# Employee Data Analysis using Excel

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# PROJECT TITLE

EMPLOYEE PERFORMANCE ANALYSIS USING EXCEL
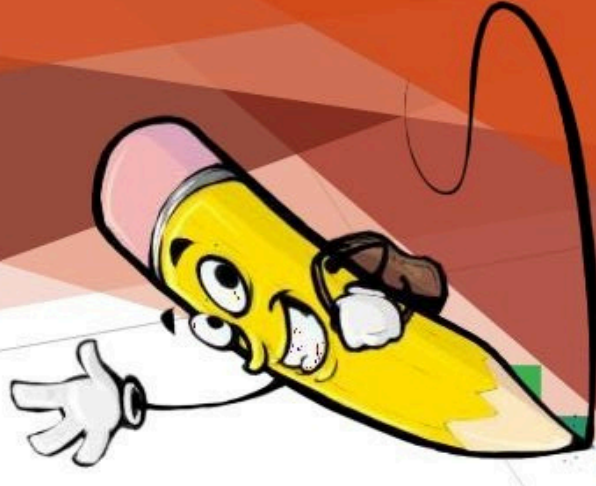
# AG ENDA

# PROBLEM STATEMENT

Employee performance is defined as how well a person executes their job duties and responsibilities. The companies assess their employees performance on an annual or quarterly basis to define certain areas.

The Dataset overview of an employee, contains the information about employees in a company.

# PROJECT OVERVIEW

The project involves analyzing employee data using Excel which helps in gaining the knowledge regarding organizational data, performance statistical analysis by creating visualizations to understand the employee per f ormance s.

# WHO ARE THE END USERS?

The end users in employee performance analysis include:

1. Human Resource management professionals.

2. Data Analysts.

3. Team Leaders.

# OUR SOLUTION AND ITS VALUE PROPOSITION

*Filtering- purpose to fill the missing values.

*Conditional formatting- blank values.

*Using- Pivot table and chart.

# Dataset Description

- Employee data set- Kaggle
- There are 26 features The important ten features are,
  - Employment ID First
  - Last name Gender
  - Employee status
  - Employee type Employee
  - Classification
  - Performance score
  - Current employee ratings
  - Business units

# THE "WOW" IN OUR SOLUTION

☐ Performance Level– These include the categories such as Levels in very high, high, medium, low, etc...
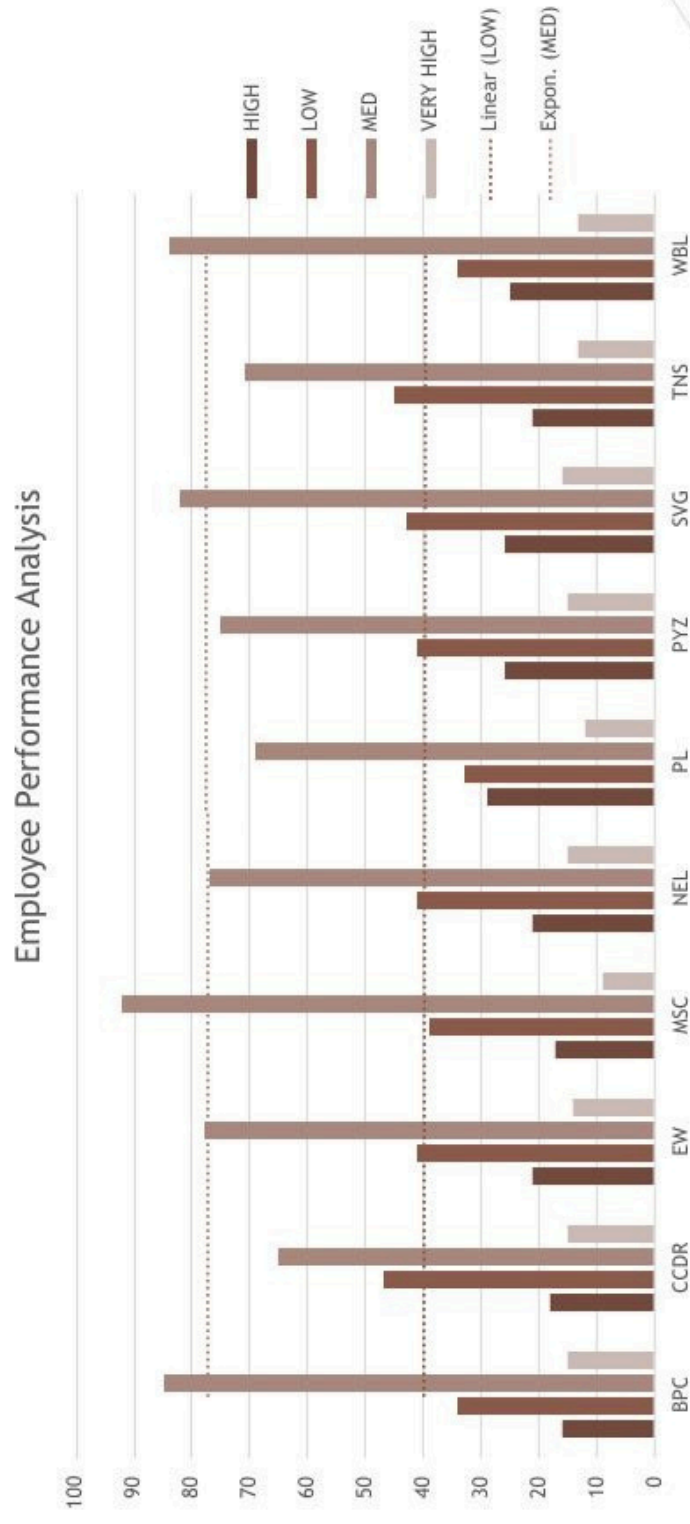
# MODELLING

The modelling in this employee performance analysis project includes the following:

*Data collection

*Data cleaning

*Results

*Pivot table

*Chart

# RESULTS

Employee Performance Analysis



Legend: HIGH, LOW, MED, VERY HIGH, Linear (LOW), Expon. (MED)

# CONCLUSION

The conclusion is the employee data analysis reveals the key insights in workforce performance and areas needed for improvement. The effective data analysis provides a foundation for the improvised planning and operational developments, which leads to a motivated and productive workforce environment.