

## Professional Summary

Results-driven Accountant with 10+ years of experience in financial management, taxation, and financial reporting. Proven track record of delivering expert advice to clients seeking changes in their financial management. Skilled in navigating complex financial landscapes to drive business growth.

## Professional Experience

### Senior Accountant (AC09)

Inazuma.co | January 2020 - Present

### Accountant (AC07)

Kairos Financial Services | June 2018 - December 2019

#### **Key Achievements:**

- Successfully implemented a new financial reporting system, reducing reporting time by 30%.
- Provided tax planning strategies to clients, resulting in an average tax savings of 25%.

#### **Responsibilities:**

- Managed financial statements and tax returns for a portfolio of 50 clients.
- Conducted financial analysis to identify areas of improvement for clients.

### Junior Accountant (AC05)

Nexus Accounting Firm | January 2015 - May 2018

#### **Key Achievements:**

- Assisted in the development of a comprehensive financial planning guide for small businesses.
- Improved client satisfaction ratings by 20% through enhanced communication and support.

#### **Responsibilities:**

- Prepared and reviewed financial statements and tax returns for clients.
- Assisted in conducting audits and financial examinations.

### Accounting Intern

Pinnacle Financial Group | Summer 2014

**Key Achievements:**

- Contributed to the successful completion of a large-scale audit project.
- Developed a basic understanding of financial software and systems.

**Responsibilities:**

- Assisted in data entry and document preparation for audits and financial examinations.
- Observed and learned from senior accountants in client meetings and project work.

## Education

**Bachelor of Science in Accounting**

University of Michigan - Ann Arbor | May 2014

## Technical Skills

**Financial Software:**

- QuickBooks
- Xero
- SAP

**Taxation:**

- Income Tax
- Corporate Tax
- Tax Planning Strategies

**Financial Reporting:**

- GAAP
- Financial Statement Analysis
- Budgeting and Forecasting

**Microsoft Office:**

- Excel
- Word
- PowerPoint
- Outlook