Alexandra Soleta

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EDUCATION

DeSales University, Center Valley, PA   *Expected Graduation: May 2025*
Bachelor of Science in Computer Science   GPA: 3.8

Related Coursework: Databases & Data Visualization, Database Analysis & Design, Object-Oriented Programming, Data Structures, Intro to Python, Security, Web Page Design, Computer Architecture/Hardware

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WORK EXPERIENCE

DeSales University (Center Valley, PA)
Education Department Work Study   Aug 2023 – Present
- File maintenance and organization, in addition to updating and maintaining various office databases
- Education lab supervision, inventory, and organization
- Use Microsoft products such as Sharepoint, Excel, OneNote, and Teams
- Recommended by professor

DeSales University (Center Valley, PA)
Student Helpdesk Assistant   Aug 2022 – Present
- Assist students/professors with technology-based issues such as network problems and password resets
- Provide customer service and troubleshooting to users
- Use TeamDynamix as platform for creating and resolving tickets

DeSales University (Center Valley, PA)
Information Technology Student Intern   May 2023 – Aug 2023
                                                                        May 2022 – Aug 2022
- Troubleshot hardware issues and supporting the daily tasks performed by IT technicians
- Assist the university technicians with tickets related to hardware and software issues
- Reimage and deploy computers to different parts of the university

DeSales University (Center Valley, PA)
Python and Java Tutor   Sept 2022 – May 2023
- Aid students who need assistance with Python and Java programming
- Recommended by professor

Technical Skills: Able to create programs using the Python, Java, SQL, and C++ programming languages. Familiarity with HTML, CSS, and R. Experience troubleshooting for hardware and software problems.

Collegiate Activities:
- DeSales University Student Chapter of the Association for Computing Machinery
- Information Technology Organization
- Mission Convocation: University-Wide Service Project, 2023
- Participant in CCSC Programming Competition, 2022 (invited by professors)

Honors:
- Dean's List (Fall 2021, Spring 2022, Fall 2022, Spring 2023)
- Academic Excellence Award, 2023
- Dr. Julius Bede Scholarship, 2021
- Presidential Scholarship, 2021