

## Professional Summary

Results-driven Building & Construction professional with 15+ years of experience in managing complex projects, leading cross-functional teams, and driving innovation through AutoCAD expertise. Proven track record of delivering projects on time, within budget, and to exacting quality standards.

## Professional Experience

### Senior Construction Manager (BC09)

Inazuma.co | January 2018 - Present

### Construction Manager (BC07)

Tectonic Builders Inc. | June 2015 - December 2017

#### **Key Achievements:**

- Successfully managed a team of 20 to deliver a \$10M residential project 3 months ahead of schedule.
- Implemented a quality control process that reduced defect rates by 30%.

#### **Responsibilities:**

- Project planning, budgeting, and scheduling.
- Team leadership and performance management.

### Senior Project Coordinator (BC05)

Structura Engineering Ltd. | March 2012 - May 2015

#### **Key Achievements:**

- Coordinated the logistics for a \$5M commercial project, ensuring timely delivery of materials and equipment.
- Developed and maintained project documentation, resulting in a 25% reduction in administrative costs.

#### **Responsibilities:**

- Project coordination and administration.
- Client communication and relationship management.

### Project Coordinator (BC03)

BuildTech Solutions | January 2010 - February 2012

### **Key Achievements:**

- Assisted in the successful completion of a \$2M renovation project, with a client satisfaction rating of 95%.
- Streamlined project workflows, reducing project timelines by an average of 10%.

### **Responsibilities:**

- Project coordination and support.
- Basic design work using AutoCAD.

## **Education**

### **Bachelor of Science in Construction Management**

University of Michigan | December 2009

## **Technical Skills**

### **Design and Drafting:**

- AutoCAD

### **Project Management:**

- Project Planning
- Budgeting
- Scheduling
- Team Leadership

### **Software Proficiency:**

- Microsoft Office Suite
- Google Workspace