

Professional Summary

Results-driven banking professional with 10+ years of experience in export-import operations, leveraging expertise in Microsoft Office and creative design skills in Photoshop. Proven track record of driving process improvements and leading cross-functional teams to achieve strategic objectives.

Professional Experience

Senior Vice President - International Banking Operations

Inazuma.co | January 2018 - Present

Vice President - Trade Finance

Nexus Bank | June 2015 - December 2017

Key Achievements:

- Spearheaded the launch of a new trade finance product, yielding a 25% increase in revenue within the first year.
- Developed and executed a training program for 50 employees, enhancing product knowledge by 40%.

Responsibilities:

- Managed a team of 10 in providing trade finance solutions to corporate clients.
- Collaborated with the risk management team to mitigate potential risks in trade transactions.

Assistant Vice President - Export Operations

Pinnacle Financial Services | March 2012 - May 2015

Key Achievements:

- Improved export documentation processing time by 50% through process re-engineering.
- Successfully resolved a critical compliance issue, avoiding potential fines.

Responsibilities:

- Supervised a team of 5 in handling export operations for SME clients.
- Coordinated with the IT department to implement an automated export documentation system.

Operations Officer - Import Department

Apex Bank | August 2009 - February 2012

Key Achievements:

- Reduced import processing errors by 30% through enhanced quality control measures.
- Assisted in the development of an import operations manual, adopted bank-wide.

Responsibilities:

- Processed import transactions for retail and corporate clients.
- Provided training to new hires on import operations procedures.

Education

Master of Business Administration (MBA) in Finance

Harvard University | 2009

Relevant Coursework:

- International Finance
- Banking Operations
- Financial Management

Technical Skills

Productivity Software:

- Microsoft Office (Excel, Word, PowerPoint, Outlook)

Creative Design:

- Adobe Photoshop

Industry Specific:

- Export-Import Operations
- Trade Finance
- Banking Regulations