salaries and Employee Wages

25,00,000.00

Total for Operating Expense

27,05,000.00

Operating Profit

22,95,000.00

Non Operating Income

Total for Non Operating Income

0.00

Non Operating Expense

Total for Non Operating Expense

0.00

Net Profit/Loss

22,95,000.00

Powered by Zoho Books

Zylker Balance Sheet

Basis: Accrual
As of 30/04/2023

+ Add Temporary Note

Collapse all Expand All

ACCOUNT	TOTAL
Assets	
Current Assets	
Cash	
Petty Cash	-5,000.00
Total for Cash	5,000.00
Bank	
ICICI Bank-001	-32,36,000.00
Total for Bank	32,36,000.00
Accounts Receivable	70,80,000.00
Other current assets	

Balance Sheet | Reports | Zoho E

books.zoho.in/app/60024360756#/reports/balancesheet?cash_based=false&compare_entities=&compare_with=&custom_report_id=&filter_by=Cust...

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ACCOUNT	TOTAL
Total for Current Assets	39,29,000.00
Total for Assets	39,29,000.00
Liabilities & Equities	
Liabilities	
Current Liabilities	
Accounts Payable	5,54,000.00
GST Payable	0.00
Output CGST	5,40,000.00
Output SGST	5,40,000.00
Total for GST Payable	10,80,000.00
Total for Current Liabilities	16,34,000.00
Total for Liabilities	16,34,000.00
Equities	
Current Year Earnings	22,95,000.00
Total for Equities	22,95,000.00
Total for Liabilities & Equities	39,29,000.00

**Amount is displayed in your base currency

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Custom

Export As

GSTR-3B Summary

From 01/04/2023 To 30/04/2023

3.1 Details of Outward Supplies and inward supplies liable to reverse charge

Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹60,00,000.00	₹0.00	₹5,40,000.00	₹5,40,000.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
Total value	₹60,00,000.00	₹0.00	₹5,40,000.00	₹5,40,000.00	₹0.00

3.1.1 Details of supplies notified under sub-section (5) of section 9 of the Central Goods and Services Tax Act

Description	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(i) Taxable supplies on which electronic commerce operator pays tax under Sub-section (5) of Section 9 [To be furnished by the electronic commerce operator]	0	0	0	0	0
(ii) Taxable supplies made by the registered person through electronic commerce operator, on which electronic commerce operator is required to pay	₹0.00				

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Custom Customize Report

Schedule Report

Export As

05/04/2023 • BILL 02 (RAJ KAMAL DECORATIVES)

DEBIT

CREDIT

05/04/2023 • BILL 03 (CONSTRUCTEDGE SOLUTIONS)

DEBIT

CREDIT

Cost of Goods Sold

2,00,000.00

0.00

Accounts Payable

0.00

2,00,000.00

2,00,000.00

2,00,000.00

05/04/2023 • INVOICE INV-000001 (TECHWIDE CONSTRUCTIONS PVT LTD)

DEBIT

CREDIT

Accounts Receivable

59,00,000.00

0.00

Output CGST

0.00

4,50,000.00

Output SGST

0.00

4,50,000.00

Sales

0.00

50,00,000.00

59,00,000.00

59,00,000.00

05/04/2023 • INVOICE INV-000002 (DREAM HOMES)

DEBIT

CREDIT

Accounts Receivable

11,80,000.00

0.00

Output CGST

0.00

90,000.00

Output SGST

0.00

90,000.00

Sales

0.00

10,00,000.00

11,80,000.00

11,80,000.00

20/04/2023 • EXPENSE 2

DEBIT

CREDIT

Labor

5,00,000.00

0.00



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ENG

00:03
14-10-2023

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Zyker

Custom

Customize Report

[Schedule Report](#)

Export As

05/04/2023 - INVOICE INV-000001 (TECHWISE CONSTRUCTIONS PVT LTD)

Output CGST

Output SGST

Sales

DEBIT

CREDIT

0.00

4,50,000.00

0.00

4,50,000.00

0.00

50,00,000.00

59,00,000.00

59,00,000.00

05/04/2023 - INVOICE INV-000002 (DREAM HOMES)

Accounts Receivable

Output CGST

Output SGST

Sales

DEBIT

CREDIT

11,80,000.00

0.00

0.00

90,000.00

0.00

90,000.00

0.00

10,00,000.00

11,80,000.00

11,80,000.00

20/04/2023 - EXPENSE 2

Labor

ICICI Bank-001

DEBIT

CREDIT

5,00,000.00

0.00

0.00

5,00,000.00

5,00,000.00

5,00,000.00

30/04/2023 - EXPENSE 3

Other Expenses

Petty Cash

DEBIT

CREDIT

5,000.00

0.00

0.00

5,000.00

5,000.00

5,000.00

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Custom

[Customize Report](#)[Schedule Report](#)

Export As -



30/04/2023 - EXPENSE 3

DEBIT

CREDIT

5,000.00

5,000.00

30/04/2023 - JOURNAL 2

DEBIT

CREDIT

Salary Payable

25,00,000.00

0.00

ICICI Bank-001

0.00

25,00,000.00

25,00,000.00

25,00,000.00

30/04/2023 - JOURNAL 1

DEBIT

CREDIT

Salaries and Employee Wages

25,00,000.00

0.00

Salary Payable

0.00

25,00,000.00

25,00,000.00

25,00,000.00

30/04/2023 - EXPENSE RENT 01

DEBIT

CREDIT

Input CGST

18,000.00

0.00

Input SGST

18,000.00

0.00

Rent Expense

2,00,000.00

0.00

ICICI Bank-001

0.00

2,36,000.00

2,36,000.00

2,36,000.00

**Amount is displayed in your base currency



Type here to search



ENG



00:05

14-10-2023



We've sent an email to sahana299balkes@gmail.com. Please verify it to start invoicing your clients.

RESEND VERIFICATION EMAIL

Search in Customers (/)

Trial expires in 6 days. Subscribe +

Zylker -

Today

Customize Report

Schedule Report

Export As

Zylker
AR Aging Summary By Invoice Due Date
As of 13/10/2023

+ Add Temporary Note

CUSTOMER NAME	TOTAL (FCY)	CURRENT	1-15 DAYS	16-30 DAYS	31-45 DAYS	> 45 DAYS	TOTAL
Dream Homes	₹11,80,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹11,80,000.00	₹11,80,000.00
TechWise Constructions Pvt Ltd	₹59,00,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹59,00,000.00	₹59,00,000.00
Total		₹0.00	₹0.00	₹0.00	₹0.00	₹70,80,000.00	₹70,80,000.00

Zylker
AP Aging Summary By Bill Due Date
As of 30/04/2023

+ Add Temporary Note