

Professional Summary

Results-driven and seasoned Accountant with over 10 years of experience in tax preparation, financial analysis, and accounting. Proven track record of delivering accurate financial reports, ensuring compliance with tax regulations, and driving process improvements. Currently holding a senior position at Inazuma.co, leveraging expertise to drive business growth and optimize financial performance.

Professional Experience

Senior Accountant (AC09)

Inazuma.co | January 2018 - Present

Accountant (AC06)

Kairos Financial Services | June 2015 - December 2017

Key Achievements:

- Successfully implemented a new accounting software, resulting in a 30% reduction in financial reporting time.
- Identified and corrected a tax compliance issue, avoiding a potential penalty of \$100,000.

Responsibilities:

- Prepared and reviewed financial statements, tax returns, and regulatory filings.
- Conducted financial analysis to inform business decisions.

Junior Accountant (AC03)

Luminari Accounting Firm | January 2012 - May 2015

Key Achievements:

- Consistently met deadlines for tax preparation, ensuring timely filing for clients.
- Developed and maintained accurate financial records, contributing to a 25% increase in client satisfaction.

Responsibilities:

- Assisted in preparing financial statements, tax returns, and regulatory filings.
- Provided support for financial analysis and budgeting.

Bookkeeper

Aurora Bookkeeping Services | June 2010 - December 2011

Key Achievements:

- Streamlined bookkeeping processes, reducing errors by 40%.
- Successfully onboarded 10 new clients, increasing revenue by 20%.

Responsibilities:

- Maintained accurate financial records for clients.
- Provided bookkeeping support for small businesses.

Education

Bachelor of Science in Accounting

University of Michigan | May 2010

Technical Skills

Accounting and Finance:

- GAAP
- Financial Statement Preparation
- Budgeting and Forecasting

Taxation:

- Tax Preparation (Individual and Corporate)
- Tax Planning and Compliance

Software and Tools:

- QuickBooks
- Xero
- Microsoft Office (Excel, Word, PowerPoint)