

Professional Summary

Results-driven Accountant with 10+ years of experience in financial management, auditing, and accounting, leveraging an MBA in Business Administration/Management to drive strategic growth in NGOs. Proven track record of enhancing financial transparency and efficiency.

Professional Experience

Senior Financial Controller (AC09)

Inazuma.co | 2020 - Present

Financial Manager

The Access Project Rwanda | 2012 - 2020

Key Achievements:

- Successfully implemented a financial management system, reducing errors by 30% and increasing transparency by 25%.
- Developed and managed budgets for projects worth over \$1 million, ensuring timely and within-budget delivery.

Responsibilities:

- Managed a team of 5 accountants and finance officers.
- Conducted regular audits to ensure financial compliance.

Accountant

Hope for Tomorrow NGO | 2008 - 2012

Key Achievements:

- Improved financial reporting accuracy by 40% through process improvements.
- Assisted in securing funding by preparing comprehensive financial proposals.

Responsibilities:

- Maintained financial records and prepared monthly financial reports.
- Assisted in budget preparation and financial forecasting.

Junior Accountant

Global Aid Initiative | 2005 - 2008

Key Achievements:

- Successfully assisted in the implementation of a new accounting software, reducing processing time by 20%.
- Contributed to the development of financial policies and procedures.

Responsibilities:

- Processed financial transactions and maintained ledger accounts.
- Assisted in preparing financial statements and reports.

Education

Master of Business Administration (MBA) in Business Administration/Management
University of Manchester | 2005

Relevant Coursework:

- Financial Management
- Strategic Management
- Auditing and Assurance

Technical Skills

Accounting and Financial Management:

- Financial Planning and Budgeting
- Auditing and Assurance
- Financial Reporting and Analysis

Software Proficiency:

- QuickBooks
- SAP
- Microsoft Office Suite (Excel, Word, PowerPoint, Outlook)

Soft Skills:

- Leadership and Team Management
- Communication and Presentation
- Problem-Solving and Strategic Thinking