

## Professional Summary

Results-driven and seasoned Accountant with over 10 years of experience in financial management, budgeting, and financial analysis. Proven track record of improving financial efficiency and driving business growth. Currently holding a senior position at Inazuma.co, leveraging expertise to inform strategic business decisions.

## Professional Experience

### Senior Accountant (AC09)

Inazuma.co | January 2020 - Present

### Accountant (AC06)

NovaTech Inc. | June 2015 - December 2019

#### Key Achievements:

- Successfully managed the annual audit process, ensuring zero discrepancies for three consecutive years.
- Developed and implemented a financial dashboard, enhancing management's ability to make data-driven decisions.

#### Responsibilities:

- Prepared and reviewed financial statements, budgets, and forecasts.
- Conducted financial analysis to inform business strategy.

### Junior Accountant (AC03)

Greenfield Financial Services | March 2012 - May 2015

#### Key Achievements:

- Improved accounts payable processing time by 40% through process optimization.
- Assisted in the development of a comprehensive financial policy manual.

#### Responsibilities:

- Processed and reconciled financial transactions.
- Assisted in budget preparation and financial reporting.

### Accounting Intern

Spectrum Accounting Firm | Summer 2011

#### Key Achievements:

- Contributed to the successful completion of several client audits with zero errors.
- Developed basic financial analysis skills under the guidance of senior accountants.

**Responsibilities:**

- Assisted in data entry and document preparation for audits.
- Observed and participated in client meetings to understand service delivery.

## Education

**Master of Science in Accounting**

University of Michigan - Ann Arbor | May 2012

**Relevant Coursework:**

- Advanced Financial Accounting
- Taxation
- Financial Management

## Technical Skills

**Financial Software:**

- QuickBooks
- SAP
- Oracle Financials

**Data Analysis Tools:**

- Microsoft Excel (Advanced)
- Tableau
- Power BI

**Programming Languages:**

- Python (Basic)
- VBA (Intermediate)

**Certifications:**

- Certified Public Accountant (CPA)
- Certified Management Accountant (CMA)