

## Professional Summary

Results-driven and seasoned Accountant with over 10 years of experience in financial management, budgeting, and financial analysis. Proven track record of improving financial efficiency and driving business growth. Currently holding a senior position at Inazuma.co, leveraging expertise to inform strategic business decisions.

## Professional Experience

### Senior Accountant (AC12)

Inazuma.co | January 2018 - Present

### Accountant (AC9)

Nexus Financial Services | June 2015 - December 2017

#### **Key Achievements:**

- Improved financial reporting efficiency by 30% through process automation.
- Successfully managed a team of 3, resulting in a 25% increase in productivity.

#### **Responsibilities:**

- Managed daily accounting operations, including accounts payable and receivable.
- Prepared and reviewed financial statements for accuracy and compliance.

### Junior Accountant (AC6)

Pinnacle Accounting Firm | March 2012 - May 2015

#### **Key Achievements:**

- Assisted in the development of a new accounting software implementation, reducing errors by 20%.
- Consistently met deadlines for financial statement preparation, earning a 95% client satisfaction rate.

#### **Responsibilities:**

- Assisted in preparing financial statements and reports for clients.
- Conducted basic financial analysis for small business clients.

### Accounting Intern

Emerald Financial Group | Summer 2011

#### **Key Achievements:**

- Successfully assisted in the audit process for a major client, contributing to a flawless audit report.

**Responsibilities:**

- Assisted in data entry and basic accounting tasks.
- Observed and learned from senior accountants in financial analysis and reporting.

## Education

**Bachelor of Science in Accounting**  
University of Michigan - Ann Arbor | May 2012

## Technical Skills

**Accounting Software:**

- QuickBooks
- Xero
- SAP

**Financial Analysis Tools:**

- Excel
- Financial Modeling
- Data Visualization (Tableau)

**Programming Languages:**

- Python (Basic)

**Certifications:**

- Certified Public Accountant (CPA)