Dear Sir/Madam:

My name is Yi-Zhi (Hannah) He and I am a third year at the University of California, Berkeley, majoring in Computer Science and Economics. As a software engineer who likes knowing the big picture, I believe that JP Morgan is a good fit for me because I am interested in how financial decisions are made, and the impact they have. I am also a good fit for JP Morgan because of my technical and non-technical background.

This summer, I worked at the Executive Office of the President (EOP), under White House Information Technology. Part of my job was to develop and manage internal applications. I learned a new programming environment and language with no prior experience, managed my own projects and presented them to higher level administration, and coordinated with customers and White House Operations to make sure the projects met the requirements.

In addition to my technical skills, I also have plenty of leadership experience. I currently serve as the Chief of Staff to the External Affairs Vice President in the Associated Students of the University of California (ASUC). My job is to make sure that our projects run smoothly – whether it means setting up meetings with administrators or talking to events services – but I also work on issues I’m passionate about. I sit on the university’s Real Estate Board (with the Vice Chancellor of Real Estate and the Vice Chancellor of Residential and Student Service Programs) to voice student concerns on issues such as housing affordability. I also sit on the Business and Finance Subcommittee for the Student Union, which works on revenue generation.

My academic and work experiences, along with my leadership skills, make me a good candidate who could contribute positively and productively.

Thank you for your time and consideration,

Hannah He