COMPETENCY BASED INTERVIEW QUESTIONS: There are 2 probe questions / competency. If the assessor is unable to gather enough evidence, 2<sup>nd</sup> probe can be used.

## **BUSINESS ACUMEN:**

- 1. Tell me about a time when you considered commercial implications while taking business decision
  - a) Explain the situation which led you to take the decision
  - b) How did you look at the commercial implications?
  - c) What was the outcome? OR What were the business benefits?
- 2. Given an example of an instance when you suggested improvements/ implemented changes which had business benefits
  - a) What led you to suggest the improvements?
  - b) How did you pitch in the improvements?
  - c) What were the business benefits?

## **HIGH EQ:**

- 1. Describe a situation when you had to work with someone who had very different perspective than that of yours.
  - a) Explain the assignment/ task that you were working on
  - b) How did you manage the differences?
  - c) What was the outcome of your actions?
- 2. Walk us through a negative feedback you had received at work place.
  - a) Explain the work for which you received negative feedback.
  - b) How did you receive the feedback? OR What actions did you take to improve your work?
  - c) What were your key learnings?

## **CRISIS MANAGEMENT:**

- 1. In the last 6 months, tell me about a work place crisis/ challenge that you have managed.
  - a) Why was it challenging?
  - b) What actions did you take to manage the situation?
  - c) What were your learnings?
- 2. Tell me about a time when you had to alter your plans to accommodate unforeseen changes
  - a) What was your original plan and how did you change it?
  - b) What actions did you take to manage the available resources while altering the plan?
  - c) What was the outcome of the changed plan?

## **VISIONARY:**

- 1. Tell me about a time when you identified the need for a new approach to meet changing market/ customer needs.
  - a) Explain the changing trends
  - b) How did you analyse the changing trends before initiating a new approach?
  - c) What was the outcome of the new approach?
- 2. Describe a situation where you had to align different stakeholders to achieve the common team goals
  - a) Explain the team goals that had to be achieved with different stakeholders
  - b) How did you bring the stakeholders together? OR What actions were taken to bring the stakeholders together?
  - c) What were your key learnings?