

## Professional Summary

Results-driven MEP Electrical Designer and Supervisor with over 12 years of experience in the Building & Construction industry, leveraging expertise in Microsoft Office suite to drive project efficiency and team collaboration. Proven track record of successfully managing complex electrical design projects from conception to completion, ensuring timely delivery and exceeding client expectations.

## Professional Experience

### Senior MEP Electrical Designer & Supervisor (BC10)

Inazuma.co | January 2018 - Present

### MEP Electrical Designer & Team Lead (BC8)

EcoBuild Inc. | June 2015 - December 2017

#### **Key Achievements:**

- Successfully led the design team in reducing project timelines by 30% through process optimization.
- Collaborated with cross-functional teams to deliver a 25% increase in project profitability.

#### **Responsibilities:**

- Designed and developed electrical systems for mid-scale projects.
- Supervised a team of junior designers, providing guidance and training.

### Electrical Designer (BC5)

GreenSpace Constructors | March 2012 - May 2015

#### **Key Achievements:**

- Consistently met or exceeded project deadlines, contributing to a 95% client satisfaction rate.
- Developed and implemented a new design template, reducing drafting time by 20%.

#### **Responsibilities:**

- Created detailed electrical designs for small to medium-sized projects.
- Assisted in site visits for project inspections and client meetings.

### Junior Electrical Designer (BC2)

NovaTech Engineering | January 2010 - February 2012

### **Key Achievements:**

- Quickly adapted to the company's design software, becoming a go-to resource for troubleshooting.
- Contributed to the successful completion of a high-profile project, earning a company-wide recognition award.

### **Responsibilities:**

- Assisted senior designers in drafting electrical system designs.
- Conducted research on new design technologies and tools.

## **Education**

### **Bachelor of Science in Electrical Engineering**

Stanford University | December 2009

## **Technical Skills**

### **Productivity Software:**

- Microsoft Office
- Microsoft Excel
- Microsoft PowerPoint

### **Design & Engineering Tools:**

- AutoCAD
- Revit
- SketchUp

### **Project Management:**

- Asana
- Trello
- MS Project