



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

PUBLIC WORKS AND GOVERNMENT SERVICES CANADA

DELEGATION OF AUHORITIES

March 1 2006

(revised on October 12, 2006, on March 14, 2007 and on March 29, 2007)

Canada 

Please note that the “March 1, 2006” version was updated with the following revisions on October 12, 2006.

1. Schedule 1, Columns 56 & 57 (page 22 of Schedule 1) – the table of Specific Delegation of Authority was revised to include the position of Manager, Risk and Quality Management.
2. Schedule 2, Column 10 (page 2 of Schedule 2) – The delegation of authority was revised to increase the authority limit of project managers in the Real Property Branch to amend contract in order to improve departmental efficiency.
3. Schedule 3, Column 1 to 45 and 49 (pages 1 to 6 of Schedule 3) – the level 1 delegation was reduced from 100% (proposed in March, 2006 instrument) to 75% of the department limit. This was done to align Schedule 3 limits with the previous approved delegation of authority.

Further revisions were done to the March 2006 instrument effective March 14, 2007 and March 29, 2007 as follows:

1. Schedule 2 was amended based on a revision to the Treasury Board Policy on Management of Real Property Effective November 1, 2006.
2. Schedule 1 was amended based on an increase in contracting limits for the Material Management Directorate.

MINISTER’S DELEGATION OF AUTHORITIES

I hereby delegate the powers vested in the office of the Minister of Public Works and Government Services, in the manner defined in Schedules 1 to 4, the associated Tables of Equivalent Positions and specific delegations in the Notes to these schedules, including officers appointed on a temporary or acting basis to positions so defined, subject to the principles, guidelines, limitations and restrictions described in the department’s Delegation of Authorities Manual and all relevant legislation, regulations and policies.

Specifically, this instrument is intended to delegate authority, as defined by:

Schedule 1

“Department –Wide Authorities”, the “Table of Equivalent Positions” for Schedule 1 and the Specific Delegations contained in the “Notes to Schedule 1”, dated March 1, 2006;

Schedule 2

“Real Property Services Authorities”, the “Table of Equivalent Positions” for Schedule 2, the “Table of Specific Delegations under the Federal Real Property and Federal Immovables Act” and the Specific Delegations contained in the “Notes to Schedule 2”, dated March 1, 2006;

Schedule 3

“Common Service Acquisition Authorities”, the “Table of Equivalent Positions” for Schedule 3 and the Specific Delegations contained in the “Notes to Schedule 3”, dated March 1, 2006;

Schedule 4

“Receiver General for Canada Authorities”, dated March 1, 2006.

Further, these delegations are made on the explicit understanding that they are to be used only:

- commensurate with the level of responsibility assigned to the position and when required to undertake the duties of that position as described in the operational plans of the Department; and
- to attain departmental objectives, within the departmental mandate; or
- to attain clients' objectives when providing common services to client departments.

The department's Delegation of Authorities Manual documents the delegated authorities of Public Works and Government Services and includes important information on the conditions under which I have made these delegations. All officers of the Department who are acting on my behalf in any matter related to these delegations must make themselves familiar with the contents of the manual to ensure that they are fully cognizant of the conditions and implications of doing so.

[original signed by the Minister]

08 05 2007

The Honorable Michael M Fortier, P.C., M.P.
Minister of Public Works and Government Services

Date

Column 56 *Access to Information Act*

Specific Delegation of Authority		
Level 1	Director General, Executive Secretariat	Full
Level 2	Director, Access to Information and Privacy	Full
Level 3	Manager, Risk and Quality Management ⁽⁺⁾	Full
Level 4	Chief, Access to Information and Privacy	Full (1)
(1) only in regard to Paragraph 7(a) ; Sections 9 and 27; and Subsections 8(1) and 11(2) to 11(6) of the Access to Information Act.		

⁽⁺⁾ additional delegated position ; as of October 12, 2006.

Column 57 *Privacy*

Specific Delegation of Authority		
Level 1	Director General, Executive Secretariat	Full
Level 2	Director, Access to Information and Privacy	Full *
Level 3	Manager, Risk and Quality management ⁽⁺⁾	Full *
Level 4	Chief, Access to Information and Privacy	Full (1)
* Except for Section 8(2)(m) of the Privacy Act re; personal information to be disclosed in the public interest.		
(1) only in regard to Paragraph 14(a) and Section 15 of the Privacy Act.		

⁽⁺⁾ additional delegated position, as of October 12, 2006.