

## Professional Summary

Results-driven construction professional with 12+ years of experience in procurement, materials management, and construction operations. Proven track record of driving efficiency and cost savings in the building and construction industry. Currently leading the procurement division at Inazuma.co as a BC12 level executive.

## Professional Experience

### Head of Procurement - Construction Materials

Inazuma.co | January 2020 - Present

#### Senior Procurement Manager

ConstructCo Ltd. | June 2018 - December 2019

##### **Key Achievements:**

- Reduced procurement costs by 15% through strategic supplier negotiations and process improvements.
- Implemented a digital procurement platform, resulting in a 30% decrease in procurement cycle time.

##### **Responsibilities:**

- Managed a team of procurement specialists for large-scale construction projects.
- Developed and executed procurement strategies to meet project timelines and budgets.

#### Procurement Manager

BuildTech Inc. | March 2015 - May 2018

##### **Key Achievements:**

- Successfully sourced and procured materials for a high-profile skyscraper project, ensuring on-time delivery and within-budget costs.
- Collaborated with the quality assurance team to develop a supplier evaluation framework, enhancing overall material quality.

##### **Responsibilities:**

- Coordinated with project managers to understand material requirements and develop procurement plans.
- Negotiated contracts with suppliers to secure favorable terms and pricing.

#### Procurement Officer

Construction Solutions | January 2012 - February 2015

**Key Achievements:**

- Assisted in the implementation of a procurement management system, streamlining the procurement process.
- Built relationships with new suppliers, expanding the company's vendor base by 25%.

**Responsibilities:**

- Processed purchase orders and managed inventory levels.
- Conducted market research to identify potential suppliers and materials.

## Education

**Bachelor of Science in Construction Management**

University of Michigan | December 2011

## Technical Skills

**Procurement and Sourcing:**

- Strategic Sourcing
- Supplier Management
- Contract Negotiation
- Procurement Process Optimization

**Construction and Materials:**

- Construction Project Management
- Building Materials Knowledge
- Construction Safety Protocols
- Quality Assurance in Construction

**Digital Tools:**

- Procurement Software (e.g., SAP Ariba, Oracle Procurement Cloud)
- Project Management Tools (e.g., MS Project, Asana)
- Microsoft Office Suite (Excel, Word, PowerPoint, Outlook)