

## Privacy Notice Policy

### 1. Introduction

Inazuma.co is committed to protecting the privacy and personal information of all individuals we interact with, including customers, employees, partners, and other stakeholders. This Privacy Notice Policy outlines how we collect, use, disclose, and safeguard your personal information in accordance with applicable data protection laws and regulations. We are dedicated to maintaining transparency and ensuring that you understand how your information is handled.

### 2. Purpose and Objectives

The purpose of this Privacy Notice Policy is to:

- Provide clear and concise information about how Inazuma.co collects, uses, and discloses personal information.
- Ensure compliance with applicable data protection laws and regulations, including but not limited to [List relevant laws, e.g., GDPR, CCPA, etc.].
- Protect the privacy and confidentiality of personal information.
- Establish procedures for handling

data subject requests, such as access, rectification, and deletion.

- Promote a culture of data privacy and security within the organization.
- Define the roles and responsibilities of employees and third parties in handling personal information.
- Provide a framework for addressing data breaches and security incidents.
- Ensure that individuals are informed about their rights regarding their personal information.

### 3. Scope

This policy applies to all personal information processed by Inazuma.co, regardless of the format in which it is held. This includes information relating to:

- Customers and potential customers
- Employees, contractors, and job applicants
- Suppliers, vendors, and business partners
- Website visitors and users of our online services
- Any other individuals whose personal information we may process

This policy covers all activities related to the processing of personal information, including:

- Collection
- Use
- Storage
- Disclosure
- Transfer
- Retention
- Destruction

#### 4. Definitions

To ensure clarity and understanding, the following definitions apply to this policy:

Term	Definition
Personal Information	Any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.
Processing	Any operation or set of operations which is performed on personal information or on sets of personal information, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.
Data Subject	The individual to whom the personal information relates.
Data Controller	The natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of personal information.

Data Processor	A natural or legal person, public authority, agency or other body which processes personal information on behalf of the controller.	Principle	Description
Data Breach	A breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorized disclosure of, or access to, personal information.	Lawfulness, Fairness and Transparency	Personal information shall be processed lawfully, fairly and in a transparent manner in relation to the data subject.
Consent	Any freely given, specific, informed and unambiguous indication of the data subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal information relating to him or her.	Purpose Limitation	Personal information shall be collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes.
		Data Minimization	Personal information shall be adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.
		Accuracy	Personal information shall be accurate and, where necessary, kept up to date; every reasonable step must be taken to ensure that personal information that are inaccurate, having regard to

## 5. Principles of Data Protection

Inazuma.co adheres to the following principles when processing personal information:

	the purposes for which they are processed, are erased or rectified without delay.
Storage Limitation	Personal information shall be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal information are processed.
Integrity and Confidentiality	Personal information shall be processed in a manner that ensures appropriate security of the personal information, including protection against unauthorized or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organizational measures.
Accountability	The data controller shall be responsible for,

	and be able to demonstrate compliance with, the principles relating to processing.
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## 6. Lawful Basis for Processing

Inazuma.co will only process personal information when there is a lawful basis for doing so. The lawful bases for processing include:

Lawful Basis	Description
Consent	The data subject has given consent to the processing of their personal information for one or more specific purposes.
Contract	Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.
Legal Obligation	Processing is necessary for compliance with a legal obligation to which the

	controller is subject.
Vital Interests	Processing is necessary in order to protect the vital interests of the data subject or of another natural person.
Public Interest	Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.
Legitimate Interests	Processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal information, in particular where the data subject is a child.

The following table illustrates examples of lawful basis for processing different types of data:

Type of Data	Lawful Basis
Customer contact information	Contract, Legitimate Interests
Employee records	Legal Obligation, Contract
Marketing data	Consent, Legitimate Interests
Website usage data	Consent, Legitimate Interests

## 7. Collection of Personal Information

Inazuma.co will collect personal information directly from data subjects whenever possible. We may also collect information from other sources, such as:

- Publicly available sources
- Third-party service providers
- Business partners
- Referrals

We will only collect personal information that is necessary for the specified purposes and will inform data subjects about the sources of the information when it is not collected directly from them.

## **8. Use of Personal Information**

Inazuma.co will use personal information for the purposes for which it was collected. These purposes may include:

- Providing products and services
- Managing customer relationships
- Processing transactions
- Communicating with customers and other stakeholders
- Marketing and promotional activities
- Conducting research and analysis
- Improving our products and services
- Complying with legal and regulatory requirements
- Managing employee relations
- Recruitment and hiring

We will not use personal information for purposes that are incompatible with the original purposes, unless we have obtained explicit consent from the data subject or have a legal basis to do so.

## **9. Disclosure of Personal Information**

Inazuma.co may disclose personal information to third parties in the following circumstances:

- With the consent of the data subject
- To our affiliates and subsidiaries
- To third-party service providers who assist us in providing our

services

- To business partners
- To legal authorities, when required by law
- To protect our rights and interests
- In connection with a merger, acquisition, or sale of assets

We will ensure that any third parties to whom we disclose personal information have appropriate data protection measures in place and are bound by confidentiality agreements.

## **10. International Transfer of Personal Information**

Inazuma.co may transfer personal information to countries outside of the data subject's country of residence. These transfers will be carried out in compliance with applicable data protection laws. We will implement appropriate safeguards to ensure the protection of personal information during international transfers, such as:

- Adequacy decisions by the European Commission
- Standard contractual clauses approved by the European Commission
- Binding corporate rules
- Other legally recognized transfer mechanisms

## **11. Data Subject Rights**

Inazuma.co respects the rights of data subjects regarding their personal

information. These rights include:

Right	Description
Right to Access	The right to obtain confirmation as to whether or not personal information concerning

