

## Professional Summary

Results-driven HR professional with 20+ years of experience, seeking a senior management position to leverage expertise in strategic HR, talent development, and organizational growth. Proven track record of driving business success through innovative HR initiatives and collaborative leadership.

## Professional Experience

### Senior HR Director (AP10)

Inazuma.co | January 2018 - Present

#### HR Director

Vestrio Inc. | June 2015 - December 2017

##### Key Achievements:

- Developed and implemented a comprehensive talent management program, resulting in a 30% increase in employee retention.
- Successfully led the HR team through a company-wide restructuring, ensuring minimal disruption to operations.

##### Responsibilities:

- Strategic HR planning and execution
- Talent acquisition and management
- Employee engagement and retention strategies

### Senior HR Manager

ApparelMax Ltd. | March 2012 - May 2015

##### Key Achievements:

- Designed and delivered a leadership development program, enhancing the leadership pipeline by 25%.
- Improved employee satisfaction ratings by 20% through targeted engagement initiatives.

##### Responsibilities:

- HR operations management
- Performance management and development
- Compliance and risk management

## HR Manager

FashionForward Corp. | September 2008 - February 2012

### Key Achievements:

- Streamlined the recruitment process, reducing time-to-hire by 40%.
- Developed and implemented an employee recognition program, boosting morale and productivity.

### Responsibilities:

- Recruitment and staffing
- Employee relations and communications
- Benefits administration

## HR Generalist

StyleHub Inc. | January 2005 - August 2008

### Key Achievements:

- Assisted in the development of the company's first HR manual, ensuring compliance with regulatory requirements.
- Coordinated training programs, enhancing employee skills and knowledge.

### Responsibilities:

- HR administrative support
- Training and development coordination
- Employee onboarding

## Education

### Master of Business Administration (MBA)

Harvard University | 2005

### Relevant Coursework:

- Strategic HR Management
- Organizational Behavior
- Talent Management and Development

## Technical Skills

### HR Systems:

- Workday

- BambooHR
- ADP Workforce Now

**Productivity Tools:**

- Microsoft Office Suite
- Google Workspace
- Asana

**Data Analysis:**

- Excel
- Tableau
- Power BI

**Communication Platforms:**

- Slack
- Zoom
- Microsoft Teams