

## Professional Summary

Results-driven finance professional with over 10 years of experience in management and financial analysis, leveraging expertise in Microsoft Excel to drive business growth and optimize operations. Proven track record of leadership and strategic planning, with a strong background in finance and management.

## Professional Experience

### Senior Finance Director (FI10)

Inazuma.co | January 2020 - Present

### Finance Manager (FI8)

NovaTech Inc. | June 2018 - December 2019

#### Key Achievements:

- Reduced operational costs by 25% through process streamlining and vendor negotiations.
- Developed and implemented a financial forecasting model, improving prediction accuracy by 30%.

#### Responsibilities:

- Managed a team of 5 in financial planning and analysis.
- Coordinated with cross-functional teams for project budgeting and resource allocation.

### Senior Financial Analyst (FI6)

Pinnacle Financial Services | March 2015 - May 2018

#### Key Achievements:

- Analyzed market trends, identifying opportunities for investment, resulting in a 15% increase in portfolio value.
- Enhanced financial reporting, reducing report generation time by 40% through automation.

#### Responsibilities:

- Conducted financial modeling for business development projects.
- Provided financial insights to support strategic decision-making.

### Financial Analyst (FI4)

Emerald Consulting | January 2012 - February 2015

#### Key Achievements:

- Developed and maintained financial databases, ensuring data integrity and accessibility.
- Assisted in the preparation of annual budgets, contributing to a 10% reduction in operational expenses.

**Responsibilities:**

- Performed financial analysis for client projects.
- Supported the development of financial reports and presentations.

## Education

**Master of Business Administration (MBA) in Finance**  
Harvard Business School | 2012

**Relevant Coursework:**

- Financial Management
- Strategic Planning
- Leadership and Organizational Behavior

## Technical Skills

**Finance:**

- Financial Modeling
- Budgeting
- Forecasting
- Financial Analysis

**Management:**

- Team Leadership
- Strategic Planning
- Process Optimization
- Change Management

**Software:**

- Microsoft Excel (Advanced)
- Financial Reporting Tools
- Database Management Systems