

Professional Summary

Results-driven and seasoned Accountant with over 10 years of experience in financial management, budgeting, and financial analysis. Proven track record of improving financial efficiency and driving business growth. Currently holding a senior position at Inazuma.co, leveraging expertise to inform strategic business decisions.

Professional Experience

Senior Accountant (AC09)

Inazuma.co | January 2020 - Present

Accountant (AC06)

NovaTech Inc. | June 2015 - December 2019

Key Achievements:

- Successfully managed the annual audit process, ensuring zero discrepancies for three consecutive years.
- Developed and implemented a financial dashboard, enhancing management's ability to make data-driven decisions.

Responsibilities:

- Prepared and reviewed financial statements, budgets, and forecasts.
- Conducted financial analysis to inform business strategy.

Junior Accountant (AC03)

Greenfield Financial Services | March 2012 - May 2015

Key Achievements:

- Improved accounts payable processing time by 40% through process optimization.
- Assisted in the development of a comprehensive financial policy manual.

Responsibilities:

- Processed and reconciled financial transactions.
- Assisted in budget preparation and financial reporting.

Accounting Intern

Spectrum Accounting Firm | Summer 2011

Key Achievements:

- Contributed to the successful completion of several client audits with zero errors.
- Developed basic financial analysis skills under the guidance of senior accountants.

Responsibilities:

- Assisted in data entry and document preparation for audits.
- Observed and participated in client meetings to understand service delivery.

Education

Master of Science in Accounting
University of Michigan - Ann Arbor | May 2012

Relevant Coursework:

- Advanced Financial Accounting
- Taxation
- Financial Management

Technical Skills

Financial Software:

- QuickBooks
- SAP
- Oracle Financials

Data Analysis Tools:

- Microsoft Excel (Advanced)
- Tableau
- Power BI

Programming Languages:

- Python (Basic)
- VBA (Intermediate)

Certifications:

- Certified Public Accountant (CPA)
- Certified Management Accountant (CMA)