

Professional Summary

Results-driven and detail-oriented Accounting professional with a strong academic foundation in Accounting and Finance. Proven ability to effectively utilize technical skills to drive business growth and improve financial processes. Seeking a challenging role that leverages my skills and experience to contribute to a dynamic organization.

Professional Experience

Senior Accountant (AC09)

Inazuma.co | January 2020 - Present

Staff Accountant (AC06)

Pinnacle Accounting Services | June 2018 - December 2019

Key Achievements:

- Successfully implemented a new accounting software, resulting in a 30% reduction in financial close time.
- Developed and maintained complex financial models to support business decision-making.

Responsibilities:

- Prepared and reviewed financial statements, reports, and tax returns.
- Conducted financial analysis and provided recommendations to management.

Tax Preparer (AC03)

TaxPro Solutions | January 2017 - May 2018

Key Achievements:

- Consistently met or exceeded tax preparation targets, with a 95% client satisfaction rate.
- Identified and resolved complex tax issues, ensuring compliance with regulatory requirements.

Responsibilities:

- Prepared individual and corporate tax returns.
- Provided tax planning and consulting services to clients.

Volunteer Tax Preparer

MacEwan University Tax Clinic | February 2016 - April 2016

Key Achievements:

- Gained hands-on experience with tax preparation software and procedures.
- Developed strong communication skills, working with diverse clients.

Responsibilities:

- Assisted in preparing and reviewing tax returns for low-income individuals.
- Provided basic tax guidance and support to clients.

Education

Bachelor of Commerce (Major in Accounting, Minor in Finance)

MacEwan University | Expected June 2022

Technical Skills

Accounting Software:

- Sage 50
- QuickBooks

Productivity Tools:

- Microsoft Office (Excel, Word, PowerPoint, Outlook)

Tax Preparation:

- Tax Profile
- CRA Netfile

Data Analysis:

- Financial Modeling, Budgeting, and Forecasting