

Professional Summary

Results-driven Advocate with 10+ years of experience in driving strategic initiatives, leveraging expertise in Microsoft Office Suite to enhance operational efficiency. Proven track record of success in leadership roles, with a strong ability to collaborate and communicate effectively with cross-functional teams.

Professional Experience

Senior Advocate (AD09)

Inazuma.co | January 2020 - Present

Advocate (AD07)

Lexicon Inc. | June 2018 - December 2019

Key Achievements:

- Successfully advocated for policy changes, resulting in a 25% increase in community engagement.
- Developed and implemented a training program, enhancing team advocacy skills by 30%.

Responsibilities:

- Conducted research and analysis to inform advocacy strategies.
- Collaborated with stakeholders to build support for policy initiatives.

Junior Advocate (AD05)

Pinnacle Advocacy Group | March 2015 - May 2018

Key Achievements:

- Contributed to a team that successfully lobbied for a landmark policy reform.
- Built and maintained relationships with key stakeholders, ensuring consistent support.

Responsibilities:

- Assisted in the development of advocacy materials and campaigns.
- Provided support for event planning and execution.

Advocacy Intern

New Horizon Advocates | Summer 2014

Key Achievements:

- Conducted research for a high-profile advocacy campaign, contributing to its success.

Responsibilities:

- Assisted in data entry and analysis for advocacy projects.
- Supported the development of social media content.

Education

Bachelor of Arts in Political Science

Harvard University

Technical Skills

Productivity Software:

- Microsoft Office
- Microsoft Excel
- Microsoft Word