

Professional Summary

Results-driven HR leader with 12+ years of experience in strategic HR management, driving organizational growth through innovative talent acquisition, employee engagement, and operational excellence. Proven track record of success in fostering high-performing teams and cultivating a culture of continuous improvement.

Professional Experience

Head of Human Resources (HR09)

Inazuma.co | January 2018 - Present

Senior HR Manager (HR07)

NovaTech Inc. | June 2015 - December 2017

Key Achievements:

- Designed and implemented a performance management system, resulting in a 25% increase in employee productivity
- Developed and executed a diversity and inclusion strategy, leading to a 30% increase in diverse hires

Responsibilities:

- Managed a team of 3 HR professionals, providing coaching and development opportunities
- Collaborated with senior leadership to develop and implement strategic HR initiatives

HR Consultant

Pinnacle Consulting | January 2012 - May 2015

Key Achievements:

- Conducted organizational assessments for 5 clients, providing actionable recommendations for improvement
- Developed and delivered training programs for clients, resulting in a 90% participant satisfaction rate

Responsibilities:

- Conducted needs assessments and designed customized HR solutions for clients
- Facilitated workshops and training sessions for clients

HR Generalist

Apex Corporation | June 2009 - December 2011

Key Achievements:

- Streamlined the recruitment process, reducing time-to-hire by 40%
- Developed and implemented an employee recognition program, resulting in a 20% increase in employee engagement

Responsibilities:

- Provided HR support for a team of 50 employees
- Coordinated employee events and activities

Education

Technical Skills

Human Resources:

- Talent Acquisition
- Employee Engagement
- Performance Management
- Organizational Development
- Industrial Relations

Management:

- Operations Management
- Strategic Planning
- Leadership
- Management Consulting

Soft Skills:

- Team Building
- Change Management
- Training
- Recruiting