## **Gourmet Popcornica LLP**

## **Induction Checklist**

Name:				
Designatio	on:			
Departme	nt:			
Reporting	to:			
Date	Time	Topics covered	After completion	
Date		Topics covered		
	From - To		New recruit signature	Concerned head signature
Signature of HOD:			Signature of HR Head	
Date:			Date:	