

Professional Summary

Results-driven Tax Accountant (CPA) with 8+ years of experience, currently pursuing CTA with The Tax Institute. Proven track record of delivering high-quality financial reporting, analysis, and tax services. Skilled in leveraging technology to enhance accounting processes and drive business growth.

Professional Experience

Senior Tax Accountant (AC12)

Inazuma.co | January 2020 - Present

Tax Accountant (AC9)

KPMG | June 2018 - December 2019

Key Achievements:

- Successfully led a team to achieve a 25% reduction in tax liabilities for a major client through strategic tax planning.
- Developed and implemented a financial reporting dashboard, resulting in a 30% decrease in reporting time.

Responsibilities:

- Prepared and reviewed tax returns for individuals and corporations.
- Conducted financial analysis to identify areas for cost savings.

Junior Tax Accountant (AC6)

Deloitte | January 2015 - May 2018

Key Achievements:

- Assisted in the development of a tax planning strategy for a new client, resulting in a 15% increase in revenue.
- Improved the efficiency of the accounts payable process by 20% through process automation.

Responsibilities:

- Assisted in the preparation of financial statements and tax returns.
- Conducted account reconciliations and journal entries.

Accounting Clerk

Small Business Accounting Firm | June 2012 - December 2014

Key Achievements:

- Successfully implemented a new bookkeeping system, reducing errors by 10%.
- Assisted in the preparation of budgets and forecasts for small business clients.

Responsibilities:

- Managed accounts payable and accounts receivable.
- Prepared and reviewed financial statements for small business clients.

Education

Bachelor of Science in Accounting

University of Melbourne | December 2011

Technical Skills

Accounting Software:

- QuickBooks
- Microsoft Office

Productivity Tools:

- Microsoft Excel
- Microsoft Word

Financial Management:

- Financial Reporting
- Financial Analysis
- Accounting
- Tax
- Financial Accounting
- Account Reconciliation

Operational Management:

- Accounts Payable
- Accounts Receivable
- General Ledger
- Auditing
- Budgets
- Payroll

- Internal Controls
- Bookkeeping
- Forecasting
- Journal Entries