

Professional Summary

Results-driven finance professional with over 10 years of experience in management and financial analysis, leveraging expertise in Microsoft Excel to drive business growth and optimize operations. Proven track record of leadership and strategic planning, with a strong background in finance and management.

Professional Experience

Senior Finance Director (FI10)

Inazuma.co | January 2020 - Present

Finance Manager (FI8)

NovaTech Inc. | June 2018 - December 2019

Key Achievements:

- Reduced operational costs by 25% through process streamlining and vendor negotiations.
- Developed and implemented a financial forecasting model, improving prediction accuracy by 30%.

Responsibilities:

- Managed a team of 5 in financial planning and analysis.
- Coordinated with cross-functional teams for project budgeting and resource allocation.

Senior Financial Analyst (FI6)

Pinnacle Financial Services | March 2015 - May 2018

Key Achievements:

- Analyzed market trends, identifying opportunities for investment, resulting in a 15% increase in portfolio value.
- Enhanced financial reporting, reducing report generation time by 40% through automation.

Responsibilities:

- Conducted financial modeling for business development projects.
- Provided financial insights to support strategic decision-making.

Financial Analyst (FI4)

Emerald Consulting | January 2012 - February 2015

Key Achievements:

- Developed and maintained financial databases, ensuring data integrity and accessibility.
- Assisted in the preparation of annual budgets, contributing to a 10% reduction in operational expenses.

Responsibilities:

- Performed financial analysis for client projects.
- Supported the development of financial reports and presentations.

Education

Master of Business Administration (MBA) in Finance
Harvard Business School | 2012

Relevant Coursework:

- Financial Management
- Strategic Planning
- Leadership and Organizational Behavior

Technical Skills

Finance:

- Financial Modeling
- Budgeting
- Forecasting
- Financial Analysis

Management:

- Team Leadership
- Strategic Planning
- Process Optimization
- Change Management

Software:

- Microsoft Excel (Advanced)
- Financial Reporting Tools
- Database Management Systems