FRANK GRIMES
23 Spooner Street
Cambridge MA 02138
(555) 555-5555
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October 22, 2012

Professor Krusty Sloan Distinguished Professor of Seltzer Bottle Squirting Springfield University 50 Memorial Drive Springfied, ?? 02138

Dear Professor Krusty,

I am writing to express my interest in the position: "Assistant Professor in Clowning"

I have never been convicted of a crime. I can juggle

I will be attending the January CLOWN-FORMS meeting in San Diego and will be available for interviews. Thank you for your consideration.

Sincerely, Frank Grimes