

## Professional Summary

Results-driven AC12 Accountant with 10+ years of experience in financial management, leveraging expertise in Balance Sheet, Profit & Loss Management, and Income Tax to drive business growth. Proven track record of optimizing financial processes and leading cross-functional teams.

## Professional Experience

### Senior Accountant (AC12)

Inazuma.co | January 2018 - Present

### Accountant (AC9)

Nexus Financial Services | June 2015 - December 2017

#### **Key Achievements:**

- Reduced financial reporting time by 30% through automation of Balance Sheet and Profit & Loss statements
- Successfully led the team in achieving a 25% increase in client base through effective financial planning and advisory services

#### **Responsibilities:**

- Managed financial statements and ensured compliance with regulatory requirements
- Provided financial analysis and recommendations to clients

### Junior Accountant (AC6)

Pinnacle Accounting Firm | March 2012 - May 2015

#### **Key Achievements:**

- Improved Income Tax return processing efficiency by 40% through process streamlining
- Assisted in the development of a comprehensive financial planning guide for small businesses

#### **Responsibilities:**

- Prepared and reviewed financial statements for clients
- Assisted in tax planning and preparation for individual and corporate clients

### Accounting Intern

Emerald Financial Solutions | Summer 2011

**Key Achievements:**

- Contributed to the development of a financial dashboard for real-time reporting
- Assisted in conducting financial analysis for a startup client

**Responsibilities:**

- Assisted in data entry and financial statement preparation
- Participated in team meetings to discuss client financial strategies

## Education

**Master of Science in Accounting**

University of Michigan - Ann Arbor | May 2012

**Relevant Coursework:**

- Advanced Financial Accounting
- Taxation of Individuals and Corporations
- Financial Management and Policy

## Technical Skills

**Financial Management:**

- Balance Sheet
- Profit & Loss Management

**Taxation:**

- Income Tax

**Software Proficiency:**

- QuickBooks
- Xero
- Microsoft Excel